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#### Preface:

The following sets out and identifies the 2025 Technical Standards and Safety Authority ("TSSA") Test Center and TSSA Hub City examination schedule.

#### 1. Examination Procedures:

- a) Examination dates are subject to change/cancellation without notice. Examination candidates are required to confirm the status of their examination no later than 10 business days prior to the scheduled examination date.
- b) On the day of the examination, candidates must produce at least one piece of acceptable government issued photo identification. The examination administrator or invigilator reserves the right to withhold an examination if a candidate fails to produce the same, the examination candidate is therefore subject to the *cancellation* requirements outlined in 4(a).
- c) Examination candidates are required to review and understand the examination procedures, as defined on the applicable examination application form.
- d) Examination security will be strictly enforced. The examination administrator or invigilator reserves the right to revoke an examination at any time if the examination candidate is found to be in violation of the TSSA examination or TSSA Hub City procedures. The examination candidate will be subject to further investigation, which may result in the revocation of an authorization or restrictions may be applied to all future examinations.
- e) Examination candidates are expected to follow the approved procedures of the TSSA examination center or TSSA Hub City office. The administrator or invigilator reserves the right to permit food, beverages, washroom breaks, etc. during an examination.
  - Exceptions are considered and reviewed on a case-by-case basis; however, must be requested by the examination candidate at the time of scheduling, a minimum of 10 business days prior to the scheduled examination date.

#### 2. Scheduling an Examination:

- a) Examination candidates are encouraged to review the examination schedule, which is updated daily to confirm availability before submitting an examination application. Examinations are booked on a first-come, first-serve basis. Examination seats will not be held.
- b) Examination candidates are required to submit a completed examination application via the client/pre-payment portal a minimum of 10 business days prior to the scheduled examination date.
- c) Candidates are solely responsible for confirming the examination date, time and location by contacting TSSA Customer Services at <u>1-877-682-8772</u>, or via email to: <u>examinationandcertification@tssa.org</u>

#### 3. Re-scheduling Examinations

a) Examination candidates are permitted to re-schedule or cancel an examination one (1) single time after their examination has been scheduled. To meet this requirement, the examination candidate must notify TSSA in writing via email to: <a href="mailto:examination@tssa.org">examination@tssa.org</a> a minimum of 10 business days prior to the scheduled examination date.

#### 4. Cancellation:

a) Where a candidate cancels or attempts to re-schedule a confirmed examination date within 10 business days, the examination fee submitted will be forfeited and a new application and payment must be submitted in accordance with *Section 2: Examination Scheduling*.



## **Hub City Examination Locations**

The resumption of in-person examinations will have a phased approach to ensure the health and safety of examination candidates, invigilators and TSSA team members.

Location	Address	Start Time	Important Information		
Toronto	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE	AM: 8:30 a.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your		
Toronto	92 BRYDON DR, ETOBICOKE, ON, M9W 4N6	PM: 1:00 p.m.	exam confirmation email		
Barrie	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE  AM: 8:30 a.m.		<ul> <li>Please arrive 30 minutes before the exam start time, and review all important information in your</li> </ul>		
Barrie	2938 HWY, 11 SOUTH, PO BOX 142, ORO, ON, L0L 2X0	PM: 1:00 p.m.	exam confirmation email		
Ottawa	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE	AM: 8:30 a.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your		
Ottawa	2508 DELZOTTO AVE, OTTAWA, ON, K1T 3V7	PM: 1:00 p.m.	exam confirmation email		
Cambridge	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE 427 DUNDAS ST. N., UNIT 3, CAMBRIDGE, ON, N1R 5R5	AM: 8:30 a.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email		
London	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE	AM: 8:30 a.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your		
London	2520 TRAFALGAR ST, UNIT 1 LONDON, ON, N6M 1G9	PM: 1:00 p.m.	exam confirmation email		
Oshawa	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE	AM: 8:30 a.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your		
Osliawa	692 KING ST. EAST, OSHAWA, ON, L1H 1G5	PM: 1:00 p.m.	exam confirmation email		

### **TSSA Test Center Examination Locations**

\*Updated: Jun 13, 2025

Location Name	Address	Exam Start Time(s)	Additional Information				
HAMILTON	Hamilton Test Center 120 King Street West, Hamilton, ON, L8P 4V	11:00 AM	Daily parking rate applied, estimated cost is \$20 per day     Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email				
NORTH BAY	North Bay Test Centre Room E103 60 Commerce Cres, North Bay ON, P1A 0B4	9:30 AM	- Daily parking rate applied  -Access through E101B  -Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email				
OWEN SOUND	Owen Sound Test Center, Room D105, 1450 8th St E, Owen Sound, ON, N4K 5R4	9:00 AM	-Daily parking rate applied -Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email				
PETERBOROUGH	Peterborough Test Center, Room C2129, 599 Brealey Dr, Peterborough, ON, K9J 7B1	9:00 AM	-Daily parking rate applied -Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email				
SARNIA	Sarnia Test Center, 1457 London Rd, Sarnia, ON, N7S 6K4	9:00 AM	-Daily parking rate applied -Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email				
SAULT STE. MARIE	Sault Ste Marie Test Center Room E1101 443 Northern Ave E, Sault Ste. Marie, ON P6B 0A9	9:00 AM	-Daily parking rate applied -Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email				
SUDBURY	Sudbury Test Center, Test Centre Room 3522 1400 Barry Downe Road, Sudbury ON P3A 3V8	9:00 AM	-Daily parking rate applied -Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email				
TIMMINS	Timmins Test Center, 4715 Highway 101 East, South Porcupine, ON, P0N 1H0	9:00 AM	-Daily parking rate applied -Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email				
WINDSOR	Windsor Test Center, Room 128, 7515 Forest Glade Drive, Windsor, ON N8T 3P5	10:00 AM	-THERE IS NO PARKING FEE -Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email				

