



Technical Standards and Safety Authority  
www.tssa.org

14th Floor - Centre Tower  
3300 Bloor Street West  
Toronto Ontario M8X 2X4  
Fax: 416.231.4903  
Customer Service: 1.877.682.8772



**Level 1 Risk and Safety Management Plan (RSMP)**  
Technical Standards and Safety Act  
Propane Storage and Handling Regulation

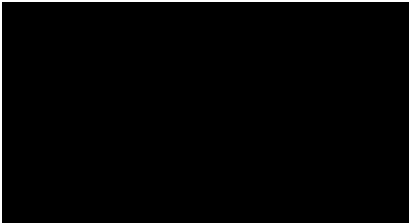
This Level 1 RSMP applies to: a facility with a total propane storage capacity of 5,000 USWG or less; or  
a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

Failure to fully complete this form may result in rejection.  
Making a false statement may result in a fine or prosecution under the Technical Standards and Safety Act

Licence Number: 210574000

Check applicable type of propane operations:  
 Cylinder     Motor Fill     Filling Plant     Card/Keylock

Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area.



**SECTION A: GENERAL INFORMATION**

The Undersigned applies to TSSA for a review for an RSMP under Ontario's *Technical Standards and Safety Act*, Propane Storage and Handling Regulation.

**A** Company Name: Desjardins Service Station    Ontario Corporation No., if applicable: \_\_\_\_\_  
 Operator Name (if different from above): Yvon Desjardins  
 Telephone No.: 705-855-2468    Fax No.: \_\_\_\_\_    E-mail: \_\_\_\_\_

**B** Street No.: 2112    Street Name / 911 Number / Address, if applicable: Highway 144  
 Town / City or Township / County: Chelmsford    Province: On    Postal Code: P0M 1L0

**C** Mailing address if different from above:  
 Street No.: \_\_\_\_\_    Street Name / 911 Number / Address, if applicable: \_\_\_\_\_  
 Town / City or Township / County: \_\_\_\_\_    Province: \_\_\_\_\_    Postal Code: \_\_\_\_\_

**Information on Container Refill Centre or Filling Plant**  
**D** Location of facility:  
 Street No.: 2112    Street Name / 911 Number / Address, if applicable: Highway 144    Nearest Major Intersection: Trans Canada Hwy.  
 Town / City or Township / County: Chelmsford    Province: On    Postal Code: P0M 1L0

Name of Licence Holder: Yvon Desjardins  
 Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT): Yvon Desjardins    ROT type: 86383  
 Municipality (or municipalities if the facility or its hazard distance touches multiple borders): Rayside Balfour  
 Hours of operation:

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Print name Name of Licence Holder: Yvon Desjardins	Signature 	Date (dd-mm-yyyy) 26-03-2012
Name of Senior Management person as defined in the Regulation holding the Record of Training: Yvon Desjardins		



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SECTION A: GENERAL INFORMATION (cont'd)

