



Technical Standards and Safety Authority
345 Carlingview Drive
Toronto, Ontario M9W 6N9
Tel: 416.734.3300
Fax: 416.734.3202
Customer Service: 1.877.682.8772
Email: fssubmissions@tssa.org
www.tssa.org

Application for a Consultation

Technical Standards and Safety Act

Fuels Safety Regulations

A. Applicant/Invoicee (Company/Person who will be invoiced for engineering and/or inspection fees.)					
Company Name				Corporation No.	
Mailing Address Street No.		Street Name / 911 Number/Address if applicable			
Town / City or Township / County			Province		Postal Code
Contact Name		Telephone No.	Fax No.	E-mail	

B. Location of Considered or Proposed Equipment (If more than one location attach list)					
Street No.		Street Name / 911 Number/Address if applicable			
Town / City or Township / County			Province		Postal Code

C. Owner of Facility					
Owner Name					
Address of Owner of Facility ☐ Same as applicant ☐ If different, specify below.					
Street No.		Street Name / 911 Number/Address if applicable			
Town / City or Township / County			Province		Postal Code

D. Fuel Type					
☐ CNG ☐ Gasoline (LF) ☐ Fuel Oil ☐ Natural Gas ☐ Propane ☐ Digester Gas ☐ Other: _____					
Code:			Section:		
Equipment/Appliance/Component Involved			Make	Model	Serial No.

E. Consultation					
☐ Engineering Review of Documents ☐ Site Review ☐ Code Interpretation ☐ Other: _____					
Description:					
Print Name of Applicant		Signature of Applicant			Date (dd-mmm-yyyy)



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Fees

(HST Registration No: 891131369)

Select	Service	Fee Type	Engineering	HST	Fee (Including HST)	Total Fees Due
	Engineering (up to 4 hours included)	Minimum*	\$ 581.00	\$ 75.53	\$ 656.53	
	Expedited Services**					
	Expedited Engineering Services (Additional charge to engineering review per site application)	Flat	\$ 581.00	\$ 75.53	\$ 656.53	
	Expedited Inspection Service (invoiced separately at 2 x standard rates)					

Total Fees Due				
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1

If paying by credit card, amount in Box 1 to be entered in TSSA Service Prepayment Portal

All required fees must be prepaid for application to be processed. Fees are non-refundable.
For payment options, see Payment Instructions

*All minimum fees include specified hours. Excess time above the specified included hours will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

Inspection services, if applicable, will be invoiced separately

**Expedited Services

Expedited service fees are non-refundable

Expedited services places your application in an expedited service line

Expedited inspection services (inspection & travel time included in the flat fee, plus any excess hours) will be billed at 2 x the standard inspection rate.



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PAYMENT INSTRUCTIONS

TSSA use only WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website www.tssa.org. HST Registration No: 891131369.

Payment Options:

Credit Card - Click link below

[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: _____

Mail payment along with a copy of your application to:

Attention: Accounts Receivable
Technical Standards and Safety Authority
345 Carlingview Drive
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item