

**2021 Technical Standards and Safety Authority and
Ministry of Labour, Training, Skills and Development
Examination Schedule**



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Preface:

The following sets out and identifies the 2021 Technical Standards and Safety Authority (“TSSA”) and Ministry of Labour, Training, Skills and Development (“MLTSD”) examination schedule.

1. Examination Procedures:

- a) Examination dates are subject to change/cancellation without notice. Examination candidates are required to confirm the status of their examination no later than 10 business days prior to the scheduled examination date.
- b) On the day of the examination, candidates must produce at least one piece of acceptable government issued photo identification. The examination administrator or invigilator reserves the right to withhold an examination if a candidate fails to produce the same, the examination candidate is therefore subject to the *cancellation* requirements outlined in 4(a).
- c) Examination candidates are required to review and understand the examination procedures, as defined on the applicable examination application form.
- d) Examination security will be strictly enforced. The examination administrator or invigilator reserves the right to revoke an examination at any time if the examination candidate is found to be in violation of the TSSA examination or MLTSD procedures. The examination candidate will be subject to further investigation, which may result in the revocation of an authorization or restrictions may be applied to all future examinations.
- e) Examination candidates are expected to follow the approved procedures of the examination centre or MLTSD office. The administrator or invigilator reserves the right to permit food, beverages, washroom breaks, etc. during an examination.
 - o Exceptions are considered and reviewed on a case by case basis; however, must be requested by the examination candidate at the time of scheduling, a minimum of 10 business days prior to the scheduled examination date.

2. Scheduling an Examination:

- a) Examination candidates are encouraged to review the examination schedule, which is updated daily to confirm availability before submitting an examination application. Examinations are booked on a first-come, first-serve basis. Examination seats will not be held.
- b) Examination candidates are required to submit a completed examination application via email to: certandexams@tssa.org, a minimum of 10 business days prior to the scheduled examination date. Examination applications can also be submitted via fax to [416.231.4903](tel:416.231.4903).
- c) Candidates are solely responsible for confirming the examination date, time and location by contacting TSSA Customer Services at [1-877-682-8772](tel:1-877-682-8772), or via email to: certandexams@tssa.org.

3. Re-scheduling Examinations

- a) Examination candidates are permitted to re-schedule or cancel an examination one (1) single time after their examination has been scheduled. To meet this requirement, the examination candidate must notify TSSA in writing via email to: certandexams@tssa.org, a minimum of 10 business days prior to the scheduled examination date.

4. Cancellation:

- a) Where a candidate cancels or attempts to re-schedule a confirmed examination date within 10 business days, the examination fee submitted will be forfeited and a new application and payment must be submitted in accordance with *Section 2: Examination Scheduling*.



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Hub City Examination Locations

The resumption of in-person examinations will have a phased approach to ensure the health and safety of examination candidates, invigilators and TSSA team members.

Location	Address	Start Time	Important Information
Toronto	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE 92 BRYDON DR, ETOBICOKE, ON M9W 4N6	AM: 8:30 a.m. PM: 1:30 p.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email
Barrie	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE 2938 HWY, 11 SOUTH, ORO, ON, L0L 2X0	AM: 8:30 a.m. PM: 1:30 p.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email
Ottawa	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE 2508 DELZOTTO AVE, OTTAWA, ON, K1T 3V7	AM: 8:30 a.m. PM: 1:30 p.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email
Cambridge	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE 427 DUNDAS ST. N., UNIT 3, CAMBRIDGE, ON, N1R 5R5	AM: 8:30 a.m. PM: 1:30 p.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email
London	HI-MARK OCCUPATIONAL SKILLS TRAINING CENTRE 2520 TRAFALGAR ST, UNIT 1 LONDON ON N6M 1G9	AM: 8:30 a.m. PM: 1:30 p.m.	- Please arrive 30 minutes before the exam start time, and review all important information in your exam confirmation email

Ministry of Labour, Training, Skills and Development (“MLTSD”) Examination Locations

Important information about MLTSD examination centres during COVID-19*:

- Examination centres capacity will be reduced to ensure social distancing and accommodate for MLTSD COVID safety protocols.

