



Technical Standards and Safety Authority
 www.tssa.org
 14th Floor - Centre Tower
 3300 Bloor Street West
 Toronto Ontario M8X 2X4
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
 Propane Storage and Handling Regulation

This Level 1 RSMP applies to:

- a facility with a total propane storage capacity of 5,000 USWG or less; or
- a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

Failure to fully complete this form may result in rejection. Making a false statement may result in a fine or prosecution under the *Technical Standards and Safety Act*

Licence Number: 0030004004-C

Check applicable type of propane operations:

Cylinder Motor Fill Filling Plant Card/Keylock

Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area.



SECTION A: GENERAL INFORMATION

The Undersigned applies to TSSA for a review for an RSMP under Ontario's *Technical Standards and Safety Act*, Propane Storage and Handling Regulation.

Company Name: McCullough Fuels Ontario Corporation No., if applicable: 367172 Ontario Limited

Operator Name (if different from above):

Telephone No.: 519-353-5267 Fax No.: 519-353-7235 E-mail: mccfuels@bmts.com

Street No.: 3416 Street Name / 911 Number / Address, if applicable: Bruce County Road #3

Town / City or Township / County: Paisley Province: ON Postal Code: N0G 2N0

Mailing address if different from above:

Street No.: Street Name / 911 Number / Address, if applicable: P.O. Box 370

Town / City or Township / County: Paisley Province: ON Postal Code: N0G 2N0

Information on Container Refill Centre or Filling Plant

Location of facility:

Street No.: 3416 Street Name / 911 Number / Address, if applicable: Bruce County Road #3 Nearest Major Intersection: Bruce County Road #3 & Bruce Saugeen Townline

Town / City or Township / County: Paisley Province: ON Postal Code: N0G 2N0

Name of Licence Holder: 367172 Ontario Limited c/a McCullough Fuels

Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT): Donald McCullough ROT type: 100-01

Municipality (or municipalities if the facility or its hazard distance touches multiple borders): Municipality of Arran Elderslie

Hours of operation:

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Name of Licence Holder: McCullough Fuels	Print name: McCullough Fuels	Signature:	Date (dd-mm-yyyy): 25/04/2011
Name of Senior Management person as defined in the Regulation holding the Record of Training: Don McCullough			



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SECTION A: GENERAL INFORMATION (cont'd)

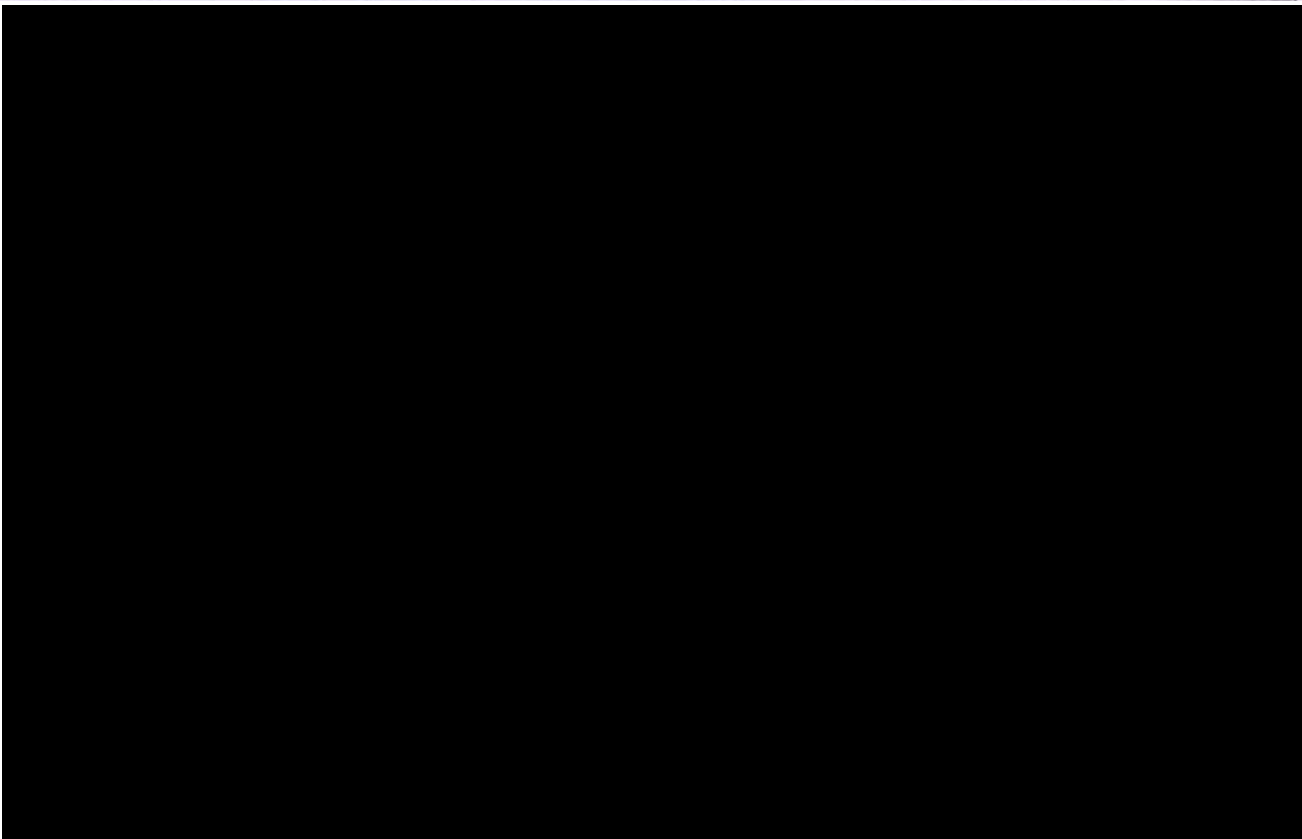
Indicate the year the facility was established. Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment.
1981 2010

Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank 1:	250	103-G - (Dispenser)
Tank 2:		
Tank 3:		

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 2000 USWG Portable: _____ Mobile: _____



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Name of person completing this form (please print) Don McCullough	Official Title Manager	
Signature 	Telephone No. 519-353-5267	Date (dd-mm-yyyy) 26/04/2011



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SECTION A: GENERAL INFORMATION (cont'd)
Activity Information

Name of Propane Supplier(s) Edward Fuels				[REDACTED]	
Street No. 263	Street Name / 911 Number / Address, if applicable Huron Road				
Town / City or Township / Country Goderich			Province Ontario	Postal Code N7A-2Z8	
Telephone No. 519-524-8386	Fax No. 519-524-8388	Contact Name Graham Dowling			
E-mail dowlingg@hotmail.com					

Name of Propane Transporter. If same as above, please check box. <input checked="" type="checkbox"/>				[REDACTED]	
Street No.	Street Name / 911 Number / Address, if applicable				
Town / City or Township / Country			Province	Postal Code	
Telephone No.	Fax No.	Contact Name			
E-mail					

Off-site Cylinder and/or Mobile Storage		Capacity stored off-site, in USWG	For Office Use - Party No.		
Street No.	Street Name / 911 Number / Address, if applicable				
Town / City or Township / Country			Province	Postal Code	
Telephone No.	Fax No.	Contact Name			

Note: Customer storage is not considered off-site storage.

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

2 - 22,700 litre U/G Tanks - Gasoline

1 - 10,000 litre U/G Tank - Diesel

1 - 500 USWG Propane for Shop Heat

Description of fire and emergency equipment indicated on facility site map.

Fire Extinguishers

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

Fusible Link on Propane Dispenser to close ISC Valve in case of Fire

Dead Man Switch for Propane Dispenser on Office wall

Maintenance and testing schedule for fire protection controls and devices.

Annual Inspections by Georgian Bay Fire and Safety

Monthly Inhouse Extinguisher inspections

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Signature 	Telephone No. 519-353-5267	



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel - Key Contact		5. Facility 24-Hour Contact Person	
Name Don McCullough	For Office Use - Party No.	Name Don McCullough	For Office Use - Party No.
Official Title Manager		Official Title Manager	
Telephone No. 519-353-5267	Fax No. 519-353-7235	Cell No. 519-385-2379	Fax No. 519-353-7235
E-mail mccfuels@bmts.com		E-mail mccfuels@bmts.com	
Role and responsibilities in emergency To make appropriate emergency contact calls		Role and responsibilities in emergency To make appropriate emergency contact calls	
2. Facility Contact Personnel - Alternate Contact		6. Name of Facility Manager	
Name Jim McCullough	For Office Use - Party No.	Name Same as above	For Office Use - Party No.
Official Title President		Official Title	
Telephone No. 519-353-5267	Fax No. 519-353-7235	Telephone No.	Fax No.
E-mail mccfuels@bmts.com		E-mail	
Role and responsibilities in emergency To make appropriate emergency contact calls		Role and responsibilities in emergency	
3. Local Fire Services - Key Contact		7. Propane Supplier Key Contact Person	
Name Rob Bonderud	For Office Use - Party No.	Name Graham Dowling	For Office Use - Party No.
Official Title Paisley Fire Chief		Official Title Customer Service	
Telephone No. 519-353-5340	Fax No. 519-353-5597	Telephone No. 519-357-5641	Fax No. 519-392-6864
E-mail paisleyfire@highspeedfx.net		E-mail dowlingg@hotmail.com	
Role and responsibilities in emergency Fire Response		Role and responsibilities in emergency Make appropriate Emergency contacts within Edward Fuels	
4. Local Fire Services - Alternate Contact		8. Municipal Contact	
Name Dave Teeple	For Office Use - Party No.	Name Steve Walmsley	
Official Title Deputy Fire Chief		Official Title Chief Building Official	
Telephone No. 519-353-5744	Fax No. 519-353-5597	Telephone No. 519-363-3039	Fax No. 519-363-2203
E-mail paisleyfire@highspeedfx.net		E-mail areld@bmts.com	
Role and responsibilities in emergency Fire Response		Municipality Municipality of Arran Elderslie	

