



Technical Standards and Safety Authority
 www.tssa.org
 14th Floor - Centre Tower
 3300 Bloor Street West
 Toronto Ontario M8X 2X4
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
 Propane Storage and Handling Regulation

This Level 1 RSMP applies to:

- a facility with a total propane storage capacity of 5,000 USWG or less; or
- a facility with a fixed propane storage capacity of exactly 5,000 USWG and no more than 500 USWG of portable propane storage capacity on site.

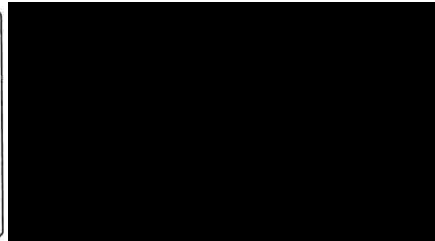
Failure to fully complete this form may result in rejection.
 Making a false statement may result in a fine or prosecution
 under the *Technical Standards and Safety Act*

Licence Number 000151271 EXP 31-AUG-2011

Check applicable type of propane operations.

Cylinder Motor Fill Filling Plant Card/Keylock

Submit along with this completed application a Facility Site Plan and a Map of the Surrounding Area.



SECTION A: GENERAL INFORMATION

The Undersigned applies to TSSA for a review for an RSMP under Ontario's *Technical Standards and Safety Act*, Propane Storage and Handling Regulation.

A Company Name SEMPLE GOODER ROOFING CORPORATION Ontario Corporation No., if applicable _____

Operator Name (if different from above) _____

Telephone No. 416-743-5370 Fax No. 416-743-4257 E-mail PMCGOEY@SEMPLGOODER.COM

B Street No. 1365 Street Name / 911 Number / Address, if applicable MARTIN GROVE ROAD

Town / City or Township / County TORONTO Province ONT Postal Code M9W 4X7

Mailing address if different from above.

C Street No. _____ Street Name / 911 Number / Address, if applicable _____

Town / City or Township / County _____ Province _____ Postal Code _____

Information on Container Refill Centre or Filling Plant

D Location of facility.

Street No. 1365 Street Name / 911 Number / Address, if applicable MARTIN GROVE ROAD Nearest Major Intersection REXDALE BLVD

Town / City or Township / County TORONTO Province ONT Postal Code M9W 4X7

Name of Licence Holder SEMPLE GOODER ROOFING CORP.

Name of a Senior Management person as defined in the regulation holding the Record of Training (ROT). PETER MCGOEY ROT type PPO-3 ROT # 2204 09/21/2013

Municipality (or municipalities if the facility or its hazard distance touches multiple borders) ETOBICOKE

Hours of operation.

This document is valid until the next licence renewal date. You are required by law to notify TSSA of any change of information.

Declaration: I am aware that it is an offence to give false information in this document and I hereby declare that the information I have given here is true and complete.

Print name	Signature	Date (dd-mm-yyyy)
Name of Licence Holder <u>SEMPLE GOODER ROOFING CORP.</u>		<u>03-06-2011</u>
Name of Senior Management person as defined in the Regulation holding the Record of Training <u>PETER MCGOEY</u>		



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SECTION A: GENERAL INFORMATION (cont'd)

