



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.231.4903  
Customer Service: 1.877.682.8772  
E-mail: certandexams@tssa.org  
www.tssa.org

**Application for an Ontario Certificate of Qualification  
Certification and Training of Fuel Industry Certificates  
and Petroleum Equipment Mechanic Regulations  
Technical Standards and Safety Act**

**A. CERTIFICATION CANDIDATE INFORMATION:**

**Note: All information must reflect the information as written on your government issued photo identification.**

First Name ▼		Middle Name ▼		Last Name ▼		<b>For Office Use Only</b> Date Processed  Account No.  SR No.  Certificate No.  Examination Result (%)	
Date of Birth ▼ DD - MM - YYYY	Suite/Unit No. ▼	Street No. ▼	Street Name ▼				
City ▼		Province ▼		Postal Code ▼			
Primary Phone ▼		Secondary Phone ▼		Email ▼			
Current Certificate Classification ▼		Current Certificate No. ▼					

**Important Note:**

All new authorization (certificate) requests must include a colour copy of acceptable government issued photo identification with the application form. This includes a copy of a drivers licence, passport or provincial identification card. Upon verification, TSSA will securely destroy copies of the identification and these records will not be retained by TSSA.

**New Address or Contact Information?\***      **Yes**      **No**      *\*TSSA must be notified of any change of address or contact information.*

**B. I AM APPLYING FOR CERTIFICATION AS:**

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Indicate if you are submitting to challenge a certificate:      Yes, I am Challenging a Certificate      No, I have completed an accredited training program

**C. ACCREDITED TRAINING PROGRAM:**

To be completed and submitted by the signing authority of the Accredited TSSA Training Provider. This section does not apply for Challenge requests.

Training Provider ▼		Address ▼		Accreditation Number ▼	
Program Name ▼	Program Start Date ▼		Program Completion Date ▼		Program Hours ▼
Signing Authority Name ▼		Signing Authority Phone No. ▼		Signing Authority Email ▼	
Practical Evaluation Completion Date ▼		Practical Evaluation Mark (%) ▼		Candidate Training Program Attendance (%) ▼	
Training Program Result (%) and Pass / Fail ▼ Pass Fail		Attestation: As the signing authority for the accredited training provider, I certify that the above information is true and correct and the candidate applying for certification has met all requirements to obtain an Ontario Certificate of Qualification ▼ Yes, all requirements have been met      No			
Signature of Signing Authority ▼					

As the applicant submitting for certification, I certify that the information I have provided on this application is true and correct. I understand that making a false statement may result in the revocation of authorization and failure to provide the required information will result in delayed processing and/or approval of the request for certification.

Applicant's Signature	Date DD - MM - YYYY
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**FORM #: FS-006-v4**

**This form collects personal information for the purpose of administering certification and examination activities authorized by the Technical Standards and Safety Act, 2000, S.O. 2000, c. 16.**



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**FEES**

Select	Service	Fee Type	Exam/ Certificate	Total Fees Due
	Ontario Certificate of Qualification	Flat	\$ 133.00	

Total Fees Due		
	2	

If paying by credit card, amount in Box 2 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed.  
Fees are non-refundable.  
For payment options, see Payment Instructions**

**E. CERTIFICATION PRE-REQUISITES\***

The common certification application pre-requisites are highlighted below, as a guide for certification candidates who are submitting an application to TSSA.

**G.1:** written confirmation of work experience detailing two years (4000 hours) of field experience as a G.2, of which at least 500 hours must be on systems with an input in excess of 400,000 Btuh under the direct supervision of a G.1 certificate holder

**OBT-1:** written confirmation of work experience detailing two years or 4000 hours of field experience as an OBT-2, of which at least 500 hours must be experience with systems that have an input in excess of 7 US Gallons per hour under the direct supervision of an OBT-1 certificate holder

**PM1, PM2, PM3, PM4:** submit a copy of the completed document entitled "Practical Skills/Experience Sign-Off Documentation"

**ICE:** shall be the holder, and provide a colour copy, of a certificate of qualification issued under the Ontario College of Trades and Apprenticeship Act, 2009 that is not suspended and that authorizes the person to carry out work as an agricultural equipment technician, an automotive service technician, a fuel and electrical systems technician, a heavy duty equipment technician or a truck and coach technician

**GPI:** submit a copy of the completed document entitled "Gas Pipeline Inspector Certificate Field Training Sign-Off Document"

\*Note: this is not an exhaustive list of certification pre-requisites, for more information on the required pre-requisites for certification please refer to the applicable regulation or the Policies and Procedures document, published at [www.tssa.org](http://www.tssa.org)



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## PAYMENT INSTRUCTIONS

<b>TSSA use only</b> WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item