



Technical Standards and Safety Authority
345 Carlingview Drive
Toronto, Ontario M9W 6N9
Customer Service: 1.877.682.8772
www.tssa.org

Ski Request for Services Major and Minor Alterations and Other Services Prepayment Form

(HST Registration No: 891131369)

Enter # of Devices	Service	Fee Type	Service Fee	HST on Service Fee	Total (Including HST)	Quantity	Total Fees Due
	MAJOR ALTERATIONS (Includes engineering, initial inspection, travel & 1 subsequent inspection)						
	All Ski devices	Flat*	\$ 1,800.00	\$ 234.00	\$ 2,034.00	x	=
	Expedited Engineering Services ** (Major Alterations)	Flat	\$ 500.00	\$ 65.00	\$ 565.00	x	=
	MINOR ALTERATIONS (Includes engineering, initial inspection, travel & 1 subsequent inspection)						
	All Ski devices	Flat*	\$ 335.00	\$ 43.55	\$ 378.55	x	=
	Expedited Engineering Services ** (Minor Alterations)	Flat	\$ 250.00	\$ 32.50	\$ 282.50	x	=
	OTHER SERVICES						
	Aging Lift Assessment	Flat*	\$ 350.00	\$ 45.50	\$ 395.50	x	=
	Revision to a registered design submission	Flat*	\$ 300.00	\$ 39.00	\$ 339.00	x	=
	Variance per device	Flat*	\$ 500.00	\$ 65.00	\$ 565.00	x	=
	Expedited Engineering Services ** (Other Services)	Flat	\$ 250.00	\$ 32.50	\$ 282.50	x	=

Total Fees Due	1
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If paying by credit card, value in Box 1 to be entered in TSSA Service Prepayment Portal

All required fees must be prepaid for application to be processed. Fees are non-refundable.
For payment options, see Payment Instructions

Submitter's Unique reference Number for this Service request

Installation Number

Notes: (indicate any special notes, if multiple devices indicate which devices require expedited service)

*Flat fees relating to engineering services or initial inspection may be subject to additional billing if excessive engineering review/initial inspection time is required. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

All additional follow-up inspections are billed in accordance with the TSSA fee schedule.

**Expedited Services

Expedited service fees are non-refundable

Expedited services places your application in an expedited service line.



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PAYMENT INSTRUCTIONS

TSSA use only WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website www.tssa.org. HST Registration No: 891131369.

Payment Options:

Credit Card - Click link below

[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)

Name of Applicant/Organization:

Telephone No:

Email Address:

Attach a copy of Cheque/Bank Draft/Money Order with submission and send your submission package to eddesignsubmittal@tssa.org

Cheque/Bank Draft/Money Order #: _____

Mail payment along with a copy of this prepayment form to:

Attention: Accounts Receivable
Technical Standards and Safety Authority
345 Carlingview Drive
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item