

# ESCALATOR / MOVING WALK DAILY START-UP LOG

|                  |  |                            |  |
|------------------|--|----------------------------|--|
| Building:        |  | Address:                   |  |
| Installation No. |  | Week Start Date:           |  |
|                  |  | Problem Reporting Phone #: |  |
|                  |  |                            |  |

| Initials of the person performing the start-up check → |                      |   |     |     |     |     |     |     |
|--|----------------------|---|-----|-----|-----|-----|-----|-----|
| Ref  | Check List Item      | Mon   | Tue | Wed | Thu | Fri | Sat | Sun |
| 1  | Start end (Entrance) | Approach / walk-on area / Safety Zone   |     |     |     |     |     |     |
| 2  |                      | Comb segments <i>broken teeth, mesh with step tread</i>                           |     |     |     |     |     |     |
| 3  |                      | Handrail inlet device <i>left and right sides</i>                                 |     |     |     |     |     |     |
| 4  |                      | Start switch <i>(note: run unit away from the landing)</i>                        |     |     |     |     |     |     |
| 5  |                      | Stop switch   |     |     |     |     |     |     |
| 6  |                      | Stop switch cover alarms if furnished   |     |     |     |     |     |     |
| 7  |                      | Step / pallet side clearance  |     |     |     |     |     |     |
| 8  | Opposite end (Exit)  | Approach / walk-on area / Safety Zone   |     |     |     |     |     |     |
| 9  |                      | Comb segments <i>broken teeth, mesh with step tread</i>                           |     |     |     |     |     |     |
| 10   |                      | Handrail inlet device <i>left and right sides</i>                                 |     |     |     |     |     |     |
| 11   |                      | Start switch <i>(note: run unit away from the landing)</i>                        |     |     |     |     |     |     |
| 12   |                      | Stop switch   |     |     |     |     |     |     |
| 13   |                      | Stop switch cover alarms if furnished   |     |     |     |     |     |     |
| 14   |                      | Step / pallet side clearance  |     |     |     |     |     |     |
| 15   | General              | Handrail condition <i>cracks, pinch points</i>                                    |     |     |     |     |     |     |
| 16   |                      | Handrail speed <i>closely matches step speed</i>                                  |     |     |     |     |     |     |
| 17   |                      | Balustrades <i>openings, snag points,</i>   |     |     |     |     |     |     |
| 18   |                      | Skirt panels <i>damage, raised surfaces/objects</i>                               |     |     |     |     |     |     |
| 19   |                      | Unusual noises  |     |     |     |     |     |     |
| 20   |                      | Unusual vibrations  |     |     |     |     |     |     |
| 21   |                      | Demarcation lights <i>if furnished</i>  |     |     |     |     |     |     |
| 22   |                      | Ceiling intersection guards   |     |     |     |     |     |     |
| 23   |                      | Anti-slide devices  |     |     |     |     |     |     |
| 24   |                      | Deck barricades   |     |     |     |     |     |     |
| 25   |                      | Caution Signs   |     |     |     |     |     |     |
| 26   |                      | Steps / pallets / treadways <i>damage</i>   |     |     |     |     |     |     |
| 27   |                      | Ambient lighting <i>adequate</i>  |     |     |     |     |     |     |
| 28   |                      | Skirt brushes   |     |     |     |     |     |     |
| 29+  |                      | Stopping Distance Check <i>(Esc/Mwalk stops per stopping distance check sign)</i> |     |     |     |     |     |     |

Escalators and moving walks shall be started only by authorized personnel\* trained in compliance with the required procedures.

Escalators and moving walks subject to 24-h operation shall be checked daily by authorized personnel.

A record of trained authorized personnel shall be kept on the premises and shall be available to the authority having jurisdiction.

\*authorized personnel: persons who have been instructed in the operation of the equipment and designated by the owner to use the equipment.

\*Refer to TSSA CAD Amendment 295/22 Part 3 requirement 3.21 “except those incorporating stopping distance performance monitoring”