

# Operating Engineers/Operator Certification Reinstatement Guide



Effective: June 2025

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This document replaces all previous versions  
Revisions/updates to this document are reflected by a change in the above date



# Operating Engineers/Operator Certification Reinstatement Guide

## 1. Background

This policy describes and sets out policies and procedures related to the reinstatement Operating Engineers/Operator certificates of qualification, as defined in Ontario Regulation 219/01, section 26(3):

*(3) Where a certificate of qualification has not been renewed within one year of the date of its expiry, the certificate of qualification shall not be renewed until the chief officer is satisfied that the applicant is capable of performing the duties of an operating engineer or operator, all past fees retroactive to the last expiry date are paid and the fee set by the designated administrative authority for a renewal has been paid. O. Reg. 219/01, s. 26 (3).*

The Policies and Procedures contained herein are subject to revision and enhancement as and when required.

## 2. Procedure

An Operating Engineer/Operator who is seeking the reinstatement of an expired certificate will be granted one reinstatement examination attempt, with no provisions for a rewrite.

To be eligible for reinstatement, a candidate will be required to follow the process detailed below, by submitting:

☐ 1) An application through the [Client Portal](#)

☐ 2) Detailed documentation providing a written account of the Operating Engineers/Operator experience, training, etc. since the certificate expired including but not limited to past positions held, duties performed, periods of employment, plant ratings, safety value settings, etc. Please note that this information must be submitted with the completed Operating Engineers Examination Application.

☐ 3) The completion of a written examination\*, as outlined in Section 3 of this policy.

\*An examination will be scheduled once the *Operating Engineers Examination Application* and written account of experience, training, etc. has been submitted.

☐ 4) If successful on the examination, the Certification and Examinations Department will provide written notification, via email, regarding the applicable certification fees required to reinstate the certificate, including acceptable methods of payment. Note: fees are calculated on an annual basis, in accordance with the current [Operating Engineers Fee Schedule](#).

In the event the candidate is unsuccessful on the reinstatement examination, the certificate of qualification can be reinstated by successfully completing and passing each of the applicable examinations for the certificate classification. More information on the examination requirements can be found in the applicable Certification and Examination Guide at [www.tssa.org](http://www.tssa.org).

## 3. Examination

The reinstatement examination will consist of 50 multiple choice/true and false questions that is 1 ½ hours in duration. The minimum passing mark for the examination is 65%, rewrites are not permitted.

Examinations may be written at either Exam Centres or Hub City locations. Refer to [Register for an exam](#) for more details on how to schedule an exam.

The reinstatement examination will focus on the content found in [Section 4: Reinstatement Examination Syllabus](#).



### 4. Reinstatement Examination Syllabus

The Operating Engineers/Refrigeration Operator reinstatement examination will focus on the following subjects:

- [Technical Standards and Safety Act, 2000](#)
- [Ontario Regulation 219/01, Operating Engineers and Director's Order](#)
- [Ontario Regulation 220/01, Boilers and Pressure Vessels and Code Adoption Document](#)
- CSA B52: Mechanical Refrigeration Code

The Compressor Operator/Steam Traction Operator reinstatement examination will focus on the following subjects:

- [Technical Standards and Safety Act, 2000](#)
- [Ontario Regulation 219/01, Operating Engineers](#)
- [Ontario Regulation 220/01, Boilers and Pressure Vessels and Code Adoption Document](#)

Please note that all information, with the exception of the CSA B52: Mechanical Refrigeration Code is available for review and/or download at [www.tssa.org](http://www.tssa.org), and it is recommended that the candidate familiarize themselves with these topics.