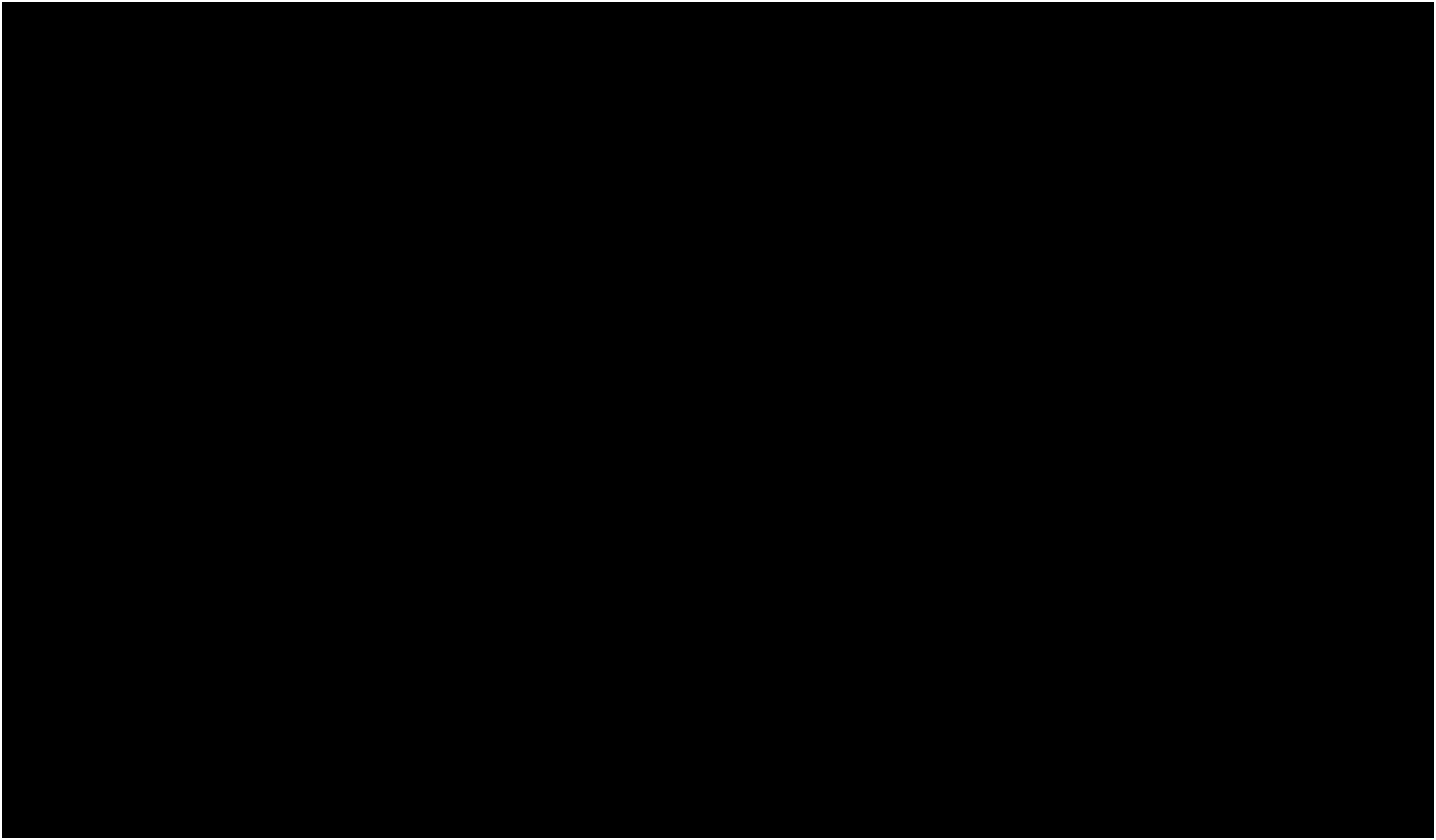
Indicate the year the facility was established. Indicate the year of any significant modifications, as defined in s.1, O.Reg 211/01, since establishment.
 FEB 2000 FEB 2000

Identify the psig rating and serial number for each fixed propane storage tank on site.

	PSIG	Serial Number
Tank1:	250	438-99
Tank2:		CRN#2040.6
Tank3:		

Enter capacity of propane in USWG, fixed, portable, and mobile, and provide detailed inventory that includes the number of tank/vessel for each type (fixed, portable, and mobile) and the capacity of each tank/vessel, on a separate document.

Fixed: 2000 USWG VERTICAL Portable: _____ Mobile: _____



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Name of person completing this form (please print)	Official Title	
PETER MCGOY	VP OPERATIONS	
Signature	Telephone No.	Date (dd-mm-yyyy)
	416-743-5370	03-06-2011



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SECTION A: GENERAL INFORMATION (cont'd)

Activity Information

Name of Propane Supplier(s) CALEDON PROPANE INC		For Office Use - Party No.	
Street No. 1	Street Name / 911 Number / Address, if applicable BETOMAT CRT		
Town / City or Township / Country BOLTON		Province ONT	Postal Code L7E 5T3
Telephone No. 1-888-551-4831	Fax No. 905-857-8491	Contact Name HUGH SUTHERLAND JR	
E-mail HUGHJR@CALEDONPROPANE.COM			