* updated July 27, 2021

Location Name	Address	Exam Start Time(s)	Additional Information
BARRIE	55 CEDAR POINTE DR SUITE 609 BARRIE, ON L4N 5R7	8:45 AM	
BELLEVILLE	135 NORTH FRONT ST BELLEVILLE, ON K8P 3B6	8:30 AM	Candidates are to arrive no later than 8:00 A.M
BRANTFORD	505 PARK RD N SUITE 201 BRANTFORD, ON N3R 7K8	10:00 AM	
CORNWALL	132 SECOND ST E 2nd FLOOR, SUITE 202 CORNWALL, ON K6H 1Y4	9:00 AM	
HAMILTON	119 KING ST W 8 th FLOOR HAMILTON, ON L8P 4Y7	11:00 AM	Candidates must arrive no later than 30 minutes prior to the exam Located in the Ontario Ellen Fairclough building
KENORA	227 1/2 SECOND ST S KENORA, ON P9N 1G1	10:00 AM	Note: Fuels (FS), Elevating Devices (ED), Amusement Devices (AD) & Ski (SKI) candidates must arrive no later than 9:30 A.M. for the MLTSD office to check their code books. Operating Engineer (OE)



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			examination candidates must arrive no later than 9:45 A.M. *No Parking Available*
KINGSTON	299 CONCESSION ST SUITE 201 KINGSTON, ON K7K 2B9	9:00 AM	Candidates are to arrive no later than 8:30 A.M Free visitor parking available. If full, please ask exam invigilator for alternate parking.
KITCHENER	4275 KING ST E SUITE 200, 2 ND FLOOR KITCHENER, ON N2P 2E9	9:00 AM	Candidates are to arrive no later than 8:30 A.M.
LONDON	1200 COMMISSIONER'S RD E UNIT 72 LONDON, ON N5Z 4R3	9:15 AM	Candidates are to arrive no later than 8:45 A.M.
MISSISSAUGA	10 KINGSBRIDGE GARDEN CIR SUITE 404 MISSISSAUGA, ON L5R 3K6	8:30 AM	Located in the Emerald Centre
NORTH BAY	200 1 ST AVE W NORTH BAY, ON P1B 3B9	9:30 AM	
OSHAWA	78 RICHMOND STREET, OSHAWA, ON, L1G 1E1	10:00 AM	<p>Note: Fuels (FS), Elevating Devices (ED), Amusement Devices (AD) & Ski (SKI) candidates must arrive no later than 8:30 A.M. for the MLTSD office to check their code books. Operating Engineer (OE) examination candidates must arrive no later than 9:30 A.M.</p> <p>Parking: Limited Complimentary Parking is available behind the Exam Centre, located off William St. W. Please use designated parking spots marked 78 RICHMOND ST. W.</p> <p>Only use the above parking spots or risk being ticketed/towed.</p> <p>If you don't obtain parking at the lot above (first come, first serve), your alternative paid parking option is as follows: PARKING GARAGE LOCATED AT 12 CENTRE STREET NORTH, OSHAWA, ONTARIO, L1H 1A6.</p> <p>Do not park within the perimeter of this building. This includes parking meters. Law enforcement officers canvass the area and will issue tickets and/or tow those who extend parking meter time allowance.</p>
OTTAWA	347 PRESTON ST 3 RD FLOOR, SUITE 310 OTTAWA, ON K1H 8K7	8:30 AM	Located in the Ontario Government Building
OWEN SOUND	1450 - 1ST AVE W OWEN SOUND, ON N4K 6W2	9:00 AM	
PEMBROKE	615 PEMBROKE ST E PEMBROKE, ON K8A 3L7	8:45 AM	MLTSD opens at 8:30am for screening candidates. Please wait in your car until it is your turn.
PETERBOROUGH	901 LANSDOWNE ST W PETERBOROUGH, ON K9J 1Z5	8:30 AM	
SARNIA	150 CHRISTINA ST BAYSIDE MALL SARNIA, ON N7T 7W5	9:15 AM	**Mall is under Construction** Please enter through George Street Entrance, *Underground



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			Parking is unavailable for 6 months* Please use parking lot above the underground.
SAULT STE. MARIE	477 QUEEN ST E 4 TH FL SAULT STE. MARIE, ON P6A 1Z5	9:00 AM	Located in the Queen Centre Building. Candidates can park at the back of the building, search for us in the video directory, we buzz them in and they take elevator to 4 th floor
ST. CATHARINES	301 ST. PAUL ST 10 TH FLOOR ST. CATHARINES, ON L2R 7R4	10:00 AM	
SUDBURY	159 CEDAR ST SUITE 506 SUDBURY, ON P3E 6A5	9:30AM	Please arrive 30 minutes before exam start for COVID Screening
THUNDER BAY	103-189 RED RIVER RD 1 ST FLOOR THUNDER BAY, ON P7B 1A2	1:00 PM	
TIMMINS	5520 HWY 101 EAST TIMMINS, ON P0N 1H0	9:00 AM	Located in the Ontario Government Complex *Last Wednesday of every month*
TORONTO	625 CHURCH ST 1ST FL, TORONTO, ON M7A 2B5	9:00 AM	OE exams only due to COVID 19 Policies
WINDSOR	3155 HOWARD AVE, SECOND FLOOR, SUITE 200 WINDSOR, ON N8X 4Y8	9:00 AM	Candidates must stagger check in time, as outlined in the confirmation email. Please contact TSSA if you have any questions about your exam NOT the Roundhouse Building. The exam centre is located on the 2nd floor of an outdoor mall, accessible only M-F during normal business hours.



