



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9V 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

This Level 1 RSMP applies to:

- a facility with a total propane storage capacity of 5,000 USWG or less; or
- a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

Failure to fully complete this form may result in rejection.  
Making a false statement may result in a fine or prosecution  
under the *Technical Standards and Safety Act*

Licence Number

Check applicable type of propane operations.

☒ Cylinder ☐ Motor Fill ☐ Filling Plant ☐ Card/Keylock

Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area.

**For Office Use Only**

**SECTION A: GENERAL INFORMATION**

The Undersigned applies to TSSA for a review for an RSMP under Ontario's *Technical Standards and Safety Act*,  
Propane Storage and Handling Regulation.

Company Name  Corporation No.

**A** 1395559 Ontario Inc. 1395559

Operator Name (if different from above)  
Sturgeon Shell

Telephone No.  Fax No.  E-mail

7057535595 7057535769 mike@asmstores.com

**B** Street No.  Street Name / 911 Number / Address, if applicable

162 Front Street

Town / City or Township / County  Province  Postal Code

Sturgeon Falls ON P2B 2H8

Mailing address if different from above.

**C** Street No.  Street Name / 911 Number / Address, if applicable

Town / City or Township / County  Province  Postal Code

**Information on Container Refill Centre or Filling Plant**

Location of facility.

**D** Street No.  Street Name / 911 Number / Address, if applicable

162 Front Street

Town / City or Township / County  Nearest Major Intersection

Sturgeon Falls Front Street/Nipissing Street

Province  Postal Code

ON P2B 2H8

Name of Licence Holder

Sturgeon Shell

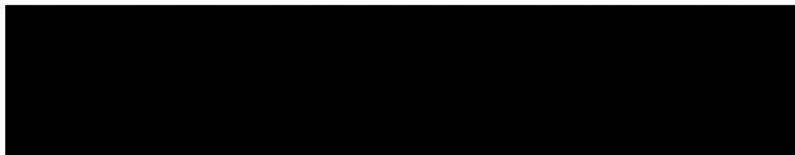
Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT).

Michel Renaud

Municipality (or municipalities if the facility or its hazard distance touches multiple borders)

West Nipissing

Hours of operation:



This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and  
I hereby declare that the information I have given

Print name

Name of Licence Holder Michel Renaud  Date (dd-mm-yyyy) 22-04-25

Name of Senior Management person as defined in the  
Regulation holding the Record of Training Michel Renaud



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION A: GENERAL INFORMATION (cont'd)**

Indicate the year the facility was established.  
2025

Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment.  
n/a

Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank 1:	250 PSIG	358-00
Tank 2:		
Tank 3:		

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 2000 USWG      Portable: 351 USWG      Mobile: n/a

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print)	Michel Renaud			Official Title	President
Signature				Telephone No.	705-753-5595
				Date (dd-mmm-yyyy)	22-04-25





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION A: GENERAL INFORMATION (cont'd)**

Activity Information

<b>Name of Propane Supplier(s)</b>		For Office Use - Party No.	
MOORE PROPANE			
Street No.	Street Name / 911 Number / Address, if applicable		
56	GIBSON STREET		
Town / City or Township / Country		Province	Postal Code
NORTH BAY		ON	P1B8Z4
Telephone No.	Fax No.	Contact Name	
7054762334	7054769908	Bruce Moore	
E-mail			
bruce@moorepropane.ca			

<b>Name of Propane Transporter.</b> If same as above, please check box. <input checked="" type="checkbox"/>		For Office Use - Party No.	
Street No.	Street Name / 911 Number / Address, if applicable		
Town / City or Township / Country		Province	Postal Code
Telephone No.	Fax No.	Contact Name	
E-mail			

<b>Off-site Cylinder and/or Mobile Storage</b>		Capacity stored off-site, in USWG	For Office Use - Party No.
Street No.	Street Name / 911 Number / Address, if applicable		
Town / City or Township / Country		Province	Postal Code
Telephone No.	Fax No.	Contact Name	

Note: Customer storage is not considered off-site storage.