Name of Propane Transporter. If same as above, please check box. <input checked="" type="checkbox"/>		For Office Use - Party No.	
Street No.	Street Name / 911 Number / Address, if applicable		
Town / City or Township / Country		Province	Postal Code
Telephone No.	Fax No.	Contact Name	
E-mail			

Off-site Cylinder and/or Mobile Storage		Capacity stored off-site, in USWG	For Office Use - Party No.
Street No.	Street Name / 911 Number / Address, if applicable		
Town / City or Township / Country		Province	Postal Code
Telephone No.	Fax No.	Contact Name	

Note: Customer storage is not considered off-site storage.

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Name of person completing this form (please print) PETER MCSOEY	Official Title VP OPERATIONS	
Signature 	Telephone No. 416-743-5370	Date (dd-mm-yyyy) 03-06-2011



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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN

The licence holder will complete Section B in consultation with the local Fire Services.

Description of the maximum volume, types and storage location of other hazardous materials on site, if any.

Storage of diesel & gasoline - 4000 USWG - private use - double walled

Adhesives and mastic stored inside the main building on lower level production and service storage area - generally in five gallon pails

Description of fire and emergency equipment indicated on facility site map.

Sprinkler system throughout all buildings, siamese connection located on south wall garage adjacent to propane dispenser. Numerous fire extinguishers throughout the facility as per emergency plan. - see attached.

List of fire protection controls (e.g., fire detection systems, fire notification systems, alarm systems, automatic shut off devices, fusible links, etc.) and describe their function, use and operation.

ADT - fire detection system for the building. Audible fire alarm throughout facility. Smoke detectors throughout facility.

Fusible link at propane dispenser and two remote emergency shut off.

Maintenance and testing schedule for fire protection controls and devices.

Outside contractor (NewTech) does and by-weekly field exchange of fire extinguishers and monthly and quarterly audit of all fire extinguishers at facility.

Annually contractor (GNR Sprinklers) does yearly check of sprinkler system and siamese connection.

RGM fire safety consultants do a 6 month audit of all areas for all safety items and exits etc.

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

1. Contacts for Emergency Response

1. Facility Contact Personnel - Key Contact		5. Facility 24-Hour Contact Person	
Name PETER MCGOEY	For Office Use - Party No.	Name STEVE GALLANT	For Office Use - Party No.
Official Title VP OPERATIONS		Official Title SERVICE ESTIMATOR	
Telephone No. 416-743-5370	Fax No. 416-743-4257	Cell No. 416-997-1232	Fax No. 416-743-4257
E-mail PMCGOEY@SEMPLEGOODER.COM		E-mail SGALLANT@SEMPLEGOODER.COM	
Role and responsibilities in emergency KEY CONTACT		Role and responsibilities in emergency EMERGENCY LIASON	
2. Facility Contact Personnel - Alternate Contact		6. Name of Facility Manager	
Name MARK BAXTER	For Office Use - Party No.	Name RUI DACOSTA	For Office Use - Party No.
Official Title VP OF NEW BUSINESS DEVELOPMENT		Official Title SHIPPING RECEIVING MANAGER	
Telephone No. CELL 416-997-0732	Fax No. 416-743-4257	Telephone No. CELL 416-997-2633	Fax No. 416-743-4257
E-mail MBAXTER@SEMPLEGOODER.COM		E-mail	
Role and responsibilities in emergency ALTERNATIVE EMERGENCY KEY CONTACT		Role and responsibilities in emergency YARD EMERGENCY CONTACT	
3. Local Fire Services - Key Contact		7. Propane Supplier Key Contact Person	
Name FRANK LAMIE	For Office Use - Party No.	Name HUGH SUTHERLAND	For Office Use - Party No.
Official Title DEPT CHIEF		Official Title VP	
Telephone No. 416-338-9054	Fax No.	Telephone No. 905-857-1448	Fax No. 905-857-8491
E-mail SLAMIE@TORONTO.CA		E-mail HUGHJR@CALEDONPROPANE.COM	
Role and responsibilities in emergency KEY CONTACT - RISK 1 (WEST DIVISION - TORONTO)		Role and responsibilities in emergency PROPANE EMERGENCY CONTACT	
4. Local Fire Services - Alternate Contact		8. Municipal Contact	
Name JIM STOOPS	For Office Use - Party No.	Name STAN BELARDINELLI	For Office Use - Party No.
Official Title DIVISION CHEIF FIRE PREVENTION		Official Title ZONING EXAMINER	
Telephone No. 416-338-9054	Fax No.	Telephone No. 416-394-8240	Fax No. 416-394-6063
E-mail JSTOOPS@TORONTO.CA		E-mail	
Role and responsibilities in emergency ALTERNATIVE CONTACT - RISK 1 (WEST DIVISION - TORONTO)		Municipality ETOBICOKE - CITY OF TORONTO	