MLTSD Examination Locations, Dates and Availability*:

* Examination availability will be updated daily; an examination sitting is considered closed when the 'available seats' column is marked with '0'.

EXAMINATION CENTRE	NOVEMBER		DECEMBER	
	Exam Date	Available Seats	Exam Date	Available Seats
BARRIE	24-Nov	0	15-Dec	0
BELLEVILLE	3-Nov	0	1-Dec	0
	17-Nov	0	15-Dec	0
BRANTFORD	16-Nov	0	21-Dec	0
CORNWALL	17-Nov	0	15-Dec	0
	-	-	-	-
HAMILTON	16-Nov	0	21-Dec	0
KENORA	24-Nov	0	8-Dec	0
	17-Nov	0	15-Dec	0
KINGSTON	-	-	-	-
	-	-	-	-
KITCHENER	18-Nov	0	16-Dec	0
LONDON	18-Nov	0	16-Dec	0
	-	-	-	-
MISSISSAUGA	3-Nov	0	01-Dec	0
NORTH BAY	17-Nov	0	15-Dec	0
OSHAWA	12-Nov	0	10-Dec	0
OTTAWA	10-Nov	0	8-Dec	0
	24-Nov	0	22-Dec	2
	-	-	-	-
	-	-	-	-
OWEN SOUND	16-Nov	0	21-Dec	0
	-	-	-	-
	-	-	-	-
PEMBROKE	18-Nov	0	16-Dec	0
	-	-	-	-
PETERBOROUGH	10-Nov	0	8-Dec	0
	17-Nov	0	15-Dec	0
SARNIA	4-Nov	0	2-Dec	0
	18-Nov	0	9-Dec	0
	25-Nov	0	16-Dec	0



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EXAMINATION CENTRE	NOVEMBER		DECEMBER	
	Exam Date	Available Seats	Exam Date	Available Seats
	-	-	-	-
	-	-	-	-
SAULT STE. MARIE	16-Nov	0	7-Dec	0
	23-Nov	0	14-Dec	0
	-	-	-	-
ST. CATHARINES	18-Nov	0	16-Dec	0
SUDBURY	17-Nov	0	22-Dec	0
	24-Nov	0	29-Dec	1
THUNDER BAY	17-Nov	0	15-Dec	0
TIMMINS	24-Nov	0	15-Dec	0
	-	-	-	-
TORONTO *OE EXAMS ONLY	-	-	-	-
WINDSOR	9-Nov	0	14-Dec	0
	16-Nov	0	21-Dec	0



TSSA Hub City Examination Locations, Dates and Availability*:

* Examination availability will be updated daily; an examination sitting is considered closed when the 'available seats' column is marked with '0'.

EXAMINATION CENTRE	NOVEMBER		DECEMBER	
	Exam Date	Available Seats	Exam Date	Available Seats
Hub City - Toronto AM (8:30 a.m.)	2-Nov	0	1-Dec	0
	9-Nov	0	7-Dec	0
	16-Nov	0	14-Dec	0
	23-Nov	0	15-Dec	0
	24-Nov	0	-	-
	30-Nov	0	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Hub City - Toronto PM (1:30 p.m.)	2-Nov	0	1-Dec	0
	9-Nov	0	7-Dec	0
	16-Nov	0	14-Dec	0
	23-Nov	0	15-Dec	0
	24-Nov	0	-	-
	30-Nov	0	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-



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EXAMINATION CENTRE	NOVEMBER		DECEMBER	
	Exam Date	Available Seats	Exam Date	Available Seats
Hub City - Barrie AM (8:30 a.m.)	8-Nov	0	13-Dec	0
	22-Nov	0	-	-
	-	-	-	-
Hub City - Barrie AM (1:30 p.m.)	8-Nov	0	13-Dec	0
	22-Nov	0	-	-
	-	-	-	-
Hub City - Cambridge AM (8:30 a.m.)	18-Nov	0	16-Dec	0
	-	-	-	-
	-	-	-	-
Hub City - Cambridge PM (1:30 p.m.)	18-Nov	0	16-Dec	0
	-	-	-	-
	-	-	-	-
Hub City - London AM (8:30 a.m.)	24-Nov	0	15-Dec	0
	-	-	-	-
Hub City - London PM (1:30 p.m.)	24-Nov	0	15-Dec	0
	-	-	-	-
Hub City - Ottawa AM (8:30 a.m.)	16-Nov	0	14-Dec	0
	-	-	-	-
	-	-	-	-
Hub City - Ottawa PM (1:30 p.m.)	16-Nov	0	14-Dec	0
	-	-	-	-
	-	-	-	-