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| Elevating and Amusement Devices Safety Program | Ref. No.: 299 / 21 |
| ADVISORY | Date: April 14, 2021 |

Subject: Temporary Special Provisions for EDM-T Construction Hoist Industry
Distribution: Posted on TSSA website and sent to Construction Hoist Contractors

This advisory is intended to inform stakeholders within the Construction Hoist Industry about a temporary policy change related to additional permissions granted by the Director to specifically identified EDM-T's.

This policy change is effective immediately and expires on September 1, 2022, unless revoked or superseded.

Policy Change

TSSA will allow EDM-Ts to complete inspections and tests with an Inspector during a periodic, extension, or unscheduled inspections only if the EDM-T is approved by the Director of the Elevating Devices Program to perform such work.

In order to be approved by the Director, the EDM-T must follow the approval process outlined in this document, below. In addition, there will be conditions and requirements placed upon the EDM-T and the contractors who employ the EDM-Ts to perform work. A failure to abide by the conditions placed on the certificate holder or contractor registration may result in the Director revoking the exception which allows the EDM-T or contractor to perform the work.

Approval requirements and process for the EDM-T

- The EDM-T shall have at least four years of continuous documented training and experience with a registered contractor in the construction hoist industry and provide proof thereof to the Director;
- The EDM-T shall provide current proof of enrollment in, or a letter of commitment from, an approved training provider for the educational portion of the EDM-B certificate program and provide proof thereof to the Director;
- The EDM-T shall submit a copy of their Skills Passport or equivalent documentation, demonstrating that they have the experience and training on the devices they wish to inspect and test to the Director for approval; and
- The EDM-T shall attend a TSSA training seminar on mechanic responsibilities prior to approval for special provisions.
- All documentation and requests for approval shall be sent by the EDM-T to eddesignsubmittal@tssa.org

Issues for EDM-Ts and EDM-Bs regarding inspections:

- The employed supervising EDM-B shall continue to supervise the EDM-T requesting the special provisions for inspection.
- The pre-examination document shall be completed by the EDM-T with special provisions assigned to the inspection and sent to the inspector prior to the inspection.
- The EDM-T shall not supervise another EDM-T or a non-certified tradesperson.

Issues for Contractors regarding registration and inspections:

- The contractor shall continually employ an EDM-B as a requirement of their registration;
- The employed supervising EDM-B shall continue to supervise the EDM-T requesting the special provisions for inspection.
- The EDM-T shall not supervise another EDM-T, or a non-certified tradesperson.
- The pre-examination document shall be completed by the EDM-T with special provisions assigned to the inspection and sent to the inspector prior to the inspection.
- There will be a maximum of two EDM-T's per company registration permitted to apply for the EDM-T special provisions for inspection.

Request from Industry

A request was received from the Construction Hoist Industry to allow temporary exceptions to the TSSA policy requirement that Elevating Devices Mechanics (EDM-B) certificate holders must be present during the extension, periodic, or unscheduled inspections of elevating devices in Ontario. Industry stakeholders have raised their concerns with TSSA regarding the shortage of EDM-Bs, which is exacerbated during the COVID-19 pandemic. These special provisions are only requested on a temporary basis, to address this shortage.

Background

It is the policy of the TSSA Elevating Device Program that inspectors will not complete any initial/major, extension, or unscheduled (door removal) inspections unless there is a valid EDM-B certificate holder present, who has obtained the necessary training and experience, and is working within the scope of their certificate.

TSSA current policy also dictates that TSSA inspectors will not complete any tests with a mechanic-in-training (EDM-T) on a periodic, follow-up, or special inspection unless the EDM-T has documented proof that they have the necessary training and experience to complete the work. Refer to O. Reg. 209/01, s. 21(1)(2).

At any time the inspector feels that the EDM-B or EDM-T does not have the competency or knowledge to complete the required inspection, test, or function as required by the scope of the inspection, the inspector shall discontinue the inspection and call their Supervisor for further instructions.

Notes

Be advised, providing false information to an inspector is a contravention of the TSS Act. The inspector can either issue orders to the person, person's supervisor, or employer, or all three depending on who they determine contravened the TSS Act or Regulation(s).

- Once approved by the Director, the pre-examination document shall be completed by the EDM-T with special provisions assigned to the inspection and shall be sent to the inspector prior to the inspection.
- Failure to complete the preliminary examination or providing false information to an inspector is a contravention of the TSS Act.
- The inspector can either issue orders on the person, person's supervisor, or employer, or all three depending on who they feel contravened the TSS Act.