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

2. Additional Safety Measures

Describe any other measures in place at the facility that exceed the minimum Code and Standards requirements.

TWO REMOTE EMERGENCY SHUT OFFS.

SIAMESE CONNECTION WITHIN 30 METERS OF PROPANE DISPENSER

DEADMAN SWITCH FOR PROPANE DISPENSER

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

3. Record of Emergency Training Provided - For most recent 12-month period.

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Training Date (dd-mm-yyyy) 16-MARCH-2011	Print Name of Training Provider: SEMPLE GOODER ROOFING HEALTH & SAFETY MEETING
	Print Name of Instructor: PETER CANNONS
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Training Date (dd-mm-yyyy) 20-OCTOBER-2009	Print Name of Training Provider: SEMPLE GOODER ROOFING
	Print Name of Instructor: PETER MCGOEY
Training Date (dd-mm-yyyy) 27-MAY-2011	Print Name of Training Provider: SEMPLE GOODER ROOFING
	Print Name of Instructor: PETER MCGOEY
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

On-site specific training provided to certificate holders / persons with Records of Training.

Training Date (dd-mm-yyyy) 30-AUGUST-2009	Print Name of Training Provider: CALEDON PROPANE INC.
	Print Name of Instructor: HUGH SUTHERLAND (SEE ATTACHED ROT LIST)
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Training Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

4. Emergency Training Plan for Coming Year

Training on Emergency Response Plan and Procedures provided to facility key contacts.

Target Date (dd-mm-yyyy) 15-JUNE-2011	Print Name of Training Provider: SEMPLE GOODER ROOFING / RGM CONSULTING
	Print Name of Instructor: ROGER GARRANT
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

Training on the facility's Emergency Management Procedures provided to staff.

Target Date (dd-mm-yyyy) 04-JUNE-2012	Print Name of Training Provider: SEMPLE GOODER ROOFING
	Print Name of Instructor: PETER MCGOEY
Target Date (dd-mm-yyyy) 03-JUNE-2013	Print Name of Training Provider: SEMPLE GOODER ROOFING
	Print Name of Instructor: PETER MCGOEY
Target Date (dd-mm-yyyy) 02-JUNE-2013	Print Name of Training Provider: SEMPLE GOODER ROOFING
	Print Name of Instructor: PETER MCGOEY

On-site specific training provided to certificate holders / persons with Records of Training.

Target Date (dd-mm-yyyy) 30-AUGUST-2012	Print Name of Training Provider: CALEDON PROPANE INC.
	Print Name of Instructor: HUGH SUTHERLAND
Target Date (dd-mm-yyyy) AS REQUIRED NEW STAFF	Print Name of Training Provider:
	Print Name of Instructor:
Target Date (dd-mm-yyyy)	Print Name of Training Provider:
	Print Name of Instructor:

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

5. Emergency Response Communications Plan

Warnings and Actions

Describe who gives warnings to whom, and how and when the warning will be given (including public notification as appropriate).

Call 911 - by whoever discovers fire issue

Use intercom system to advise all & activate emergency alarm button at reception desk

Describe what action is to be taken and by whom when a warning is issued (including details of a meeting place in a safe identified area and activating the evacuation plan, if necessary).

All employees to follow written emergency procedure.

All employees gather at specified meeting location. (LIGHT POST AT MARTIN GROVE AT NORTHWEST CORNER)

Communication with Emergency Response Authorities

Describe when and how the licence holder will give early warning to emergency response authorities (including a process to ensure that a call is placed to 911).