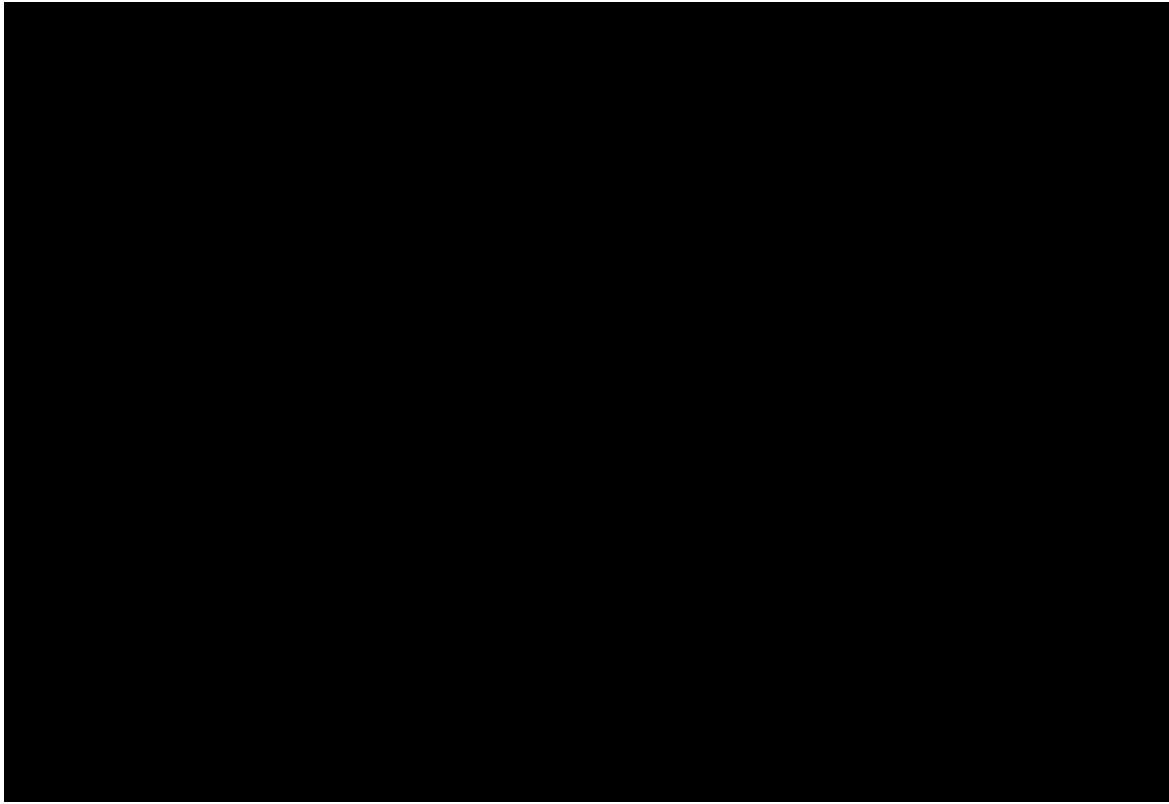
Indicate the year the facility was established. 1980 Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment. 2010

Identify the psig rating and serial number for each fixed propane storage tank on site.

PSIG	Serial Number
Tank1: <u>250</u>	<u>1798-95</u>
Tank2: _____	_____
Tank3: _____	_____

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 2000 usg Portable: 0 Mobile: 0



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Name of person completing this form (please print) <u>Yoon Desitharajah</u>		Official Title <u>Owner</u>	
Signature <u>[Signature]</u>		Telephone No. <u>705 855-2468</u>	Date (dd-mm-yyyy) <u>10/02/11</u>

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Signature <u>[Signature]</u>	Telephone no. <u>705-855-2468</u>
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**SECTION A: GENERAL INFORMATION (cont'd)**