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Training Date (dd-mm-yyyy) 01/01/2011	Print Name of Training Provider: Edward Fuels
	Print Name of Instructor: Graham Dowling
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Training Date (dd-mm-yyyy) 01-01-2011	Print Name of Training Provider: McCullough Fuels
	Print Name of Instructor: Greg McCullough
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Training Date (dd-mm-yyyy) 17/10/2008	Print Name of Training Provider: FSN Training
	Print Name of Instructor: W.H. Bird
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Target Date (dd-mm-yyyy) 01/01/2012	Print Name of Training Provider: Edward Fuels
	Print Name of Instructor: Graham Dowling
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Target Date (dd-mm-yyyy) 01/01/2012	Print Name of Training Provider: McCullough Fuels
	Print Name of Instructor: Greg McCullough
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Target Date (dd-mm-yyyy) 01/01/2012	Print Name of Training Provider: Edward Fuels
	Print Name of Instructor: Graham Dowling
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).
McCullough Fuels 24 hour contact person will contact Paisley Fire Department and Edward Fuels

Edward Fuels to call Emergency Contacts

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).
Management is to make sure employee's and customers are evacuated to Emergency Meeting Spot

Management is to make sure employee's and customers are evacuated to Emergency Meeting Spot

Communication with Emergency Response Authorities

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).
When a incident occurs that requires Emergency Response Authorities. The Call will be made when everybody is at the Evacuation site.

Describe provisions for fire department entry when there are no operations or staffing at the propane site.
Gain entry into building at the location of the emergency shut off switch

Describe how the licence holder will ensure continual flow of updated information to authorities.
License holder will keep contact with Edward Fuels, and local local Fire Department

How long will it take the facility liaison person to respond to the site.
2 Mins

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

6. Building and Site Security and Procedures

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Is there adequate night lighting at the site? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Are weighing systems validated for accuracy? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Is the schedule of maintenance and testing activities retained on site? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

7. Water Supply

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 1. Is a pressurized water system available at the propane facility site? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only) | | 180' |
| 4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only) | | 500 Meters |

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

8. Licence holder and local Fire Services Review

To be completed by the Local Fire Services

Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?

Yes

No

If not, please explain (e.g., no fire services).

Fire services comments, if any:

would suggest marking storage areas with vessels capacity for emergency response awareness as per Section B Part 6 Question 7

To be completed by the Licence Holder

In response to the above comments, the following action(s) is required:

The licence holder will respond to the Local Fire Services comments by: _____

(dd-mm-yyyy)

LOCAL FIRE SERVICES

The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.

Print name	Signature	Date (dd-mm-yyyy)
Local Fire Services Name <i>Rob Bonderud</i>	<i>[Signature]</i>	<i>05-05-2011</i>

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Signature <i>[Signature]</i>	Telephone No. 519-353-5267
	Date (dd-mm-yyyy) 26/04/2011



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SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below.

Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-mm-yyyy) 03-29-2011	Capacity of single largest propane storage vessel (USWG) 2000 USWG
Tank setback coordinates. Indicate placement on the map.	
Front: 85'	Right side property line: 230'
Rear: 140'	Left side property line: 36'
GPS coordinates of single largest vessel: Lat. 44.31453 - Long. 81.274	

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SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area

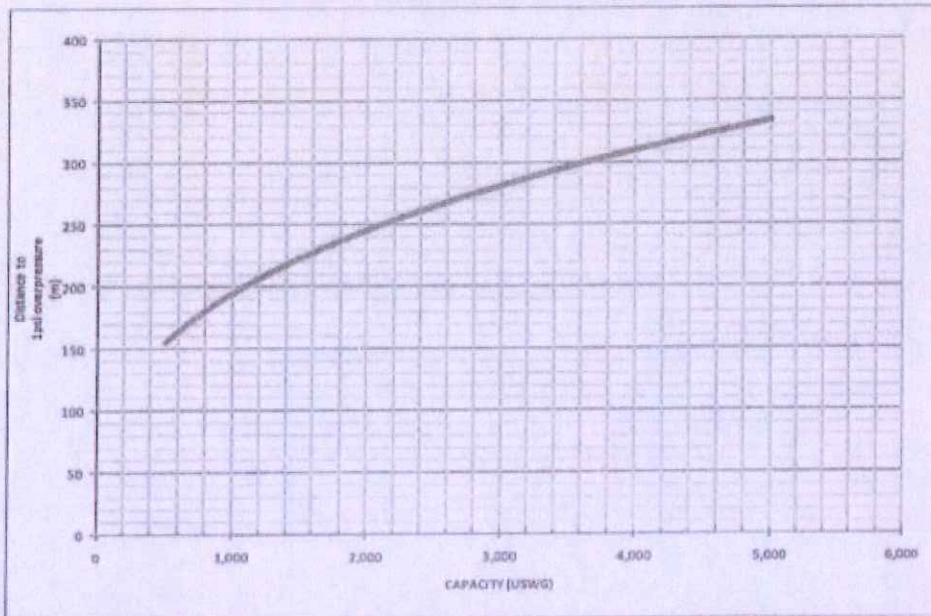
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula: $D = 16.94 \times (1.524 \times C)^{1/3}$
 D = Distance to overpressure of 1 psi (meters)
 C = Tank Total Capacity in USWG

Parameters: Density of Propane is 0.5033 kg per litre @ 15 C
 Assume all vessels are 80% full
 1 gallon [US, liquid] = 0.003785411784 cubic meter
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)



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SECTION C: SUBMISSIONS (cont'd)
Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m
Residential building units specifically permanent single family dwellings, condominiums, and apartments. [Redacted]				x	21 m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: <u>Simply Deelish - Seasonal Food Outlet</u> Address: <u>Bruce Rd #3 - #15 on Map</u> City: <u>Paisley</u> Province <u>ON</u> Postal Code <u>N0G 2N0</u>		x			110 m
Commercial building units -- continuous occupancy specifically hotels, campgrounds, and resorts. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m
Sensitive institutions specifically hospitals, schools and day care, nursing and retirement homes, mental health institutions, and prisons. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	x				_____ m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: <u>Paisley Fire Department</u> Address: <u>382 Goldie Street</u> City: <u>Paisley</u> Province <u>ON</u> Postal Code <u>N0G 2N0</u>		1			1000 m

* For multi-unit buildings, count each unit as "1".

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2012 Application for Renewal of Level 1 Propane Licence
Technical Standards and Safety Act
Propane Storage and Handling Regulation

CAPACITY INFORMATION

A. Fixed Tanks

	PSIG	Serial Number	Capacity
Tank 1:	250	103-6 - (Dispenser)	2000 USWG
Tank 2:			
Tank 3:			
Total Fixed Capacity:			

B. Portable Storage

Cylinder Size	Capacity in USWG	Quantity	Total Capacity in USWG
# 420	123.9	n/a	
# 100	29.5	n/a	
# 40	11.75	n/a	
# 33.3	9.62	n/a	
# 30	8.8	n/a	
# 20	5.8	n/a	
# 10	2.9	n/a	
# 5	1.5	n/a	
Total Cylinder Capacity			Line A

Tanks Stored On-site Not Connected for Use

Tank Size In USWG	Quantity	Total Capacity in USWG
n/a		
n/a		
Total Tank Capacity		Line B