As per the fire emergency plan and written procedure, a 911 call is initiated by any person

Describe provisions for fire department entry when there are no operations or staffing at the propane site.

Three accessible gates are clear access to facility for fire services.

Fire emergency plan, located in fire box at front of facility instructs fire services to access facility at the south/west using key and cards for automatic gate

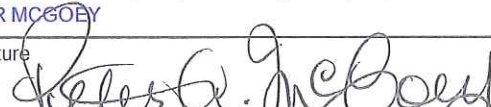
Describe how the licence holder will ensure continual flow of updated information to authorities.

Simple Gooder key contacts all have cell phones and will update authorities as required.

How long will it take the facility liaison person to respond to the site.

Steve Gallant - 10 minutes from facility, other key contacts are within 30 to 40 minutes from the facility

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.

6. Building and Site Security and Procedures

	Yes	No
1. Does the propane location have controlled access to limit unnecessary risk and entry (lock out procedures)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is there adequate night lighting at the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are procedures in place that ensure access routes, aisles, storage area, filling areas and the grounds are kept clear from unwanted materials?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Are there procedures that capture and record the daily inspection of hoses and inspection requirements for filling systems and mechanical devices used in the transfer of propane?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Does the facility have procedures that include a process to isolate and purge any overfilled propane cylinders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are weighing systems validated for accuracy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are storage areas clearly marked with the vessels' capacity status (i.e., filled, empty, purged and other hazardous materials)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are quality assurance procedures in place to ensure that all valves are closed after the propane cylinders are filled?(e.g., QCC valves)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Is the schedule of maintenance and testing activities retained on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Water Supply

The propane licence holder should work with the local fire department to determine water supply capabilities that are available based on the propane facility's location.

	Yes	No
1. Is a pressurized water system available at the propane facility site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Can the municipal fire department pump 375 GPM (1420 LPM) of water at this location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. What is the unobstructed distance to the closest water supply that could be used for firefighting activities? (distance in metres only)	<u>100 METERS</u>	
4. What is the unobstructed distance to the closest approved water supply with year round access if there are no hydrants? (distance in metres only)	<u>BACK SHOP 25 M</u>	

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SECTION B: EMERGENCY AND PREPAREDNESS RESPONSE PLAN (cont'd)

The licence holder will complete Section B in consultation with the local Fire Services.
8. Licence holder and local Fire Services Review

To be completed by the Local Fire Services

Has the local fire service had an opportunity to review the Emergency Response and Preparedness Plan?

Yes

No

If not, please explain (e.g., no fire services).

Fire services comments, if any:

To be completed by the Licence Holder

In response to the above comments, the following action(s) is required:

The licence holder will respond to the Local Fire Services comments by: _____

(dd-mm-yyyy)

LOCAL FIRE SERVICES

The undersigned has reviewed Section B of the Risk and Safety Management Plan Fire Services.

Local Fire Services Name <i>Roman HOLIAN</i>	Print name <i>Roman HOLIAN</i>	Signature <i>[Handwritten Signature]</i>	Date (dd-mm-yyyy) <i>05-08-2011</i>
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Signature <i>Peter A. McGoev</i>	Telephone No. 416-743-5370	Date (dd-mm-yyyy) 03-06-2011



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SECTION C: SUBMISSIONS

Applicant must include a Facility Site Plan and Map of Surrounding Area

Facility Site Plan.

The licence holder will submit a copy of the original facility site plan updated with the following information:

1. The storage location of fixed, portable, and mobile vessels.
2. The maximum volume, types and storage location of hazardous materials.
3. Location of permanent structures on site.
4. Access and egress points and location of barriers.
5. Location of fire and emergency equipment (e.g., sprinkler systems, extinguishers, suppression systems) on site and location of fire hydrant or water supply where available.
6. Location of emergency shut off/shut down switches/valves.

Map of Surrounding Area.

