Technical Standards and Safety Authority 345 Carlingview Drive Toronto, Ontario M9W 6N9 Tel: 416.734.3300 Fax: 416.231.4078 Customer Service: 1.877.682.8772

propanelicensing@tssa.org www.tssa.org

This Level 1 RSMP applies to:
• a facility with a total propane storage capacity of 5,000 USWG or less; or
• a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500

Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act Propane Storage and Handling Regulation

USWG of portable propane storage capacity on site.

Failure to fully complete this form may result in rejection. Making a false statement may result in a fine or prosecution under the Technical Standards and Safety Act					For Office Use Only
hec	k applicable type of p Cylinder mit along with this com		Keylock ea.		
		s	ECTION A: GENERAL	INFORMATION	
		and Handling Regul	a review for an RSMP und ation.	ler Ontario's Technical	Standards and Safety Act, Corporation No. 1650951-7
_	Operator Name (if d	ifferent from above)			1030931-7
	Telephone No. 519 664 1312	Fax No.	E-mail canco721stjacobs@cancope	etroleum.ca	
В	Street No. 1212	Street Name / 911 Numb	er / Address, if applicable		
	Town / City or Township / County ST JACOBS			Province ON	Postal Code NOB 2N0
c	Mailing address StreetNo.	if different from above. Street Name / 911 Numb	per / Address, if applicable		
	Town / City or Town	ship / County		Province	Postal Code
In	Location of facility StreetNo.		r Filling Plant er / Address, if applicable	Nea rest Major Intersect	ion
n		KING ST NORTH		King Street North betw	veen Printery Road and Henry Street
D	1212 Town / City or Town		A THE RESERVE OF THE PROPERTY OF	Province	

Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT). INDERDEEP SINGH	PPO-3	
Municipality (or municipalities if the facility or its hazard distance touches multiple borders)		
OWNSHIP OF WOOLWICH		
Hours of operation.		

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and

	Thereby deciate that the information may	given here is true still comp	ilote.
NameofLicence Holder	Inderdeep Singh	Signatu	Date (dd-mmm-yyyy) 22-10-2025
Name of Senior Management Regulation holding the Record			



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)

Indicate the year the facility was established. AUGUST 2002	Indicate the year of any significant modified N/A	ications, as defined in s.1, O.Reg 211/01, since establishment.
Identify the psig rating and serial number for e	ach fixed propane storage tank on site.	
PSIG	Serial Number	
Tank 1: 250	378-8	_
Tank 2:		_
Tank3:		_
Enter capacity of propane in USWG, fixed, po	rtable, and mobile, and provide detailed in	ventory that includes the number of tank/vessel for
each type (fixed, portable, and mobile) and the	e capacity of each tank/vessel, on a separ	rate document.
Fixed: 2,000 USWG	Portable: 417 USWG	Mobile: 0 USWG

Name of person completing this form (please print)	Official Title	
Signature -Inderdeep Singh	Telephone No.	Date (dd-mmm-yyyy)



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

SECTION A: GENERAL INFORMATION (cont'd)

Name of Prop UPI ENERGY LE	ane Supplier(s)			For Office Use - Party No.
Street No.	Street Name / 911 Number / Ad	ddress, if applicable		
105	silvercreek Parkway North, Suite	e 200		
Town / City or Guelph	Township / Country		Province ON	Postal Cod NiH 8M1
Telephone No. 19 240 8591	Fax No. 519 821 4919	Contact Name DANA WELLS		
E-mail				
	*			
Name of Prop	ane Transporter. If same as about y Inc.	ove, please check box.		For Office Use - Party No.
Street No.	Street Name / 911 Number / Ad Cedar Creek Road	ddress, if applicable		
Town / City or Ayr	Township / Country		Province ON	Postal Cod N0B1E0
Telephone No. 519 740 8209	Fax No. 519 740 1015	Contact Name Anthony Hielbert		
E-mail aheilbert@primr	naxenergy.com			
Off-site Cylind	ler and/or Mobile Storage	Capacity st	ored off-site, in USWG	For Office Use - Party No.
Street No.	Street Name / 911 Number / Ad	ddress, if applicable		
Town / City or	Township / Country		Province	Postal Cod
	ı Fax No.	ı Contact Name		

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of person completing this form (please print)	Official Title		
Signature	Telephone No.	Date (dd-mmm-yyyy) 22-10-2025	

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Level 1 Risk and Safety Management Plan (RSMP)

