



**Technical Standards and Safety Authority
Minutes of the Committee of Council Chairs
Meeting on January 21, 2019**

Minutes of the Committee of Council Chairs meeting of the Technical Standards and Safety Authority (TSSA) held in the Ontario Boardroom, 345 Carlingview Drive, Toronto, Ontario at 10:00 a.m. on January 21, 2019.

Present: Joe Adams, Boilers and Pressure Vessels Advisory Council; Brent Francis, Liquid Fuels Advisory Council; Bruce Haynes, Ski Lifts Advisory Council (on Skype); Dave Karn, Propane Advisory Council; Kelly Leitch, Elevating Devices Advisory Council; Jane McCarthy, Consumers Advisory Council; Rod Philip, Operating Engineers Advisory Council; Cindy Sypher, Amusement Devices Advisory Council.

Bonnie Rose, President and CEO (Chair of the Committee); Nancy Webb, Vice President, Communications and Stakeholders; Dan Brazier, Chief Financial Officer (item 6); Kristian Kennedy, Manager, Government Relations; Consuelo Esquivel, Council Coordinator.

Guest: Nathan Fahey, Ministry of Government and Consumer Services.

Regrets: Lloyd Hall, Upholstered and Stuffed Articles Advisory Council.

1. Welcome and Constitution of Meeting

The meeting was called to order at 10:00 a.m. B. Rose, Chair, welcomed everyone.

For the Safety Moment, a video on the safety risks in confined spaces was presented.

2. Adoption of the agenda

The Committee approved the agenda for January 21, 2019.

3. Approval of the Minutes

The Committee approved the minutes of September 26, 2018.

A member raised the matter of timely delivery of meeting documents. TSSA will meet timelines in the future.

4. Review of Action Items

A list of Action Items had been shared in advance of the meeting. It was considered read. The action item whereby Council would be provided with a breakdown of revenue will be provided at the next meeting of CCC.

It was also clarified that the TSSA's Priorities Setting exercise has been tabled at all program Council meetings in the Spring of 2019.

5. TSSA President and CEO's report

A hard copy of the President and CEO's report for the period January to April 2019 was handed out at the meeting and provided electronically following the meeting.

The Chair provided an executive summary of her report highlighting the new appointments of Dan Brazier, Chief Financial Officer, Laura Desjardins, Vice President, Human Resources, Nancy Webb, Vice President, Communications and Stakeholders. She highlighted the re-plan of the 20/20 project and the Auditor General's Report.



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A member suggested that the future website be more user-friendly, particularly for consumers, e.g. locating TSSA-licensed contractors. N. Webb confirmed that the revamp of the website is a priority item for next fiscal year.

6. Fee Review

D. Brazier spoke to his slide presentation, which had been distributed to Council prior to today's meeting. There are updates to the baseline financial projections since the meetings with Advisory Councils in 2018 due to reduction in revenue, i.e. revocation of the Upholstered and Stuffed Articles program and deferral of 20/20 program costs, owing to a delayed completion date.

Key points on the fee changes discussed included:

- TSSA has not increased fees since May 2013, a fact that will be underscored in communications.
- This fee change begins to address cross-subsidization of programs.
- TSSA strives to operate with a 33% operating reserve excluding 20/20.
- TSSA will be reviewing its business model as part of the new regulatory model.

A member noted that it was disappointing there would be a fee increase in propane despite the industry's diligence in implementing risk-based compliance.

7. Ministry of Government and Consumer Services' (MGCS) update

N. Fahey provided an update from the MGCS.

- The Honourable Bill Walker is the new Minister of Government and Consumer Services.
- The results of the Office of the Auditor General of Ontario's report were released in December 2018. The report contains 19 recommendations with 17 action items for TSSA and 2 for MGCS. TSSA is to prepare an action plan by January 31, 2019 for the Minister.
- With respect to the Boilers and Pressure Vessels Regulation, the ministry will work with the TSSA, relevant stakeholders and the Ministry of Agriculture, Food and Rural Affairs to review the existing agricultural exemption and will consider a revision to the existing policy.
- A Reconciliation Agreement for the Canadian Registration Number (CRN) is nearing approval across jurisdictions in Canada.
- TSSA commissioned an elevator availability study at the request of MGCS. The report, which was conducted by former Superior Justice Douglas Cunningham, was completed in December 2017 and contained recommendations for improving elevator availability.
- In December 2018, Bill 66, Restoring Ontario's Competitiveness Act, 2018, was introduced in the Legislative Assembly. If passed, the Bill would amend the Technical Standards and Safety Act, 2000 to authorize the Minister to approve alternate rules for compliance relating to operating engineers.
- In December 2018, the government revoked the Upholstered and Stuffed Articles Regulation in order to remove burdens to business and trade and to reduce duplication with federal regulations. Despite the revocation, upholstered and stuffed articles sold in Ontario will continue to be subject to applicable federal legislation, including the Canada Consumer Product Safety Act and the Textile Labelling Act. Upholstered and stuffed articles in Ontario will continue to be subject to the Ontario's Consumer Protection Act, 2002.

8. Implementation of Regulatory Changes – update



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K. Kennedy spoke to the slide presentation which had been shared in advance of the meeting. He provided an overview of action taken by TSSA on several regulatory projects: the wind-down of the USA program following the revocation of the USA Regulation; data collection of Elevating Devices Availability; and guidelines and tools development in response to the modernized Operating Engineers regulation.

There were no questions from Council.

9. Roundtable Updates from Chairs

Owing to time limitations, the item was omitted to make way for an *in camera* session.

10. Adjournment

The meeting adjourned at 11:30 a.m.

11. In camera

The Committee held an *in camera* session with the CEO.