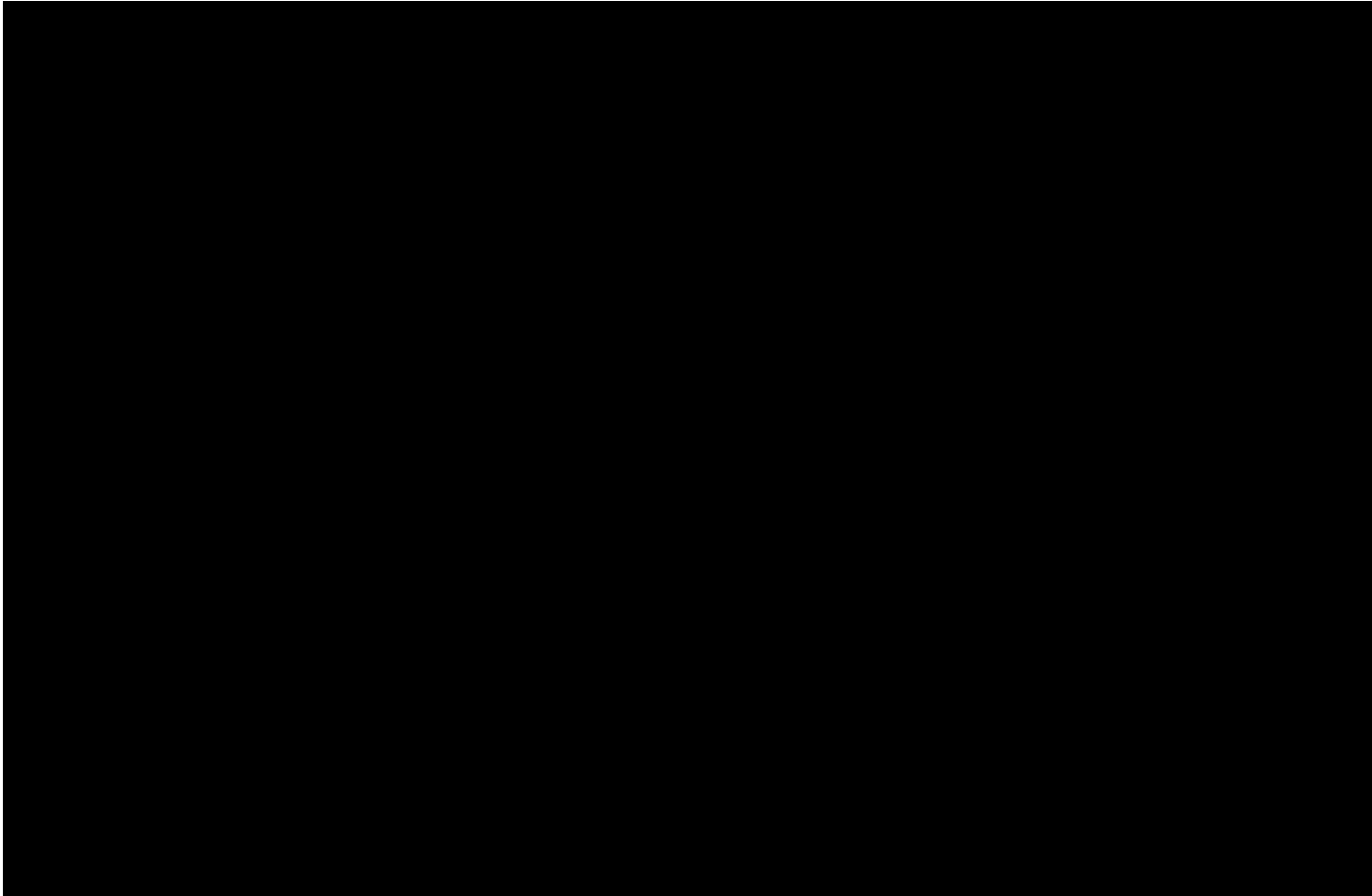
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Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment. 2010

Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank 1:	250	1798.95
Tank 2:		
Tank 3:		

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 2000 USG      Portable: N/A      Mobile: N/A



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Name of person completing this form (please print) Yvon Desjardins	Official Title Owner	
Signature 	Telephone No. 705-855-2468	Date (dd-mm-yyyy) 26-03-2012



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**SECTION A: GENERAL INFORMATION (cont'd)**  
Activity Information

<b>Name of Propane Supplier(s)</b>			
Nasco Propane			
<b>Street No.</b>	<b>Street Name / 911 Number / Address, if applicable</b>		
290	Railway Street, P.O. Box 90		
<b>Town / City or Township / Country</b>		<b>Province</b>	<b>Postal Code</b>
Timmins		On	P4N 7C8
<b>Telephone No.</b>	<b>Fax No.</b>	<b>Contact Name</b>	
705-264-5213	705-264-6979	Mark	
<b>E-mail</b>			

<b>Name of Propane Transporter.</b> If same as above, please check box. <input checked="" type="checkbox"/>			
[Redacted]			
<b>Street No.</b>	<b>Street Name / 911 Number / Address, if applicable</b>		
<b>Town / City or Township / Country</b>		<b>Province</b>	<b>Postal Code</b>
<b>Telephone No.</b>	<b>Fax No.</b>	<b>Contact Name</b>	
<b>E-mail</b>			

<b>Off-site Cylinder and/or Mobile Storage</b>		<b>Capacity stored off-site, in USWG</b>	<b>For Office Use - Party No.</b>
<b>Street No.</b>	<b>Street Name / 911 Number / Address, if applicable</b>		
<b>Town / City or Township / Country</b>		<b>Province</b>	<b>Postal Code</b>
<b>Telephone No.</b>	<b>Fax No.</b>	<b>Contact Name</b>	

Note: Customer storage is not considered off-site storage.