Total Portable Capacity. Line A plus Line B: _____

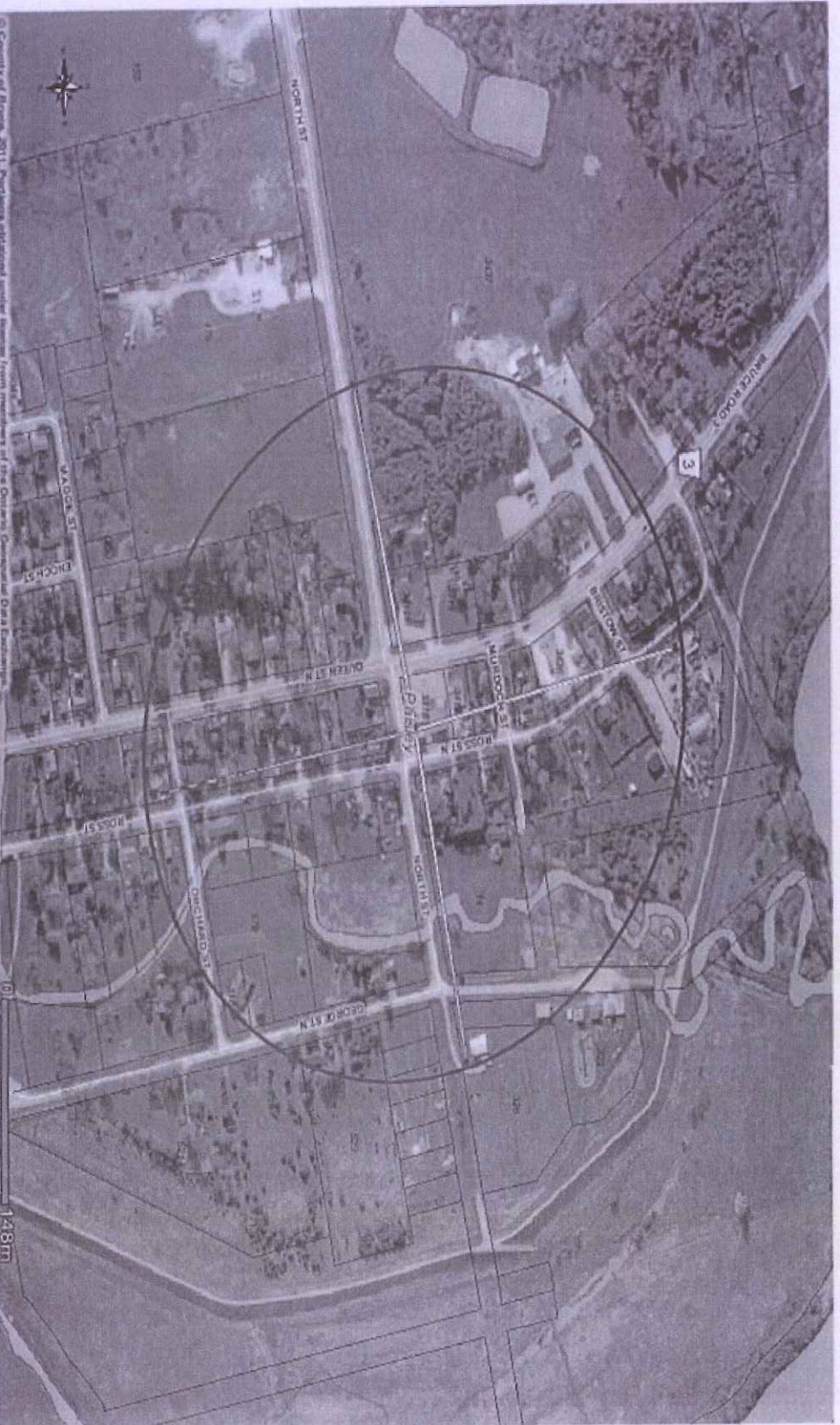
C. Mobile Tanks

Type	Tank Size In USWG	Quantity	Total Capacity in USWG
Tankers	n/a		
Cargo Liners	n/a		
Total Mobile Tank Capacity			

You are required by law to notify TSSA of any change of information contained in the Risk and Safety Management Plan within 15 days.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.		
Print name of person completing this form. Don McCullough	Official Title Site Manager	
Signature <i>Don McCullough</i>	Telephone No. 519-353-5267	Date (dd-mm-yyyy) 26-01-2012

McCullough Fuels - Level 1 RSMMP



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McCullough Fuels - RSMMP - Level 1 3416 Bruce Road #3 Paisley, Ontario Municipality of Arran Elderslie County of Bruce Plan 41 Lot 1&2 Queen Street E. Map Prepared 7/29/2011	
GPS Co-Ordinates Latitude Longitude	44.31453 81.274
Capacity of single largest Propane Storage Vessel 2000 USWG	
Municipality of Arran Elderslie - 519-363-3039 Steve Walmsley CBO - Peggy Rouse - Clerk 1925 Bruce Road # 10, Chesley, Ontario N0G 1L0	
Tank Setback Co-Ordinates Front Rear Right side of Property Left side of Property Radius - 246 m	85' 140' 230' 36'

Aerial Map