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print)		Official Title	
Michel Renaud		President	
Signature		Telephone No.	Date (dd-mmm-yyyy)
		705-753-5595	22-04-23



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN**

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.


Description of fire and emergency equipment indicated on facility site map.

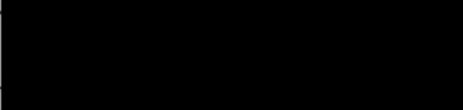
Fire Extinguishers at dispenser and in store.


List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

Fusible link on cable operated internal safety control valve. If fire should occur at or under propane tank the fusible link will shut off the flow of propane when the fusible link melts. Electrical Emergency Shut Off which shuts the power supply to the dispenser, will close the solenoid valve stopping the flow of propane to the dispenser hose located at the propane tank. Electrical shut off at main power supply.

Maintenance and testing schedule for fire protection controls and devices.  
Fire extinguishers are inspected monthly by staff and yearly by fire safety services. The propane systems and controls are inspected yearly by fuel supplier and daily by staff

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print) Michel Renaud	Official Title President	
Signature 	Telephone No. 705-753-5595	Date (dd-mmm-yyyy) 22-04-25





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

**1. Contacts for Emergency Response**

**1. Facility Contact Personnel - Key Contact**

Name  
Michel Renaud  
For Office Use - Party No.  
Official Title  
President  
Telephone No.  
7054711414  
Fax No.  
7057535769  
E-mail  
mike@asmstores.com  
Role and responsibilities in emergency  
evacuation of building and property, contacting emergency services and propane supplier

**5. Facility 24-Hour Contact Person**

Name  
Michel Renaud  
For Office Use - Party No.  
Official Title  
President  
Cell No.  
7054711414  
Fax No.  
7057535769  
E-mail  
mike@asmstores.com  
Role and responsibilities in emergency  
evacuation of building and property, contacting emergency services and propane supplier

**2. Facility Contact Personnel - Alternate Contact**

Name  
Eric Renaud  
For Office Use - Party No.  
Official Title  
General Manager  
Telephone No.  
7054771668  
Fax No.  
7057535769  
E-mail  
eric@asmstores.com  
Role and responsibilities in emergency  
evacuation of building and property, contacting emergency services and propane supplier

**6. Name of Facility Manager**

Name  
For Office Use - Party No.  
Official Title  
Telephone No.  
Fax No.  
E-mail  
Role and responsibilities in emergency

**3. Local Fire Services - Key Contact**

Name  
Frank Loeffen  
For Office Use - Party No.  
Official Title  
Fire Chief  
E-mail  
floeffer@wnfs.ca  
Telephone No.  
7057531171  
Fax No.  
7057536935  
Role and responsibilities in emergency  
supervisor of fire department

**7. Propane Supplier Key Contact Person**

Name  
Bruce Moore  
For Office Use - Party No.  
Official Title  
Owner  
E-mail  
bruce@moorepropane.ca  
Telephone No.  
7054762334  
Fax No.  
Role and responsibilities in emergency  
owner/operator

Fire Services Address  
225 Holditch Street, Suite 104, Sturgeon Falls ON, P2B 1T1

Propane Supplier Address  
56 Gibson Street, North Bay ON, P1B8Z4

**4. Local Fire Services - Alternate Contact**

Name  
Gilles Imbeau  
For Office Use - Party No.  
Official Title  
Fire Prevention Officer  
E-mail  
gimbeau@wnfs.ca  
Telephone No.  
7057531171  
Fax No.  
7057536935  
Role and responsibilities in emergency  
Supervisor

**8. Municipal Contact**

Name  
Melanie Ducharme  
For Office Use - Party No.  
Official Title  
Municipal Clerk  
Telephone No.  
7057532250  
Fax No.  
7057533950  
E-mail  
mducharme@municipality.westnippising.on.ca

Fire Services Address  
225 Holditch Street, Suite 104, Sturgeon Falls ON, P2B 1T1

Municipality Name and Address  
225 Holditch Street, Suite 104, Sturgeon Falls ON, P2B 1T1

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print)

Michel Renaud

Signature

Official Title

President

Telephone No.