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Yvon Desjardins		Owner	
<b>Signature</b>		<b>Telephone No.</b>	<b>Date (dd-mm-yyyy)</b>
		705-855-2468	26-03-2012



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**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN**

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

Regular Fuel - 25,000 litres (underground tank)

Super Fuel - 25,000 litres (underground tank)

Diesel Fuel - 15,000 litres (underground tank)

*WHMIS material on site.*

Description of fire and emergency equipment indicated on facility site map.

ABC Fire extinguishers at gasoline pumps, at propane filling area, and in store (cashier)

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

Emergency -stop button at rear of building next to garage door.

Maintenance and testing schedule for fire protection controls and devices.

Monthly and yearly inspections of fire extinguishers.

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Signature <i>Yvon Desjardins</i>		Telephone No. 705-855-2468	Date (dd-mm-yyyy) 26-03-2012



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**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

1. Contacts for Emergency Response

**1. Facility Contact Personnel - Key Contact**

Name Yvon Desjardins For Office Use - Party No.

Official Title Owner

Telephone No. 705-855-2468 Fax No.

E-mail

Role and responsibilities in emergency Will ensure area is evacuated and emergency authorities contacted.

**5. Facility 24-Hour Contact Person**

Name Yvon Desjardins For Office Use - Party No.

Official Title Owner

Cell No. 705-929-0915 Fax No.

E-mail

Role and responsibilities in emergency Same as # 1

**2. Facility Contact Personnel - Alternate Contact**

Name Donna Desjardins For Office Use - Party No.

Official Title Owner

Telephone No. 704-855-2468 Fax No.

E-mail

Role and responsibilities in emergency Same as # 1

**6. Name of Facility Manager**

Name Yvon Desjardins For Office Use - Party No.

Official Title Owner

Telephone No. 705-855-2468 Fax No.

E-mail

Role and responsibilities in emergency Same as # 1

**3. Local Fire Services - Key Contact**

Name Danny Stack For Office Use - Party No.

Official Title Fire Chief

Telephone No. 705-671-2489 Fax No. 705-983-5021

E-mail danny.stack@greatersudbury.ca

Role and responsibilities in emergency Fire Services supervisor.

**7. Propane Supplier Key Contact Person**

Name Mark Basaraba For Office Use - Party No.

Official Title Manager - Nasco Propane

Telephone No. 705-264-5213 Fax No.

E-mail

Role and responsibilities in emergency Will coordinate examination of fill site and repair any problems before operation continues.

**4. Local Fire Services - Alternate Contact**

Name Doug White For Office Use - Party No.

Official Title Acting Chief Fire Prevention Officer

Telephone No. 705-671-2489 Fax No. 705-674-8351

E-mail doug.white@greatersudbury.ca

Role and responsibilities in emergency Fire Services supervisor.

**8. Municipal Contact**

Name Caroline Hallsworth

Official Title City Clerk

Telephone No. 705-671-2489 Fax No. 705-671-8118

E-mail caroline.hallsworth@greatersudbury.ca

Municipality Greater Sudbury

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**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.

[Large empty lined area for describing additional safety measures]

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**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

**3. Record of Emergency Training Provided - For most recent 12-month period.**

**Training on Emergency Response Plan and Procedures provided to facility key contacts.**

Training Date (dd-mm-yyyy) 22-08-2012	Print Name of Training Provider: Nasco Propane
	Print Name of Instructor: Mark Basaraba
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

**Training on the facility's Emergency Management Procedures provided to staff.**

Training Date (dd-mm-yyyy) 22-08-2012	Print Name of Training Provider: Nasco Propane
	Print Name of Instructor: Mark Basaraba
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

**On-site specific training provided to certificate holders / persons with Records of Training.**

Training Date (dd-mm-yyyy) 22-08-2012	Print Name of Training Provider: Nasco Propane
	Print Name of Instructor: Mark Basaraba
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

**4. Emergency Training Plan for Coming Year**

**Training on Emergency Response Plan and Procedures provided to facility key contacts.**

Target Date (dd-mm-yyyy) 22-08-2012	Print Name of Training Provider: Desjardins Service Station
	Print Name of Instructor: Yvon Desjardins
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

**Training on the facility's Emergency Management Procedures provided to staff.**

Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

**On-site specific training provided to certificate holders / persons with Records of Training.**

Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

The licence holder will complete Section B in consultation with the local Fire Services.

