



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Fax: 416.231.4903  
Customer Service: 1.877.682.8772  
www.tssa.org

## Welding, Brazing Procedure Registration Application for a CRN - **Conventional**

*Technical Standards and Safety Act*  
Boilers and Pressure Vessels Regulation

### TSSA use only

Date: \_\_\_\_\_

WO#: \_\_\_\_\_

Prepayment received YES NO

Date of Application (mm/dd/yyyy):

Expedited / Rush Service \*\*\*  
(additional fees apply)

### Please indicate the type of design:

Welding Procedure

Brazing Procedure

Other: \_\_\_\_\_

Existing CRN: \_\_\_\_\_ (if applicable)

<b>Section A: Submitter</b> Company Name	<b>Section B: Invoicee</b> Company Name	Same as: A C
Address:	Address:	
City/Town: Province/State:	City/Town: Province/State:	
Postal/Zip Code: Country:	Postal/Zip Code: Country:	
Telephone:	Telephone:	
Contact Name:	Contact Name:	
E-mail:	E-mail:	
Job No./Reference:	Purchase Order No.:	
PQR No.:	*New customers/accounts will require: Corporation number/Business Identification Number	
WPS/BPS No.:		
Acct/Cust No.:	Acct/Cust No.:	
<b>Section C: Registrant / Owner of Procedure</b> (Full legal name, address, contact information)		Same as: A B
Company Name:		
Address:		
City/Town: Province/State:		
Postal/Zip Code: Country:		
Telephone:		
Contact Name:		
E-mail:		
Acct/Cust No.:		

**Approvals and Documents will be sent to the Submitter only.**

Please sign & date before returning to TSSA

Signed: \_\_\_\_\_ Date (mm/dd/yyyy): \_\_\_\_\_

Other Information:

\* Information provided in this application is releasable under the Freedom of Information and Privacy Protection Act and may be disclosed upon request



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### FEES

(HST Registration No: 891131369)

Select	Service	Fee Type	Engineering	HST	Total (Including HST)	Total Fees Due
	<b>Province of Ontario Engineering Review of Design Submission</b>					
	<b>Registrations (Select only one per Application)</b> (If requesting Expedited Services , complete this section and select Expedited Services below)					
	Welding or Brazing	Flat*	\$ 245.50	\$ 31.92	\$ 277.42	
	Other Engineering (up to 2 hours included)	Minimum**	\$ 389.00	\$ 50.57	\$ 439.57	
	<b>Expedited Services***</b> (invoiced separately at 2 x standard rates)					

<b>Total Fees Due</b>				
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**1**

If paying by credit card, amount in Box 1 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed. Fees are non-refundable.**  
**For payment options, see Payment Instructions**

\*Flat fees relating to engineering services or initial inspection may be subject to additional billing if engineering submissions are inadequate or require excessive engineering review/initial inspection time. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

\*\*All minimum fees include specified hours. Excess time above the specified included hours will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

\*\*\*Please note: During high volume periods, expedited service may be limited or unavailable.

For urgent assistance please contact Boilers and Pressure Vessels (BPV) Engineering at 416-734-3299.



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## PAYMENT INSTRUCTIONS

<b>TSSA use only</b> WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order or wire transfer, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**If paying by Cheque, Bank Draft, Money Order or Wire transfer complete the following and select payment method:**

Name of Applicant/Organization:

Telephone No:

Email Address:

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

### **Wire Transfer**

**Pay to Bank:** TD Canada Trust

**Beneficiary:** Technical Standards and Safety Authority

**Swift:** TDOMCATTTOR

**Account:** 05200306317

Please add \$CDN 15.00 to your remittance for bank handling charges for wire transfers. Send a copy of your wire remittance by e-mail to [areceivable@tssa.org](mailto:areceivable@tssa.org) along with a copy of your application.

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item