



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Customer Service: 1.877.682.8772  
www.tssa.org

## Request for Relocation of an Elevating Device Licence

*Technical Standards and Safety Act*  
Elevating Devices Regulations

Company Name:	
Address:	
Telephone No.:	Fax No.:
E-mail:	

Installation numbers:

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Building address:

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The proposed remote location:

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### FEES (HST Registration No: 891131369)

Select	Service	Fee	HST	Total Fees Due
	Request for Relocation of an Elevating Device Licence	\$ 78.00	\$ 10.14	\$ 88.14

Total Fees Due			
	1		

If paying by credit card, amount in Box 1 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed.**  
**Fees are non-refundable.**  
**For payment options, see Payment Instructions**

_____ Date	_____ Name	_____ Signature
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Please note: A confirmation letter will be sent to the submitter upon processing.



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Email: customerservices@tssa.org  
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## PAYMENT INSTRUCTIONS

<b>TSSA use only</b> WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item