**5. Emergency Response Communications Plan**

**Warnings and Actions**

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).  
The operator/person on duty will be responsible for all warnings.

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).

The operator will, after ensuring the emergency-stop has been activated, advise any staff of the situation. All personnel and customers will evacuate to a safe distance and staff will proceed to call 911 and all local businesses and residences in the immediate area.

**Communication with Emergency Response Authorities**

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).

As soon as possible following the beginning of an occurrence, the staff will call 911 and inform the emergency response authorities.

Describe provisions for fire department entry when there are no operations or staffing at the propane site.

The propane tank is easily accessible to fire services at any time. There are two hydrants located on the opposite side of the highway.

Describe how the licence holder will ensure continual flow of updated information to authorities.

Information received by the license holder will be immediately relayed to the incident commander on scene.

How long will it take the facility liaison person to respond to the site.

15 minutes

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**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

The licence holder will complete Section B in consultation with the local Fire Services.

**6. Building and Site Security and Procedures**

	Yes	No
1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is there adequate night lighting at the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are weighing systems validated for accuracy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Is the schedule of maintenance and testing activities retained on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**7. Water Supply**

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

	Yes	No
1. Is a pressurized water system available at the propane facility site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)	35 _____	
4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? ( distance in metres only)	N/A _____	

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**SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)**

The licence holder will complete Section B in consultation with the local Fire Services.

**8. Licence holder and local Fire Services Review**

**To be completed by the Local Fire Services**

Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?

Yes  No

If not, please explain (e.g., no fire services).

Fire services comments, if any:

**To be completed by the Licence Holder**

In response to the above comments, the following action(s) is required:

The licence holder will respond to the Local Fire Services comments by: \_\_\_\_\_ (dd-mm-yyyy)

**LOCAL FIRE SERVICES**

The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.

Local Fire Services Name	Print name <b>MARC LANTHIER</b>	Signature 	Date (dd-mm-yyyy) <b>April 2, 2012</b>
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**SECTION C: SUBMISSIONS**

Applicant must include a Facility Site Plan and Map of Surrounding Area

**Facility Site Plan.**

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

**Map of Surrounding Area.**

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below .

**Required Mapping Information from Updated Site Plan**

Date Map Prepared (dd-mm-yyyy) 02-10-2011	Capacity of single largest propane storage vessel (USWG) 2000
Tank setback coordinates. Indicate placement on the map.	
Front: 18'	Right side property line: 15'
Rear: 18'	Left side property line: 168'
GPS coordinates of single largest vessel: N 46deg34.19.5 W81deg15.940	

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**SECTION C: SUBMISSIONS (cont'd)**  
Applicant must include a Facility Site Plan and Map of Surrounding Area

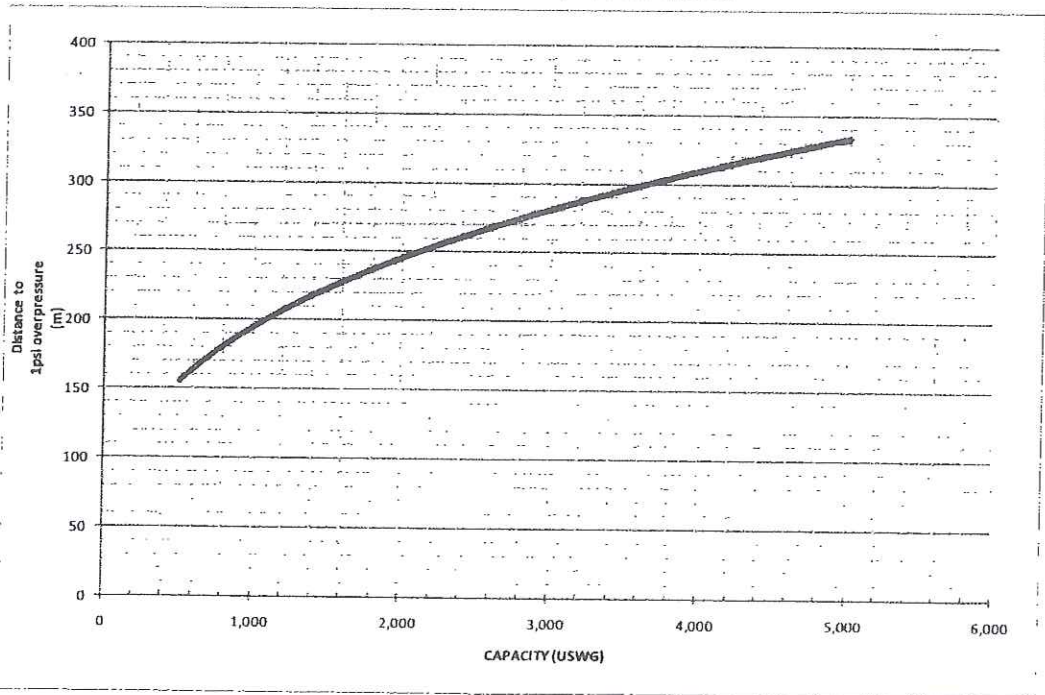
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

