Minutes of the Operating Engineers Advisory Council ((OEAC) meeting of the Technical Standards and Safety Authority (TSSA) held in Boardroom 1434, 14th Floor, Centre Tower, 3300 Bloor Street West, Toronto, Ontario at 09:30 a.m. on the 12th of November 2014.


In attendance: Mike Adams, Director BPV/OE (all except items), John Coulter, Manager and Chief Officer (all items), Maram Khalif, Council Coordinator (all except item 16), Wilson Lee, Director, (item 8), David Scriven, VP Research and Corporate Secretary (all except items 16), Dwight Read, Risk Management Advisor (item 6), Ellen White, Policy Advisor (items 1 to 13), Robert Wiersma, Public Safety Performance Analyst (item 6), Peter Wong, VP of Operations (all items except 16).

Guests: Daniel Hoornweg, TSSA’s Chief Safety Risk Officer (CSRO), Sarah Jeffrey-Hampton, Senior Policy & Program Analyst, Ministry of Consumers Services MCS), (all except item 15), Hussein Lalani, Manager, MCS, (all items except 15).

Regrets: Colin Andrews (Chair), Ontario Power Generation.

1. Constitution of Meeting

M. Menheere, on behalf of the Chair, welcomed council members and called the meeting to order.

As part of the safety moment, a distracted driving video was shown at the meeting. Council shared incidents involving texting from their respective industries.

Daniel Hoornweg and Ellen White were introduced.

2. Approval of Agenda

Council members approved the November 12, 2014 meeting agenda, as revised.

The order of the agenda was modified to accommodate items 12 and 13 to be part of the in-camera; however, the minutes would be presented in the order of the agenda as distributed for ease of reference to the materials.

3. Approval of the Minutes

Council members approved the minutes of April 2, 2014 for the Operating Engineers Advisory Council meeting, as presented.

4. Review Action Items from Last Meeting

J. Coulter reviewed the action items with council members noting that the highlighted items have been completed and will be removed from the list for the next meeting. The outstanding action item was put on the agenda as item 9.
5. **TSSA President & CEO’s Report**

As part of the advanced materials for this meeting, members received a written report from the President and CEO regarding TSSA’s key activities over the last quarter, treated as read.

P. Wong, on behalf of M. Beard, highlighted TSSA’s safety awards project and the result of propane regulation review.

6. **Annual State of Public Safety Report (ASPR) and Operating Engineers Safety Compliance**

As part of the advanced materials for this meeting, members received ASPR, treated as read.

With the aid of a PowerPoint presentation which will be part of the record of the meeting, P. Wong highlighted the annual corporate safety and D. Reid followed by providing information around the compliance state of the program.

Quarterly reports for the Operating Engineers indicated no trend. Top orders (from low risk to high risk) were addressed and discussed. In regards to incident reporting data for the program, Ontario was poised as advanced in benchmarking analysis in North America.

7. **Council Chair’s Report**

As part of the advanced materials for this meeting, members received a letter (dated September 22, 2014) sent by Colin Andrews, Chair of OEAC, to Nicole Stewart, Director of Public Safety Branch of MGCS. The letter was treated as read.

The letter was an appreciation for the MGCS’ recent decision to prioritize the Operating Engineers Regulation review as part of the Ministry and TSSA’s joint Regulation Review Project.

8. **Ministry of Government and Consumer Services (MGCS) Update**

S. Jeffrey-Hampton highlighted the changes made to the Ministry of Government and Consumer Services (MGCS) since the provincial elections in June, including the appointments of the Honourable Minister David Orazietti, and Deputy Minister, Wendy Tilford.

9. **Priority Safety Issue: Operating Engineers Regulatory Review Update**

The joint regulatory renewal project by TSSA and MGCS prioritized the following regulations to be initiated: Operating Engineers, Liquidifed Natural Gas, and Upholstered and Stuffed Articles.

Council were informed a procurement process for an expert consultant for OE regulations was underway. It was reiterated the MGCS’ intention was not to restart the process of OE regulation review but to analyze information gathered in the past and provide structure for scoping exercises. There will be an extensive stakeholder engagement consultation. The consultant will be on board by early 2015. In order to manage expectation, the process of regulation review to re-enacting a law could take up to three years.

Council recommended having a Risk Reduction Group to tackle the OE regulation review parallel to any consultation process.
10. **Priority Safety Issue: Steam Turbine Governor Risk Reduction Group**

R. Philip distributed a revised Steam Turbine Trip survey at the meeting. The survey was conducted to determine the frequency of testing Steam Turbine Governors as per each company’s policy versus the manufacture’s guidelines.

He noted that he added four more users to the list. Most of manufacturers’ recommendations were noted on the list as unknown. Most manufacturers did not provide specific testing requirements or when enquired, they provided a generic response such as monthly testing. In order to find the exact manufacturer’s recommendation for a specific device requires identifying information; however, most companies are not willing to provide such details of their devices.

The regulation information around the testing of steam turbine was insufficient. How other jurisdictions manage the testing frequency was discussed. This was determined as an area where the consultant (being sought by the MGCS for the regulation review) could assist further.

This RRG for this priority safety was deemed completed.

11. **Future of Power Engineers Risk Reduction Group (RRG)**

With the aid of a PowerPoint presentation which will be part of the record of the meeting, R. Klopf presented final recommendations to MGCS, Ministry of Training, Colleges and Universities (MTCU), TSSA, Colleges, Associations specifically Institute of Power Engineers (IPE), Industry, and Unions.

Due to the large areas of focus, the RRG recommended each group or sectors be split into smaller RRGs with the thought that they need to work in synchronization in order that synergies can be developed within real time. Having specific action item plans for each affected area was also highly recommended.

High-level discussion ensued around how to make effective changes without regulation review on this topic and how TSSA could help alleviating some of the barriers. Further discussion highlighted the absence of industry and ways it could affect with positive results. Breaking down the expectations as short, medium and long term solutions was recommended. Having branches of provincial government align around how to approach this issue was recommended.

Ontario training colleges partnered with IPE on campaigning to have the industry provide practicum placements. Some peripheral issues such as the cost of building a training laboratory and hiring competitions among the industry were highlighted.

**ACTION:** S. Jeffrey-Hampton will provide a contact information for MTCU to TSSA. TSSA will lead a meeting among the government branches affecting the future of Power Engineers.

12. **Co-op Practical Experience**

This item was discussed in camera without guests. J. Coulter and M. Adams joined the in-camera meeting for this item.

13. **Skills Training and Labour Survey Update**

This item was discussed in camera without guests. J. Coulter and M. Adams joined the in-camera meeting for this item.

As part of the advanced material for this meeting, which will be part of the record of the meeting, council received ombudsman’s charter, which was treated as read.

With the aid of a PowerPoint presentation, which forms part of the record of the meeting, S. Cooke presented the background information on how the ombudsman’s office was developed; examples of how the office can help the industry; and her contact information. She reassured the Council of the independence and confidentiality of this office.

She also encouraged Council to invite her to their association meetings to introduce the Ombudsman’s office.

15. Questions and Other Business

Some of the members’ terms have expired. Council requested to update status of member terms for next meeting.

ACTION: membership renewal item will be added to the agenda for next meeting.

16. In Camera

Council members met in camera without guests. J. Coulter and M. Adams joined for this item.

17. Termination

The meeting was terminated at 2:15 p.m. The next meeting is scheduled for April 22, 2015.