The licence holder will submit a scaled aerial map of the surrounding area showing the following information:

7. The capacity and placement of the single largest propane storage vessel, including its setback from the front, rear and side property lines.
8. GPS co-ordinates of the single largest vessel.
9. Visual indication of the single largest fixed vessel and a circle made using the distance in Table 1 as the radius from the single largest fixed vessel.
10. Clear indication of the municipality or municipalities present within the circle.
11. Visual indication of property line information.
12. The location and name of roads within or abutting the site.
13. Key note to the drawing indicating the facility's municipal address, municipal lot number(s) and concession lines as applicable, and the date the map was prepared.
14. Address and contact information for each municipality (municipal clerk or secretary-treasurers of planning board). (Refer to page 5.)
15. Complete "Required Mapping Information from Updated Site Plan" in table below .

Required Mapping Information from Updated Site Plan

Date Map Prepared (dd-mm-yyyy) 27-MAY-2011	Capacity of single largest propane storage vessel (USWG) 2000 USWG
Tank setback coordinates. Indicate placement on the map.	
Front: <u>87.8 M</u>	Right side property line: <u>76.9 M</u>
Rear: <u>30.3 M</u>	Left side property line: <u>95 +/- M</u>
GPS coordinates of single largest vessel: <u>43°43'3.83"N 79°34'53.39"W</u>	

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SECTION C: SUBMISSIONS (cont'd)
Applicant must include a Facility Site Plan and Map of Surrounding Area

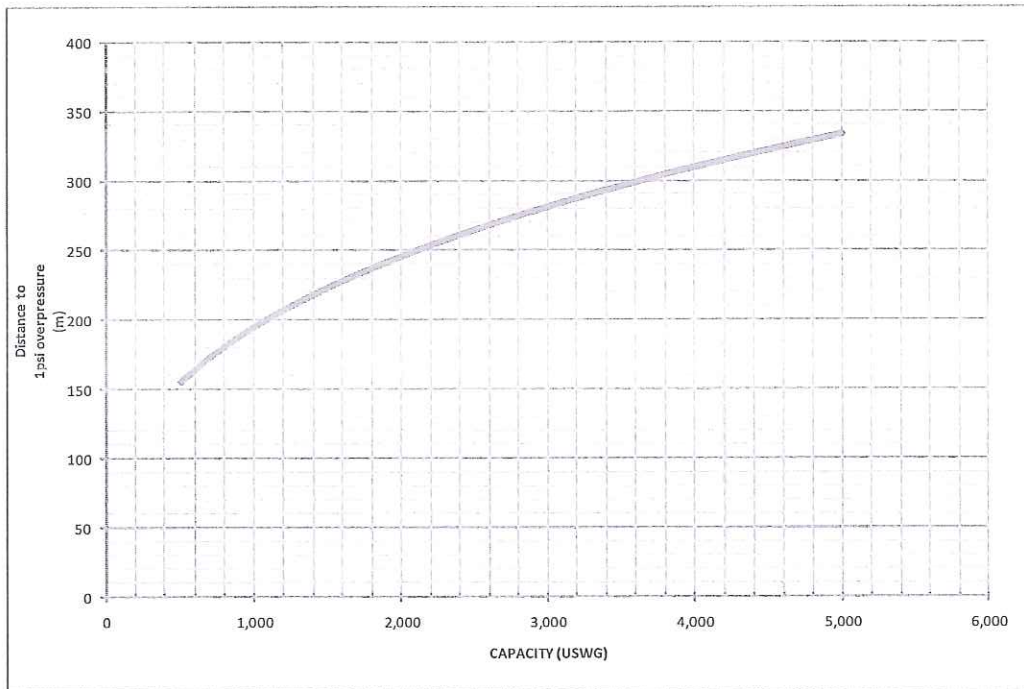
Table 1: Distance Table

Water Capacity (litres)	Nominal Water Capacity (USWG)	Distance to 1 psi overpressure (m)
1,890	500	155
3,780	1,000	195
4,920	1,300	213
6,620	1,750	235
7,130	1,885	241
7,560	2,000	246
18,900	5,000	333

Formula: $D = 16.94 \times (1.524 \times C)^{1/3}$
 D = Distance to overpressure of 1 psi (meters)
 C = Tank Total Capacity in USWG

Parameters: Density of Propane is 0.5033 kg per litre @ 15 C
 Assume all vessels are 80% full
 1 gallon [US, liquid] = 0.003785411784 cubic meter
 1 cubic metre = 264.17 USWG

