



**Technical Standards and Safety Authority
Minutes of the Committee of Council Chairs
Meeting on September 26, 2018**

Minutes of the Committee of Council Chairs meeting of the Technical Standards and Safety Authority (TSSA) held in the Ontario Boardroom, 345 Carlingview Drive, Toronto, Ontario at 9:00 a.m. on September 26, 2018.

Present: Joe Adams, Boilers and Pressure Vessels Advisory Council; Brent Francis, Liquid Fuels Advisory Council (on Skype); Dave Karn, Propane Advisory Council; Kelly Leitch, Elevating Devices Advisory Council (on Skype); Jane McCarthy, Consumers Advisory Council (on Skype); Rod Philip, Operating Engineers Advisory Council (on Skype).

David Scriven, Vice President, Safety and Strategy (Chair of Committee); Bonnie Rose, President and CEO; Nancy Webb, Vice President, Communications and Stakeholders; Dan Brazier, Interim Chief Financial Officer; Sandra Cooke, Ombudsman; Kristian Kennedy, Senior Policy Advisor; Consuelo Esquivel, Council Coordinator.

Regrets: Lloyd Hall, Upholstered and Stuffed Articles Advisory Council; Bruce Haynes, Ski Lifts Advisory Council; Martin Luymes, Natural Gas Advisory Council; Cindy Sypher, Amusement Devices Advisory Council; Hussein Lalani, Ministry of Government and Consumer Services; Peter Wong, Vice President, Operations.

1. Welcome and Constitution of Meeting

The meeting was called to order at 9:00 a.m. D. Scriven (Chair) welcomed the Committee members including those on Skype.

For the Safety Moment, a video on the dangers of texting while driving was presented.

2. Adoption of the agenda

The Chair suggested that the meeting adjourn around 10:00 a.m. The Committee was amenable to the suggestion and approved the agenda for September 26, 2018.

3. Approval of the Minutes

The Committee approved the minutes of January 11, 2018.

4. Review of Action Items

D. Scriven reported that there were no outstanding action items for this meeting.

5. TSSA President and CEO's report

The President referred to the Q1 FY19 Report. It was distributed with the advance materials and considered read. She referenced feedback received from her Listening Tour; that TSSA could improve its approach to engagement by bringing issues to Council and other stakeholders during the formative stage and ensuring additional involvement, as appropriate. As an example of this approach, the next agenda item on TSSA's plans to become a Modern Regulator is being shared with the Committee.

In connection with the "Re-plan" of the 20/20 project, D. Scriven thanked Advisory Councils for responding to a request to participate in focus groups to provide input in TSSA's development of a customer facing portal. Recognizing a desire to align the timing of receiving this input and the delivery of the portal, the focus groups have been put on hold. TSSA remains committed to working with Advisory Councils and will start the process once the specifics of the TSSA 20/20 Program Re-plan is finalized.



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6. TSSA's Regulatory Modernization Initiative

S. Cooke spoke to the item, referring to the slide presentation which had been shared with Council in advance of the meeting. TSSA would like to transition to a modern regulatory model that is less adversarial, more collaborative-focused and partnership-oriented. It represents a significant culture change. The plan is in its infancy. This is the first step in communicating to stakeholders. TSSA plans to assemble an external advisory group like the chairs of Advisory Councils in the next months.

Members commented that TSSA is on the right direction. There were questions about other regulatory models and impact of the cultural change to the revenue stream and fee model. While frequency of inspections varies, for example with boilers and pressure vessels versus propane which impacts revenue, TSSA is bound by the regulations. Where possible, TSSA exercises flexibility.

7. TSSA's Priorities Setting

D. Scriven spoke to the item and referred to the slide presentation. In line with a desire to meet and exceed stakeholder expectations, TSSA's leadership has identified a need to prioritize a growing list of initiatives as a means of ensuring delivery of its commitments to stakeholders. In particular, he noted that while many priorities stemming from Advisory Councils, ASPR, Operations, and regulatory renewal have been prioritized, this has happened in isolation which has led to competing priorities. With the limited resources, the effect was an over-commitment and under-delivery of the various priorities. As a result, TSSA has conducted a process to assess priorities against a weighted rubric methodology with the goal of identifying three main priorities for each program.

D. Scriven responded to a member's inquiry about the rubric, i.e. about ranking priorities according to economic burden. The \$10,000 benchmark was a scoring tact for consideration of burden on industry. The greatest emphasis is reduction of burden on industry.

8. FY 19 Fee Review

D. Brazier spoke to his slide presentation, which had been distributed to Council prior to today's meeting. As noted in past Advisory Council meetings, the financial projections for FY20 and beyond indicate a need for fee changes as TSSA will be in a regulatory deficit. TSSA is looking to maintain the current fee structure with percentage increases in the Fuels, Elevating, Amusement, Ski Lifts, and Boilers and Pressure Vessels and Operating Engineers, except for Upholstered and Stuffed Articles, which TSSA assumes will derive no contribution to the net margin. The effective date for fee increases is July 1, 2019. TSSA considers this a prudent approach as calculations of a new fee structure can only be realized following completion of the 20/20 project and a better idea of the Modern Regulatory Model. The review of the business model and fee structure is planned in FY22.

A member inquired about the impact of the Auditor General's report on fees. The Chair clarified that the findings may likely affect the business model. Members asked for a fuels-specific breakdown of revenue, i.e. natural gas, liquid fuels, fuel oil propane, etc. A breakdown was also requested for Operating Engineers and Boilers and Pressure Vessels.

Action: TSSA to provide a breakdown of revenue for the sectors at the Advisory Council meetings.

9. Ministry of Government and Consumer Services' update

MGCS was not able to attend the meeting. Council had received the MGCS bi-annual update in advance of the meeting. It was treated as read.

10. Roundtable Updates from Chairs



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R. Philip said that the Operating Engineers Advisory Council is looking for a member to represent the training sector. He had reached out to several colleges throughout Ontario. The outcome of the regulatory review is pending with the government.

J. McCarthy is looking for new members to fill the vacancies on the Consumers Advisory Council. She was pleased to report that Jay Jackson, with extensive experience from the Consumers Council of Canada, has joined the group.

J. Adams would like to follow up with the government on the Agriculture Exemption, as the Boilers and Pressure Vessels Advisory Council considers this a priority. Following the implementation of the new regulation in July 2018, BPVAC and TSSA are looking to resolve some issues involving the Certificate of Inspection and insurers and piping inspections.

D. Karn noted that the Propane Advisory Council learned about the TSSA Fuels Program deficit for the first time at the last meeting in March 2018. PAC is looking for new members to fill spots vacated due to retirement.

11. Information and Other business

There was no discussion on this item.

12. Council administration and other business

- a) The Chair reiterated TSSA's commitment for timely delivery of minutes to all the Advisory Councils.
- b) The Chair reminded members of the Annual General Meeting on October 11 and of the roundtable meeting with the Board of Directors preceding it.

13. Adjournment

The meeting adjourned at 10:15 a.m.