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

	me, types and storage location of other hazardous materials on site, if any. The following hazardous material storage is present:
Gas station - underground storage t	ranks: 1 x 45,400L, 1 X 25,400 L and 1 x 20,000 L gasoline ; 1x15,000 L Diesel,
Gas bar retail store - engine Oils in	1 L bottles, DEF
At the property is an auto repairs sh	op (seperate business), with uncontrolled quantities of aetylene and oxygen cylinders stored inside the building
Description of fire and emergence Fire Extinguisher located next to pro	y equipment indicated on facility site map. ppane tank
Emergenry Stop button located at b	ollard around propane tank, and at gas bar cash register
and describe their function, use at Emergency Stop button located at b	n., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and operation. collard around propane tank, and at gas bar cash register. A cabinet houses the propane cylinder fill equipment, and the er via a fusible link. The lever is located nest to the cabinet door, and must be pulled to the vertical position, which
shuts the ISC valve, before the cabi	net door fully closes. The ISC valve will also automatically close when the temperature-sensitive fusible link breaks.
The propane fill pump can be shut of	off by the 2 emergency stop buttons, as well as the local (at tank) \$ main power switch (at store).
	le for fire protection controls and devices. It technicians (third party) for the following: fire extinguishers, ISC valve, fusible link, emergency shut down switches.

Name of person completing this form (please print) Inderdeep Singh	Official Title		
Signature	Telephone No.	Date (dd-mmm-yyyy) 22-10-2025	



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel	- Key Contact		5. Facility 24-Hour Contac	t Person	
Name Inderdeep Singh		For Office Use - Party No.	Name Dana Wells (UPI Energy LP)	For Office Use - Party No	
Official Title UPI Energy Agent			Official Title Manager, ERT, Compliance &	Fleet Services	
Telephone No. 437 983 3435	Fax No.		Cell No. 519 240 8591	Fax No. 519 821 4919	
E-mail canco721stjacobs@cancopetroleu	ım.ca		E-mail dwells@upi.on.ca		
Role and responsibilities in emer ERT (Emergency Response Team notify others nearby & coordinate) Member. Stop		Role and responsibilities in e ERT (Emergency Response Te		
2. Facility Contact Personnel	- Alternate Co	ntact	6. Name of Facility Manage	restal alternation	
Name Terry Walker		For Office Use - Party No.	Name Inderdeep Singh	For Office Use - Party No	
Official Title UPI Manager			Official Title UPI Energy Agent		
Telephone No. 519 767 6118	Fax No.		Telephone No. 437 983 3435	Fax No.	
E-mail walker@upi.con.ca			E-mail canco721stjacobs@cancopetroleum.ca		
Role and responsibilities in emergency ERT (Emergency Response Team) Member/Coordinator			Role and responsibilities in emergency ERT (Emergency Response Team) Member. Stop filler plant operations, notification others nearby & coordinate evacuation of facility. Call 911 and UPI		
3. Local Fire Services - Key C	ontact		7. Propane Supplier Key Co	ontact Person	
Name Craig Hoffman		For Office Use - Party No.	Name Dana Wells (UPI Energy LP)	For Office Use - Party N	
Official Title Fire Chief	E-mail		Official Title Manager, ERT, Compliance	E-mail dwells@upi.on.ca	
Telephone No. 519 669 6022	Fax No.	21,839,000	Telephone No. 519 240 8591	Fax No. 519 821 4919	
Role and responsibilities in emer Evacuation, estabilish safety zones,	gency fire suppression, o	cool propane tank	Role and responsibilities in e		
Fire Services Address			Propane Supplier Address 105 Silvercreek Parkway N. Suite 200 Guelph ON N1H 8M1		
4. Local Fire Services - Alterna	ate Contact		8. Municipal Contact		
Name Craig Eveson		For Office Use - Party No.	Name Craig Hoffman	For Office Use - Party N	
Official Title Township Deputy Fire Chief	E-mail ceveson@	woolwich.ca	Official Title Fire Chief		
Telephone No. 519 669 6022	Fax No.		Telephone No. 519 669 6022	Fax No.	
Role and responsibilities in emer vacuation, establish safety zones, fi	gency re supression, co	ol propane tank	E-mail		
Fire Services Address			Municipality Name and Address		
Fire Services Address			Municipality Name and Addre	ess	

Name of person completing this form (please print) Inderdeep Singh	Official Title Owner	
Signature	Telephone No.	Date (dd-mmm-yyyy)



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements. All staff members are traned on proper usage of fire extinguishers.	
All staff members, certificate holders and non-certificate holders are traned on emergency procedures	
Elevated traning standard: UPI Energy LP requires a passing mark of 90% on all tests.	

