



Technical Standards and Safety Authority

Minutes of the Liquid Fuels Advisory Council

Tuesday, April 1, 2025

Minutes of the Liquid Fuels Advisory Council meeting for the Technical Standards and Safety Authority (TSSA) held by teleconference at **8:30 a.m.** on Tuesday, April 1, 2025

Present	
Brent Francis (Chair)	Jim Wood
David Sobel	Steve Kuzmanovic
Theresa Espejo	Terry Ablett
TSSA	
Alexandra Campbell	Iuliana Afanase
Kristian Kennedy	Gary Highfield
Owen Kennedy	Phil Simeon
Sandra Cooke	Danielle Fernandes
Kelly Hart	
Regrets	
Laurie Marcil	Brian McBain
Dereck Northcotte	Jennifer Stewart

Action Items

Action: K. Hart has a meeting booked with M. Rae on generator installation changes.

1. Constitution of Meeting

1.1. Safety Moment

The Chair presented a Safety Moment on the risks associated with siphoning gasoline. He noted the safety notifications around siphoning gasoline are not prominent on dispensers or in the Liquid Fuels Handling Code.

S. Kuzmanovic renewed his membership. D. Northcotte has yet to renew.

Action: Follow up with D. Northcotte concerning membership.

2. Adoption of the Agenda

2.1. The agenda was adopted as presented.

3. Approval of Minutes



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3.1. The council approved the minutes as presented.

4. Chair's Report

The Chair spoke to issues around bilateral trade, staffing challenges related to the labour shortage, the impact of bio-content factors on product consistency, changes and the impact on equipment and opportunities related to the Liquid Fuels Handling Code.

5. LFAC – CGSB Diesel Standards

The Chair spoke to bio-content factors for diesel. He suggested TSSA inspectors should inquire about tank type when doing periodic inspections given the implications associated with bio-content changes. T. Ablett added that single-wall fiberglass tanks are concerning as they do not serve as a sufficiently strong protective barrier. He advised that there is presently a poor inventory of what is buried tank-wise. It will be a site-specific and tank-specific issue. Institutional memory is a challenge too in terms of awareness of what types of tanks are buried. It demands a granular inventory. TSSA could play a key role in this exercise. There was a discussion about the implications of the changes for regulations, the code, and inspections.

6. Retail Mobile Fueling

P. Simeon explained that TSSA is reviewing the current safety oversight approach for retail mobile refueling. This will be done mostly through the Liquid Fuels Handling Code (LFHC) review.

J. Wood noted that OPTTA has not seen any developments related to mobile fueling since the last review two years ago. The issue has had no traction. J. Wood offered to connect with OPTTA members to confirm.

B. Francis asked if the focus is retail and gasoline. G. Highfield confirmed it is the focus. The activity appears to be focused on fleet refueling.

T. Ablett commented that the issue was previously researched by A. Barker, and it concluded that there was no likely growth of mobile fueling.

7. Liquid Fuels Compliance Standard



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S. Cooke and D. Fernandes provided an update on the Liquid Fuels Compliance Standard. The Compliance Standard includes 17 high-risk orders, which were shown to the advisory council at the meeting. Industry webinars will be held to consult with the sector on March 25 and 27. Implementation is scheduled for April 14, 2025.

T. Ablett suggested the item related to dispensers and interlocks should be described more broadly.

J. Wood asked if safety tasks are 90 days and asked if TSSA will be following up on those tasks. S. Cooke indicated that TSSA will not be following up on safety tasks, only orders issued for high-risk non-compliances. J. Wood asked if there happens to be an incident that would render a safety task an order. TSSA responded that an inspection after an incident could result in orders.

8. Issue Prioritization Update

G. Highfield provided an overview of previous items, notably B138 working group reactivation, the request for a listing of certified fuels technicians on the website, generator installation training, bio-fuel standards, and retail mobile fueling and engineering process review.

There was a discussion about the nature and scope of a generator installation regulation change. T. Ablett indicated that for OPCA the objective is to augment the skills of people who are already in the labour market as opposed to developing a whole new certificate class.

On Biofuel, T. Espejo spoke to the implications of adoption in Canada of UL standards. A. Campbell asked if this is worth a news bulletin to TSSA stakeholders. There was a consensus that it does.

8.1. Jim Wood – Advisory on Unapproved Equipment

J. Wood spoke to new agenda items, including a request for information on Advisory FS-122-08 (Use of Unapproved Equipment, specifically portable generators) from 2008. G. Highfield and O. Kennedy advised on a meeting to discuss the issue.

Action: G. Highfield to set up a meeting offline to address the issue.

8.2. Jim Wood – Fuels Compliance Support Advisor



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J. Wood raised the issue of the Fuels Compliance Support Advisor position. He suggested the role be reviewed because there is a need to connect that person with regulated customers. O. Kennedy and A. Campbell explained proactive outreach by regulated customers would not be discouraged, however that most of the contactors who deal with the advisor are referred to because TSSA identified the contractor as non-compliant across a wide range of areas.

8.3. Jim Wood – Fuels Safety Team

J. Wood's third agenda item related to Fuels Program participation in industry events, outreach programs and training initiatives. O. Kennedy and A. Campbell replied that TSSA tries to accommodate requests on a case-by-case basis. K. Kennedy added that TSSA has an event calendar to log well in advance and he recommended J. Wood connect with T. Angiers to earmark events in the calendar.

9. Adjournment

The meeting was adjourned at 9:37AM.