705-753-5595

Date (dd-mmm-yyyy)

22-04-25



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org


**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

**2. Additional Safety Measures**

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print) Michel Renaud	Official Title President
Signature 	Telephone No. 705-753-5595
	Date (dd-mmm-yyyy) 22-04-25





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

3. Record of Emergency Training Provided - For most recent 12-month period.

**Training on Emergency Response Plan and Procedures provided to facility key contacts.**

Training Date (dd-mmm-yyyy) 9-2-2024	Print Name of Training Provider: CPA
	Print Name of Instructor: Richard Tetreault
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

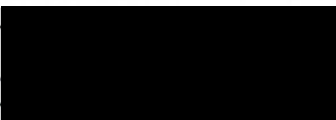
**Training on the facility's Emergency Management Procedures provided to staff.**

Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

**On-site specific training provided to certificate holders / persons with Records of Training.**

Training Date (dd-mmm-yyyy) 9-2-2024	Print Name of Training Provider: CPA
	Print Name of Instructor: Richard Tetreault
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print) Michel Renaud	Official Title President
Signature 	Telephone No. 705-753-5595
	Date (dd-mmm-yyyy) 22-04-25



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

**4. Emergency Training Plan for Coming Year**

**Training on Emergency Response Plan and Procedures provided to facility key contacts.**

Target Date (dd-mmm-yyyy)	Print Name of Training Provider: CPA
	Print Name of Instructor: Richard Tetreault
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

**Training on the facility's Emergency Management Procedures provided to staff.**

Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

**On-site specific training provided to certificate holders / persons with Records of Training.**

Target Date (dd-mmm-yyyy)	Print Name of Training Provider: CPA
	Print Name of Instructor: Richard Tetreault
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mmm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print)	Official Title
Michel Renaud	President
Signature	Telephone No.
	705-753-5595
	Date (dd-mmm-yyyy)
	22-04-25





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

The licence holder will complete Section B in consultation with the local Fire Services.

**5. Emergency Response Communications Plan**

**Warnings and Actions**

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).  
If an incident should occur, the owner/operator will assess the situation and take proper action to control the incident. If the owner cannot control the situation, he will evacuate the immediate area and contact emergency services through 911 as well as contacting the fuel supplier. The fuel supplier will contact TSSA.

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).

The owner/operator will evacuate all from the area to a safe distance. The personnel will meet at the front of Gervais Tavern directly across Front Street.

The fire department will control the scene on arrival.

**Communication with Emergency Response Authorities**

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).

If an incident should occur, the owner/operator will assess the situation and take proper action to control the incident. If the owner cannot control the situation, he will evacuate the immediate area and contact emergency services through 911 as well as contacting the fuel supplier. The fuel supplier will contact TSSA and will confirm the owner/operator has contacted 911.

Describe provisions for fire department entry when there are no operations or staffing at the propane site.

The propane fuel supplier has their contact information on the propane supply tank and the client contact information on file.


Describe how the licence holder will ensure continual flow of updated information to authorities.

The owner/operator will contact the propane fuel supplier who in turn will keep the authorities advised.

How long will it take the facility liaison person to respond to the site.

The owner can arrive on site in approximately 5 minutes

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print) Michel Renaud	Official Title President
Signature 	Telephone No. 705-753-5595
	Date (dd-mmm-yyyy) 22 04 25





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

The licence holder will complete Section B in consultation with the local Fire Services.

**6. Building and Site Security and Procedures**

	Yes	No
1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is there adequate night lighting at the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are weighing systems validated for accuracy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Is the schedule of maintenance and testing activities retained on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**7. Water Supply**

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

	Yes	No
1. Is a pressurized water system available at the propane facility site?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)	72 m	
4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? ( distance in metres only)	n/a	

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print) Michel Renaud	Official Title President
Signature 	Telephone No. 705-753-5595
	Date (dd-mmm-yyyy) 22/04/25





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

The licence holder will complete Section B in consultation with the local Fire Services.

**8. Licence holder and local Fire Services Review**

**To be completed by the Local Fire Services**

Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?

Yes



No



If not, please explain (e.g., no fire services).