# **Examination Locations, Dates and Availability\*:**

\* Examination availability will be updated daily; an examination sitting is considered closed when the 'available seats' column is marked with '0'.

	JANUARY		FEBRUARY		MARCH		APRIL	
EXAMINATION CENTRE	Exam Date	Available Seats	Exam Date	Exam Date	Available Seats	Available Seats	Exam Date	Available Seats
	-	-	-	-	-	-	-	-
HAMILTON	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
NORTH BAY	-	-	-	-	-	-	-	-
OWEN SOUND	•	1	•	-	-	-	-	-
PETERBOROUGH	•	1	•	•	-	•	-	-
	-	-	-	-	-	-	-	-
SARNIA	•	-	•	-	-	-	-	-
	-	-	-	-	-	-	-	-
SAULT STE. MARIE	-	-	-	-	-	-	-	-
OAGET GTE. WARE	-	-	-	-	-	-	-	-
SUDBURY		-	•	-	-	-	-	-
GODBOKT	-	-	-	-	-	-	-	-
TIMMINS	-		-	-	-	-	-	-
WINDSOD	•	-	•	-	-	-	-	-
WINDSOR	-	-	-	-	-	-	-	-
HUB DATES ON PAGE 5								



Hub City - Barrie AM (8:30 a.m.)	8-Jan	14	12-Feb	14	12-Mar	14	9-Apr	14
Hub City - Barrie PM (1:00 p.m.)	8-Jan	14	12-Feb	14	12-Mar	14	9-Apr	14
Hub City-Cambridge AM(8:30 a.m.)	15-Jan	14	19-Feb	14	19-Mar	14	16-Apr	14
Hub City-Cambridge PM(1:00 p.m.)	15-Jan	14	19-Feb	14	19-Mar	14	16-Apr	14
Hub City - London AM (8:30 a.m.)	14-Jan	15	18-Feb	15	18-Mar	15	15-Apr	15
Hub City - London PM (1:00 p.m.)	14-Jan	15	18-Feb	15	18-Mar	15	15-Apr	15
Hub City - Oshawa AM (8:30 a.m.)	6-Jan	15	2-Feb	15	3-Mar	15	7-Apr	15
Hub City - Oshawa PM (1:00 p.m.)	6-Jan	15	2-Feb	15	3-Mar	15	7-Apr	15
Hub City - Ottawa AM (8:30 a.m.)	9-Jan	16	6-Feb	16	6-Mar	16	10-Apr	16
Hub City - Ottawa PM (1:00 p.m.)	9-Jan	16	6-Feb	16	6-Mar	16	10-Apr	16
	6-Jan	15	3-Feb	15	3-Mar	15	1-Apr	15
	7-Jan	15	4-Feb	15	4-Mar	15	7-Apr	15
	13-Jan	15	10-Feb	15	10-Mar	15	8-Apr	15
	14-Jan	15	11-Feb	15	11-Mar	15	14-Apr	15
Hub City - Toronto AM (8:30 a.m.)	20-Jan	15	17-Feb	15	17-Mar	15	15-Apr	15
	21-Jan	15	18-Feb	15	18-Mar	15	21-Apr	15
	27-Jan	15	24-Feb	15	24-Mar	15	22-Apr	15
	28-Jan	15	25-Feb	15	25-Mar	15	28-Apr	15
	•	1	-	1	31-Mar	15	29-Apr	15
	6-Jan	15	3-Feb	15	3-Mar	15	1-Apr	15
	7-Jan	15	4-Feb	15	4-Mar	15	7-Apr	15
	13-Jan	15	10-Feb	15	10-Mar	15	8-Apr	15
	14-Jan	15	11-Feb	15	11-Mar	15	14-Apr	15
Hub City - Toronto PM (1:00 p.m.)	20-Jan	15	17-Feb	15	17-Mar	15	15-Apr	15
	21-Jan	15	18-Feb	15	18-Mar	15	21-Apr	15
	27-Jan	15	24-Feb	15	24-Mar	15	22-Apr	15
	28-Jan	15	25-Feb	15	25-Mar	15	28-Apr	15
	-	-	-	-	31-Mar	15	29-Apr	15