





345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.734.3202  
Customer Service: 1.877.682.8772  
www.tssa.org

**Application to Renew Amusement Device Permit**  
Issued Under **Ontario's Technical Standards and Safety Act**  
Amusement Devices Regulations

## FEES

Enter # of Devices	Permits (Annual) (Includes permit, periodic inspections, travel & 1 follow-up per periodic) - any additional follow-up billed per fee schedule	Fee Type	Fee	QTY	Total Fees Due
	Inflatables	Flat	\$ 260	x	=
	Waterslides & Ziplines	Flat	\$ 625	x	=
	Go-Karts	Flat	\$ 770	x	=
	<b>Amusement Rides and Devices</b> (including Mechanically Assisted Bounce, Bungee Jump and Free Fall Devices)				
	Complex	Flat	\$ 1,310	x	=
	Medium	Flat	\$ 770	x	=
	Simple	Flat	\$ 615	x	=

<b>Total Fees Due</b>	<b>2</b>
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If paying by credit card, amount in Box 2 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed.**  
**Fees are non-refundable.**  
**For payment options, see Payment Instructions**

### STEP 1: Submit Renewal “Application to Renew Amusement Device Permit”

by email:  
[licencingandregistration@tssa.org](mailto:licencingandregistration@tssa.org)

by mail:  
Attention: Licensing & Registration Department  
345 Carlingview Dr  
Toronto ON M9W 6N9

### STEP 2: Pre-pay devices listed for renewal

Follow payment process noted on “*Payment Instructions*”

### STEP 3: Book for Inspection

You will be receiving a notification after the renewal of device/s have been successfully processed with directions on how to book your inspections

Note: Amusement Device permit will be issued after Periodic inspection is completed and passed



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Customer Service: 1.877.682.8772  
Email: customerservices@tssa.org  
www.tssa.org

## PAYMENT INSTRUCTIONS

<b>TSSA use only</b> WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item