**Formula:**  $D = 16.94 \times (1.524 \times C)^{1/3}$   
 D = Distance to overpressure of 1 psi (meters)  
 C = Tank Total Capacity in USWG

**Parameters:** Density of Propane is 0.5033 kg per litre @ 15 C  
 Assume all vessels are 80% full  
 1 gallon [US, liquid] = 0.003785411784 cubic meter  
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)



**Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.**

Name of person completing this form (please print) Yvon Desjardins	Official Title Owner
Signature 	Telephone No. 705-855-2468
	Date (dd-mm-yyyy) 26-03-2012



Technical Standards and Safety Authority  
www.tssa.org

14th Floor - Centre Tower  
3300 Bloor Street West  
Toronto Ontario M8X2X4  
Fax: 416.231.4903  
Customer Service: 1.877.682.8772

**Level 1 Risk and Safety Management Plan (RSMP)**  
**Technical Standards and Safety Act**  
**Propane Storage and Handling Regulation**

**SECTION C: SUBMISSIONS (cont'd)**  
Applicant must include a Facility Site Plan and Map of Surrounding Area

As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

**Table 2: Buildings and Features**

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m
Residential building units specifically permanent single family dwellings, condominiums, and apartments. [Redacted]		X			13 m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: Desjardins Service Station Address: 2112 Highway 144 City: Chelmsford Province On Postal Code POM 1L0		X			24 m
Commercial building units – continuous occupancy specifically hotels, campgrounds, and resorts. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____	X				_____ m

\* For multi-unit buildings, count each unit as "1".

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**SECTION C: SUBMISSIONS (cont'd)**

Applicant must include a Facility Site Plan and Map of Surrounding Area

**Portable Storage Additional Information Sheet**

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9		
# 100	29.5		
# 40	11.75		
# 33.3	9.62		
# 30	8.8		
# 20	5.8		
# 10	2.9		
# 5	1.5		
<b>Total Cylinder Capacity</b>			

**Tanks Stored On-site Not Connected for Use**

Tank Size In USWG	Quantity	Total Volume in USWG
Disqualified tanks stored in fenced in area.		
<b>Total Tank Capacity</b>		

<b>Total Cylinder Capacity</b>	
<b>Total Tank Capacity</b>	
<b>Total Portable Capacity</b>	