Name of person completing this form (please print)	Official Title	
Signature	Telephone No.	Date (dd-mmm-yyyy)



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act Propane Storage and Handling Regulation

SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Res	sponse Plan and Procedures provided to facility key contacts.	
Training Date (dd-mmm-yyyy)	Print Name of Training Provider: UPI Energy / Fuels Training Center	
21-09-2023	Print Name of Instructor: Dana Wells	
Training Date (dd-mmm-yyyy)	Print Name of Training Provider: UPI Energy / Fuels Training Center	
November 2023	Print Name of Instructor: Dana Wells	
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Training on the facility's Em	nergency Management Procedures provided to staff.	
Training Date (dd-mmm-yyyy)	Print Name of Training Provider: UPI Energy LP	
September 2023	PrintName of Instructor: Inderdeep Singh	
Training Date (dd-mmm-yyyy)	Print Name of Training Provider: UPI Energy LP	
November 2023	Print Name of Instructor: Inderdeep Singh	
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
On-site specific training pro	ovided to certificate holders / persons with Records of Training.	
Training Date (dd-mmm-yyyy)	Print Name of Training Provider: UPI Energy LP	У.
September 2023	Print Name of Instructor: Inderdeep Singh	
Training Date (dd-mmm-yyyy)	Print Name of Training Provider; UPI Energy LP	
November 2023	Print Name of Instructor: Inderdeep Singh	
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	

Name of person completing this form (please print)	- Official Title	
Signature	Telephone No.	Date (dd-mmm-yyyy)



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Level 1 Risk and Safety Management Plan (RSMP)

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Re	sponse Plan and Procedures provided to facility key contacts.	
Target Date (dd-mmm-yyyy)	Print Name of Training Provider: UPI Energy LP	
March 2024	Print Name of Instructor: Dana Wells	
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Training on the facility's Em	nergency Management Procedures provided to staff.	
Target Date (dd-mmm-yyyy)	Print Name of Training Provider: UPI Energy LP	
March 2023	Print Name of Instructor: Inderdeep Singh	
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
On-site specific training pro	ovided to certificate holders / persons with Records of Training.	
Target Date (dd-mmm-yyyy)	Print Name of Training Provider: UPI Energy LP	
March 2023	Print Name of Instructor: Inderdeep Singh	
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:	
	Print Name of Instructor:	

Official Title	
Telephone No.	Date (dd-mmm-yyyy)



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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

 $The licence \, holder \, will \, complete \, Section \, B \, in \, consultation \, with the \, local \, Fire \, Services.$

5. Emergency Response Communications Plan

Warnings and Actions
Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate). Propane facility employees are Emergency Response Team (ERT) members. Upon detection of ignited or unignited propane leak that is not contained, staff
will verbaly notify personnel nearby to evacuate safely to the muster point and ensure that all directions are followed. From a safe location, they will then call
911 and UPI Energy LP emergency response @ 1-800-396-2667. See Emergency Response and Preparedness Plan ERPP in the attached supplementary
information package.
Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).
See ERPP in the attached supplmenetary information package.
Communication with Emergency Response Authorities
Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911). Upon detection of ignited or unignited propane leak that is not contained, the ERT member will call 911, as well as UPI Energy LP @ 1800 396 2667 from a
safe location. See ERPP in the attached supplementary information package.
Describe provisions for fire department entry when there are no operations or staffing at the propane site. The propane facility is accessible at all times. The metall cabinet which houses the proane cylinder fill equipment is closed and locked outside of operating
hours, This lock can be broken open for fire department access in case of emergency.
Describe how the licence holder will ensure continual flow of updated information to authorities. UPI Energy LP Emergèncy Response Team (ERT) Coordinator is available 24 hr/day, 365 days/year @ 1800 396 2667. When the ERT member places the
call to alert the ERT Coordinator, the ERT Coordinator will assign a Qualified Local Person to be the main liaison to the local authorities responsible for the
external emergency plan and will provide and estimated time for the Qualified Local Person to respond to the site. See ERPP in the attached supplementary
information package.
How long will it take the facility liaison person to respond to the site. 30 - 60 min
See ERPP in the attached supplementarty information package

Name of person completing this form (please print)	Official Title	
Signature	Telephone No.	Date (dd-mmm-yyyy)



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

6. Building and Site Security and Procedures

				Annual An	
		Yes	No		
1.	Does the propane location have controlled access to limitunnecessary risk and enti- (lock outprocedures)?	ry			
2.	Is there adequate night lighting at the site?	V			
3.	Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	V			
4.	Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane?	V			
5.	Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	V			
6.	Are weighing systems validated for accuracy?	V			
7.	Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty purged and other hazardous materials)?	y. 🔽			
8.	Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	V			
9.	Is the schedule of maintenance and testing activities retained on site?	V			
	7. Water Supply				
The	e propane licence holder should work with the local fire department to determine water oply capabilities that are available based on the propane facility's location.	Yes	No		
1.	Is a pressurized water system available at the propane facility site?	V			
2.	Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?	~			
3.	What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)	30m			
4.	What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only)	NA -			
	Declaration: I am aware that it is an offence to give false info I hereby declare that the information I have given here				
Nar	ne of person completing this form (please print) Official	al Title			

Telephone No.

