



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Customer Service: 1.877.682.8772  
www.tssa.org

## Elevating Devices Request for Services New Installations - Prepayment Form

(HST Registration No: 891131369)

Enter # of Devices	Service	Fee Type	Service Fee	License Fee	HST on Service Fee	Total (Including HST)	Quantity	Total Fees Due
	<b>New Installations</b> (Includes License, engineering, initial inspection, travel & 1 subsequent inspection)							
	3 Floors or less	Flat*	\$ 1,526.00	\$ 272.50	\$ 198.38	\$ 1,996.88	x	=
	4 - 20 Floors	Flat*	\$ 2,016.50	\$ 359.50	\$ 262.15	\$ 2,638.15	x	=
	21+ Floors	Flat*	\$ 2,016.50	\$ 436.00	\$ 262.15	\$ 2,714.65	x	=
	Escalators	Flat*	\$ 2,071.00	\$ 512.00	\$ 269.23	\$ 2,852.23	x	=
	Moving walk	Flat*	\$ 1,635.00	\$ 512.00	\$ 212.55	\$ 2,359.55	x	=
	Platform lifts and stair lifts for barrier-free access	Flat*	\$ 763.00	\$ 272.50	\$ 99.19	\$ 1,134.69	x	=
	Construction Hoists	Flat*	\$ 1,308.00	\$ 763.00	\$ 170.04	\$ 2,241.04	x	=
	Other devices	Flat*	\$ 1,308.00	\$ 272.50	\$ 170.04	\$ 1,750.54	x	=
	Temporary elevator (used for construction)	Flat*	\$ 218.00	\$ 1,279.66	\$ 28.34	\$ 1,526.00	x	=
	<b>Expedited Engineering Services ** (New Installations)</b>	Flat	\$ 545.00	\$ -	\$ 70.85	\$ 615.85	<b>(Invoiced Separately)</b>	
	<b>New Installations based on a FILED STANDARD DESIGN</b> (Includes License, engineering, initial inspection, travel & 1 subsequent inspection)							
	3 Floors or less	Flat*	\$ 1,335.50	\$ 272.50	\$ 173.62	\$ 1,781.62	x	=
	4 - 20 Floors	Flat*	\$ 1,826.00	\$ 359.50	\$ 237.38	\$ 2,422.88	x	=
	21+ Floors	Flat*	\$ 1,826.00	\$ 436.00	\$ 237.38	\$ 2,499.38	x	=
	Escalators	Flat*	\$ 1,861.50	\$ 512.00	\$ 242.00	\$ 2,615.50	x	=
	Moving walk	Flat*	\$ 1,425.50	\$ 512.00	\$ 185.32	\$ 2,122.82	x	=
	Platform lifts and stair lifts for barrier-free access	Flat*	\$ 643.00	\$ 272.50	\$ 83.59	\$ 999.09	x	=
	Construction Hoists	Flat*	\$ 1,117.50	\$ 763.00	\$ 145.28	\$ 2,025.78	x	=
	Other devices	Flat*	\$ 1,117.50	\$ 272.50	\$ 145.28	\$ 1,535.28	x	=
	<b>Expedited Engineering Services ** (Filings)</b>	Flat	\$ 545.00	\$ -	\$ 70.85	\$ 615.85	<b>(Invoiced Separately)</b>	
	<b>OTHER SERVICES</b>							
	Variance per location	Flat*	\$ 545.00	\$ -	\$ 70.85	\$ 615.85	x	=
	<b>Expedited Engineering Services ** (Variance)</b>	Flat	\$ 272.50	\$ -	\$ 35.43	\$ 307.93	<b>(Invoiced Separately)</b>	

Total Fees Due							
	<b>1</b>	<b>2</b>					

If paying by credit card, values in Boxes 1 and 2 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed. Fees are non-refundable.**  
**For payment options, see Payment Instructions**

Submitter's Unique reference Number for this Service request

Notes: (indicate any special notes, if multiple devices indicate which devices require expedited service)

\*Flat fees relating to engineering services or initial inspection may be subject to additional billing if excessive engineering review/initial inspection time is required. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

All additional follow-up inspections are billed in accordance with the TSSA fee schedule.

### \*\*Expedited Services (Invoiced Separately)

Subject to availability of services. Inquiries can be sent to eddesignsubmittal@tssa.org to confirm if rush requests can be accommodated. Expedited service fees are non-refundable. Expedited services places your application in an expedited service line.

**FORM #: ED-001-v5**



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## PAYMENT INSTRUCTIONS

<b>TSSA use only</b> WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

**Attach a copy of Cheque/Bank Draft/Money Order with submission and send your submission package to [eddesignsubmittal@tssa.org](mailto:eddesignsubmittal@tssa.org)**

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of this prepayment form to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item