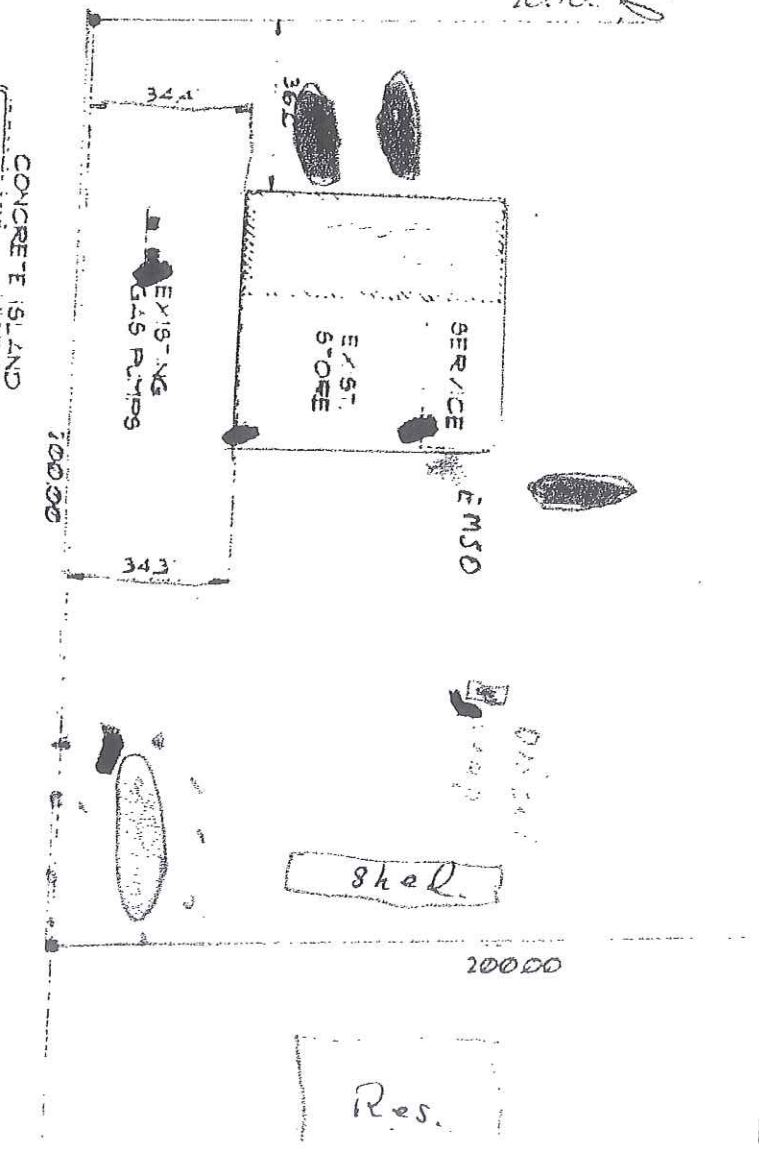
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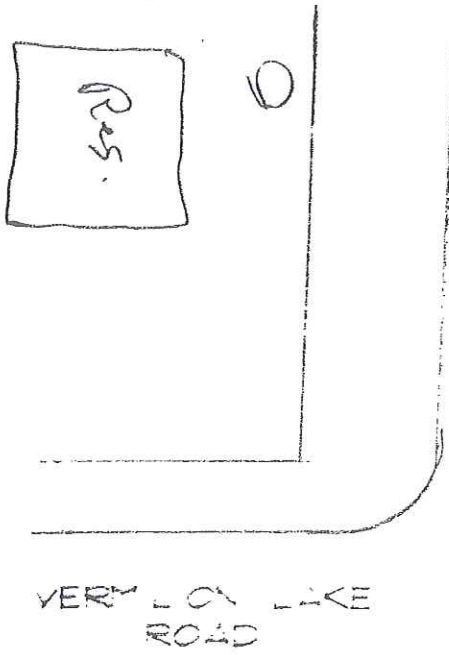
ROGATIVE 1444  
 55 meters to Hwy  
 35 meters to Lot 4145  
 to Service Bldg  
 13.5 meters to Res

LEGAL DESCRIPTION  
 PART OF LOT 8  
 CONCESSION II  
 MUNICIPALITY OF BALEAR  
 I OF RAYSIDE BALEAR  
 MUNICIPALITY OF SUBBURY



HIGHWAY

144



SITE PLAN  
 SCALE: 1" = 40'-0"

- FIVE EXIST.
- FIVE EXIST.
- IN COM. FUEL/T
- 2 PEOPLE # 100 / 744
- EMERGENCY

2000

Res.



We're changing our privacy policy and terms. This stuff matters. To see all the details that are visible on the screen, use the Print link next to the map.

Google



2000 G Propane tank  
N 46° 34.195'  
W 81° 15.940°