Fire services comments, if any:

Section B page 9 Warning and Actions identifies the location as the Circle K parking lot for the meeting location. Recommend the meeting location be reviewed.  
Thank for updating the evacuation location on page 9. April 17, 2025

**To be completed by the Licence Holder**

In response to the above comments, the following action(s) is required:

The meeting location has been updated as per the suggestion of the Fire Department

The licence holder will respond to the Local Fire Services comments by: 15-APR-2025

(dd-mmm-yyyy)

**LOCAL FIRE SERVICES**

The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.

Local Fire Services Name Frank Loeffen

Signature

Date (dd-mmm-yyyy)

11-04-2025

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print)

Official Title

Signature

Telephone No.  
705-753-5595

Date (dd-mmm-yyyy)

220425





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

## Level 1 Risk and Safety Management Plan (RSMP)

**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

### SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

#### Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

#### Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below.

#### Required Mapping Information from Updated Site Plan

Date map prepared (dd-mmm-yyyy) March 24 2025	Capacity of single largest propane storage vessel (USWG) 2000 USWG
Tank setback coordinates. Indicate placement on the map.	
Front: 15 m	Right side property line: 95 m
Rear: 25m	Left side property line: 40 m
GPS coordinates of single largest vessel: N°46 21.9401' W°079 55.1866'	

**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print) Michel Renaud	Official Title President
Signature 	Telephone No. 7057535595
	Date (dd-mmm-yyyy) 220425





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION C: SUBMISSIONS (cont'd)**

Applicant must include a Facility Site Plan and Map of Surrounding Area

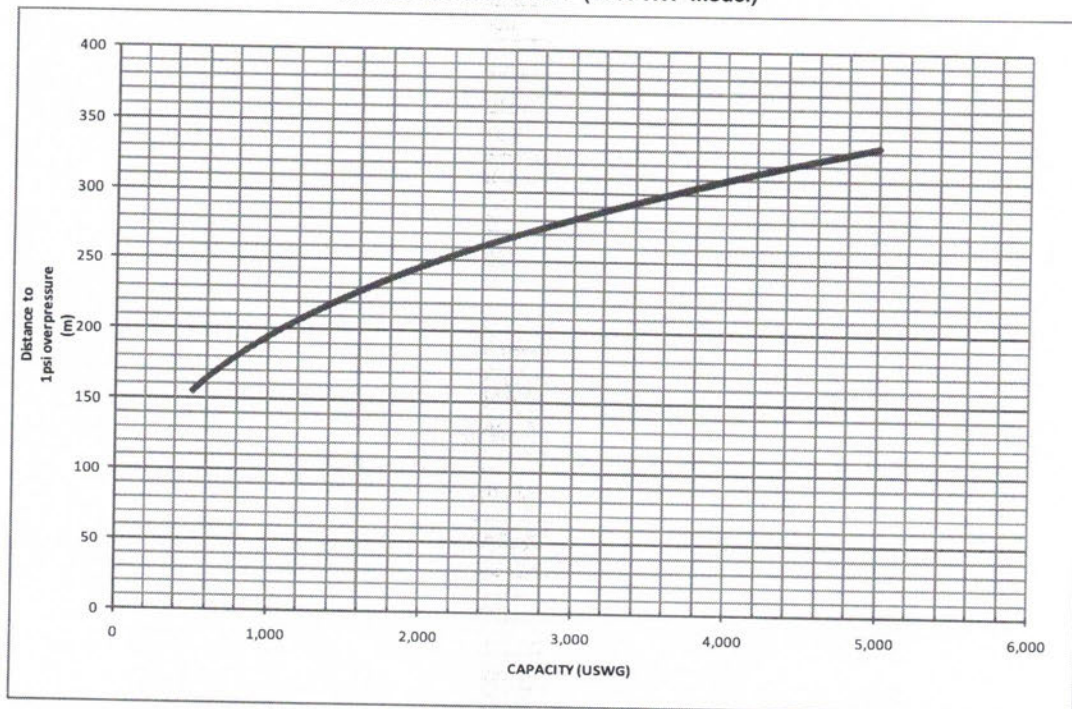
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

