



Technical Standards and Safety Authority

Minutes of the Elevating Devices Advisory Council Meeting held on October 25, 2017

Minutes of the Elevating Devices Advisory Council (EDAC) meeting of the Technical Standards and Safety Authority (TSSA) held in the Ontario Boardroom, 345 Carlingview Drive, Toronto, Ontario from 8:30 a.m. – 1:00 p.m. on October 25, 2017.

Present: Kelly Leitch, KONE Inc. (Chair), Peter Beerli, Thyssen Krupp Elevator Ltd., Robert Devine for Lisa Konnry, Schindler Elevator Corporation, Tony Grilli, Otis Inc., Stan Jones, Northam Realty, Jane McCarthy, Consumers Advisory Council, Haroon Nuri, Toronto Transit Commission, Derek Petri, York Region District School Board, Rick Sokoloff, Quality Allied Elevator Inc., Dan Vinette, International Union of Elevator Constructors (IUEC).

David Scriven, Acting President & CEO; Peter Wong, VP, Operations, Roger Neate, Director, Amusement Devices, Elevating Devices; Robert Wiersma, Manager, Public Safety Risk Management; Steve Robinson, Manager, Communications & Advocacy; Denis Caza, Policy Analyst, Public Safety Risk Management; Nameer Rahman, Policy Advisor, Stakeholder Relations, Consuelo Esquivel, Council Coordinator.

Guests: Ministry of Government and Consumer Services (MGCS): Richard Hustwick and Monica Shehata.

Regrets: John Egan, Field Advisory Committee, Michael Sentenai, Del Property Management/ACMO, Dan Valiquette, FRPO/Bental Kennedy, and Phil Warne, Canadian Elevator Contractors Associations (CECA).

1. Constitution of Meeting

K. Leitch, Chair, called the meeting to order at 8:30 a.m. The Chair welcomed Council members and introduced new Council member, Peter Beerli, and Robert Devine attending on behalf of Lisa Konnry.

As part of the safety moment, two films were shown, “The Silent Killer” and the “The Silent Killer Campaign Summary.”

2. Approval of Agenda

Council members approved the agenda for the October 25, 2017 meeting as presented. A member suggested an item on “Machine Guard Railing” which was added towards the end of the meeting.

3. Approval of the Minutes

Council members approved the minutes of the April 20, 2017 meeting as drafted, as being a true and correct record of the meeting. The minutes were shared with Council beforehand.

4. Review Action Items from Last Meeting

R. Neate noted that all highlighted action items were completed.

5. Council Chair’s Report

The Chair thanked Council for their input in the Annual Report to the CEO for FY 2017. He briefly went over the administration of the MCP.



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The Chair shared news about a fatality at KONE involving an elevator mechanic. It deeply affected the KONE family as the employee was a third generation elevator mechanic. He voiced concern for repeated safety measures on a regular basis. While industry tends to focus on installation, it must reinforce the vital importance of consistent and up-to-date safety operations at all levels: installation, maintenance and mechanics. Oftentimes safety training for mechanics is taken for granted. Members concurred and suggested that a review of training standards be carried out more than once a year.

6. TSSA President and CEO's Report

As part of the advanced materials for this meeting, members received the President and CEO's report regarding TSSA's key activities over the last quarter, which was treated as read. D. Scriven echoed the comments of Council on the sobering fatalities in the elevator industry. He said that the Board of Directors and Senior Management are acutely aware of the importance of workplace safety.

At TSSA's recent Annual General Meeting, he met with Kevin French, the new Deputy Minister of Government and Consumer Services. They spoke briefly about Phase 2 of the Regulatory Review. At this time, TSSA is looking at regulations that may require regulatory review based on evidentiary data. Given the impending election in the summer of 2018, he said that TSSA should be able to brief the new government on regulatory priorities.

TSSA will be conducting a fee review of all sectors in FY 2019, other than those under current review, BPV and USA. There has been no fee review since 2013. More information to follow on the details of the fee review at the next meeting.

He updated Council on the search for a President & CEO. Candidates are being interviewed. The Board of Directors expects to make a decision in the New Year.

7. Annual State of Public Safety Report - 2017

D. Caza spoke to his presentation which was shared with Council beforehand. He detailed the overall annual state of public safety for the past 10 years, the priority safety area results, and specific Elevating Devices safety results and state of compliance. He enumerated the steps TSSA will adopt to mitigate risks in retirement and long-term care homes. R. Neate added that he had reached out to the Ministry of Health and the Ontario Retirement Communities Association (ORCA).

Members posed a number of questions and comments on the report, which D. Caza responded to.

8. Priority Issue: Compliance Rates

R. Neate provided an update on compliance statistics and noted that compliance continues to decline. He also noted that failure to complete maintenance and required tests were the most frequent types of non-compliance. He confirmed that TSSA has been sharing and discussing compliance statistics with companies who continue to show no improvement in compliance rates.

With respect to MCP and the administration of new requirements, a member said that when changes occur mid-stream, it has financial implications on company operations. Migration to electronic records by contractors is the better means. Members will be discussing ways of implementing MCP in general through a sub-committee meeting.

Action: R. Neate to convene a working group on MCP changes with Tony Grilli, Stan Jones, Derek Petri, Dan Vinette.



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9. Priority Issue: Communication with Owners and Managers and ORCA

As noted by R. Neate earlier, he had reached out to building owners and ORCA.

10. Priority Issue: Public Education/Awareness

S. Robinson reported on the elevators and escalators safety awareness campaign. The campaign targeted a total of 660 buildings in 125 commercial properties. It entailed all forms of media including print and videos. There were 18 million views by 19 million residents, and 10,000 visits to the TSSA website.

He announced the launch of the new TSSA website on November 1, 2018 which will have an improved search engine.

11. Ministry of Government and Consumer Services (MGCS) Update

R. Hustwick spoke to the MGCS update, distributed in advance of the meeting and considered read.

He reminded Council about the Private Member's Bill which proposes a 14-day deadline for elevator reliability. It is going through the various stages of review. He asked N. Rahman to update Council on the TSSA-sponsored elevator availability study.

N. Rahman said that stakeholder consultations have been completed. The elevator availability study by Deloitte consultants is under way. Once done, the next step will be for MGCS and TSSA to determine how to make the results available to the public.

12. Elevator Availability Study was discussed under item 11.



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13. Standing Items: Open Data Initiative and Electronic MCP Logs

Nothing new to report.

14. Field Advisory Committee update

J. Egan's update was provided in hard copy at the Council meeting as he was unable to attend. R. Neate and D. McLellan proffered other details on the report.

15. Question and other business

D. Vinette updated Council on machine guarding by reading a letter from the Elevator and Escalator Trade Labour Management Health & Safety Committee.

The letter was subsequently shared with Council.

16. In-camera

Council met *in-camera* without TSSA staff and guests.

17. Adjournment

Plenary adjourned at 11:40 am.