Hazard Distance Chart (EPA-TNT model)



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Name of person completing this form (please print) ETER MCGOEY	Official Title VP OPERATIONS
Signature 	Telephone No. 416-743-5370
	Date (dd-mm-yyyy) 03-06-2011



Technical Standards and Safety Authority
www.tssa.org

14th Floor - Centre Tower
3300 Bloor Street West
Toronto Ontario M8X 2X4
Fax: 416.231.4903
Customer Service: 1.877.682.8772

Level 1 Risk and Safety Management Plan (RSMP)
Technical Standards and Safety Act
Propane Storage and Handling Regulation

SECTION C: SUBMISSIONS (cont'd)

Applicant must include a Facility Site Plan and Map of Surrounding Area


As an accompaniment to the Map of Surrounding Area, provide the following information about buildings and features present within the circle in Table 2.

Table 2: Buildings and Features

Buildings and Features Present within the Circle on the Map of the Surrounding Area AND Name and Address of Closest Building or Feature	* Number of Buildings and Features (mark with an "X")				Distance from Tank to Closest Building or Feature
	0	1	2-10	11+	
Industrial buildings or parks or golf courses Name: <u>ALBION GLASS</u> Address: <u>66 RACINE DRIVE</u> City: <u>ETOBICOKE</u> Province <u>ONTARIO</u> Postal Code <u>M9W 4X7</u>				X	<u>25</u> m
Residential building units specifically permanent single family dwellings, condominiums, and apartments. [REDACTED]				X	<u>140</u> m
Commercial building units specifically retail, restaurants, entertainment, theatres, and sporting complexes. Name: <u>R & M TIRE CENTER</u> Address: <u>1357 MARTIN GROVE ROAD</u> City: <u>ETOBICOKE</u> Province <u>ONTARIO</u> Postal Code <u>M9W 4X7</u>			X		<u>63</u> m
Commercial building units – continuous occupancy specifically hotels, campgrounds, and resorts. Name: _____ Address: _____ City: _____ Province _____ Postal Code _____					<u>N/A</u> m
Sensitive institutions specifically hospitals, schools and day cares, nursing and retirement homes, mental health institutions, and prisons. Name: <u>PEDICOSTAL CHURCH - 413 METERS</u> Address: _____ City: _____ Province _____ Postal Code _____					<u>N/A</u> m
Emergency responders specifically fire stations, ambulance stations, and police stations. Name: <u>TORONTO FIRE SERVICE - STATIO #415</u> Address: _____ City: _____ Province _____ Postal Code _____					<u>928</u> m

* For multi-unit buildings, count each unit as "1".

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SECTION C: SUBMISSIONS (cont'd)
Applicant must include a Facility Site Plan and Map of Surrounding Area

Portable Storage Additional Information Sheet

Cylinder Size	Capacity in USWG	Quantity	Total Volume in USWG
# 420	123.9	4	495
# 100	29.5	70	2065
# 40	11.75		
# 33.3	9.62	6	58
# 30	8.8		
# 20	5.8	12	70
# 10	2.9		
# 5	1.5		
Total Cylinder Capacity 2688			

Tanks Stored On-site Not Connected for Use

Tank Size In USWG	Quantity	Total Volume in USWG
0	0	0
Total Tank Capacity 0		

Total Cylinder Capacity	2688
Total Tank Capacity	2000
Total Portable Capacity	

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SEMPL GOODER ROOFING
1365 MARTIN GROVE ROAD
ETOBICOKE, ONTARIO
M9W 4X7
(IDENTIFIED BY YELLOW PIN)

DATE: MAY 27TH, 2011

2000 USWG VERTICAL
PROPANE DISPENSER

(IDENTIFIED BY RED PIN)

TANK SET-BACK TO;

FRONT: 87.8 m

REAR: 30.3 m

RIGHT: 76.9 m

LEFT: 95 m

Propane Dispenser GPS
location: 43°43'3.83"N
79°34'53.39"W

Municipality is City of Toronto:
ETOBICOKE (WEST WARD)
STAN BELARDINELLI
2 CIVIC CENTRE COURT
2ND FLOOR, TORONTO, ONT
M9C 6A3
PLANNING DEPARTMENT
416-394-8240