**Formula:**  $D = 16.94 \times (1.524 \times C)^{1/3}$   
D = Distance to overpressure of 1 psi (meters)  
C = Tank Total Capacity in USWG

**Parameters:** Density of Propane is 0.5033 kg per litre @ 15 C  
Assume all vessels are 80% full  
1 gallon [US, liquid] = 0.003785411784 cubic meter  
1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**SECTION C: SUBMISSIONS (cont'd)**

Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

**Table 2: Buildings and Features**

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: n/a Address: City: Province Postal Code					m
Residential building Name: [REDACTED] Address: [REDACTED] City: [REDACTED]				x	84 m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: Gervais Restaurant & Tavern Address: 169 Front St City: Sturgeon Falls on. P2B-2H9 Province Postal Code			x		65 m
Commercial building units – continuous occupancy specifically hotels, campgrounds, and resorts. Name: River Mist Address: 175 Front Street City: Sturgeon Falls Province ON Postal Code P2B 2J1					74 m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons. Name: n/a Address: City: Province Postal Code					m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: West Nipissing Fire and Emergency Service Address: 225 Holditch Street, Suite 104 City: Sturgeon Falls Province on Postal Code P2B 1T1		x			850 m

\* For multi-unit buildings, count each unit as "1".

**Declaration: I am aware that it is an offence to give false information in this document and  
I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print) Michel Renaud	Official Title President
Signature [REDACTED]	Telephone No. 705-753-5595
	Date (dd-mmm-yyyy) 02/04/25





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4078  
Customer Service: 1.877.682.8772  
propanelicensing@tssa.org  
www.tssa.org

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
Propane Storage and Handling Regulation

**WORKSHEET**

**Portable Storage Additional Information Worksheet**

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9		
# 100	29.5	5	147.5
# 40	11.75		
# 33.3	9.62		
# 30	8.8	10	88
# 20	5.8	20	116
# 10	2.9		
# 5	1.5		
Total Cylinder Capacity 351.5 USWG			

**Tanks Stored On-site Not Connected for Use**

Tank Size In USWG	Quantity	Total Volume in USWG
Total Tank Capacity n/a		

Total Cylinder Capacity	351
Total Tank Capacity	2000 uswg
Total Portable Capacity (Total Cylinder Capacity + Total Tank Capacity)	2351

\*Information provided in this application is releasable under the Freedom of Information and Privacy Protection Act and may be disclosed upon request.

**Note:**

The following fees are applicable only if there are changes to the most recent RSMP submission.

If this RSMP is for a new facility/License Holder Change, RSMP fees are charged as part of the initial application fee and the fees below do not apply.

If there are no changes to the RSMP, no RSMP fees are due.

**FEES**  
**(HST Registration No: 891131369)**

Select	Service	Fee Type	Fee	HST	Total (Including HST)	Total Fees Due
	<b>Risk Safety Management Plan (RSMP) -</b> Changes to RSMP from prior year's submission					
<input type="checkbox"/>	<b>Bulk Plant &amp; Fill Sites - L1, &lt;5,000 Gallons</b> (includes review)	Flat*	\$ 223.50	\$ 29.06	\$ 252.56	
	<b>Expedited Services**</b>					
<input type="checkbox"/>	<b>Expedited Engineering Services</b> (Additional charge to engineering review per site application)	Flat	\$ 560.00	\$ 72.80	\$ 632.80	

<b>Total Fees Due</b>				
-----------------------	--	--	--	--

1

If paying by credit card, amount in Box 1 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed. Fees are non-refundable.**  
**For payment options, see Payment Instructions**

\*Flat fees relating to engineering services or initial inspection may be subject to additional billing if engineering submissions are inadequate or require excessive engineering review/initial inspection time. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

**\*\*Expedited Services**

Expedited service fees are non-refundable

Expedited services places your application in an expedited service line.





Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Customer Service: 1.877.682.8772  
Email: customerservices@tssa.org  
www.tssa.org

## PAYMENT INSTRUCTIONS

<b>TSSA use only</b> WO # _____	L # _____ CH # _____
------------------------------------	----------------------

If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

☐ **Credit Card - Click link below**

**TSSA Service Prepayment Portal**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

☐ **Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item