Date (dd-mmm-yyyy)

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Signature



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

ency Response and Preparedness Plan	Yes	No
uired:		
ments by:		
	(dd-mmm-yyyy)	
L FIRE SERVICES		
afety Management Plan Fire Service	s.	
Signature		Date (dd-mmm-yyyy)
	uired: ments by: L FIRE SERVICES afety Management Plan Fire Service	ments by:(dd-mmm-yyyy) L FIRE SERVICES afety Management Plan Fire Services.

Official Title

Telephone No.

Date (dd-mmm-yyyy)

Signature

Name of person completing this form (please print)



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Level 1 Risk and Safety Management Plan (RSMP)

Technical Standards and Safety Act

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SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

- 1. The storage location of fixed, portable, and mobile vessels.
- 2. The maximum volume, types and storage location of hazardous materials.
- 3. Location of permanent structures on site.

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- 4. Access and egress points and location of barriers.
- Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
- 6. Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

- 7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
- 8. GPS co-ordinates of the single largest vessel.
- 9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
- 10. Clear indication of the municipality or municipalities present within the circle.
- 11. Visual indication of property line information.
- 12. The location and name of roads within or abutting the site.
- 13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
- 14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
- 15. Complete "Required Mapping Information from Updated Site Plan" in table below .

Required Mapping Information from Updated Site Plan

Date map prepared (d January 2012	d-mmm-yyyy)	Capacity of single largest pro	pane storage vessel (USWG)
Tank setback coordinat	es. Indicate placement: 25'	ent on the map. Right side property line:	165'
Rea	ır: ^{99'}	Left side property line:	55'
GPS coordinates of sin	gle largest vessel:	43° 34'51.02" N, 80°33"16.87" W	

Name of person completing this form (please print)	Official Title	
Signature	Telephone No.	Date (dd-mmm-yyyy)
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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula: $D= 16.94 \times (1.524 \times C)^{1/3}$

D = Distance to overpressure of 1 psi (meters)

C= Tank Total Capacity in USWG

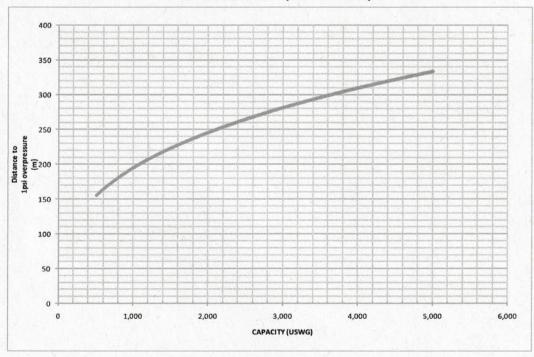
Parameters: Density of Propane is 0.5033 kg per litre @ 15 C

Assume all vessels are 80% full

1 gallon [US, liquid] = 0.003785411784 cubic meter

1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)





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Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature		* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or
AND Maine and Address of Closest Building of Fe	ature	0	1	2-10	11+	Feature
buildings or parks or golf courses Fairway Lumber Company Limited (Home Hardware)			-			60 m
P.O. Box 151, 1205 Kind Street North		- 1		X		
St. Jacobs Province Ontario Posta	l Code N0B2N0					
		7				
			_			25 & 30 m
			^			
al building units specifically retail, restaurants, entertainment, theatres, and Pop's Pizza and Restaurant	sporting complexes.					20
1212 King Street North			Х			m
St. Jacobs Province Ontario Posta	I Code NOB2NO					
	nd resorts.	1				
NA .						m
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ProvincePosta	I Code					
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y responders specifically fire stations, ambulance stations, and police station. NA		1				
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	l Code					
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Name of person completing this form (please print)	Official Title	Official Title		
Signature	Telephone No.	Date (dd-mmm-yyyy)		
		22-10-2025		

^{*} For multi-unit buildings, count each unit as "1".



Technical Standards and Safety Authority 345 Carlingview Drive Toronto, Ontario M9W 6N9 Tel: 416.734.3300 Fax: 416.231.4078 Customer Service: 1.877.682.8772 propanelicensing@tssa.org www.tssa.org

Level 1 Risk and Safety Management Plan (RSMP) Technical Standards and Safety Act

Propane Storage and Handling Regulation

WORKSHEET

Portable Storage Additional Information Worksheet

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9	0	0
# 100	29.5	0	0
# 40	11.75	6	71
# 33.3	9.62	6	58
# 30	8.8	6	53
# 20	5.8	36	209
# 10	2.9	6	17
# 5	1.5	6	9

Tanks Stored On-site Not Connected for Use

Tank Size In USWG	Quantity	Total Volume in USWG
NA	NA	NA .
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Total Cylinder Capacity	417 USWG
Total Tank Capacity	0 USWG
Total Portable Capacity (Total Cylinder Capacity + Total Tank Capacity)	417 USWG

