Minutes of the Boilers and Pressure Vessels (BPV) Advisory Council meeting of the Technical Standards and Safety Authority (TSSA) held in Boardrooms 1433 and 1434, 14th Floor, Centre Tower, 3300 Bloor Street West, Toronto, Ontario at 9:30 a.m. on the 9th day of December 2015.


In attendance: Michael Beard, President and CEO, (all items except items 7 and 12),Mike Adams, Director of Boilers and Pressure Vessels and Operating Engineers (all except item 12), Maram Khalif, Council Coordinator (all except item 12), Wilson Lee, Director of Stakeholders Relations, (items 8 & 9); Kavitha Ravindran, Performance Analyst (item 7), Supraja Sridhara, Advisor (item 7), Cathy Turylo, Manager of BPV Engineering, (all items except item 12) Ellen White, Policy Advisor (all items except 12), and Peter Wong, VP of Operations (all items except 12).

Guests: Nathan Fahey, Policy Advisor, MGCS (all items except 11 & 12); Hussein Lalani, Manager, MGCS (all items except 11 & 12), Elizabeth Kay-zorowski, Acting Director, MGCS (all items except 11 & 12).


1. Constitution of Meeting

S. Lawrence, Chair, welcomed council members and called the meeting to order.

After a roundtable introduction. E. Kay-zorowski was introduced as the Acting Director for the Public Safety Branch of MGCS.

Council voted unanimously for F. Oliver to join the council. F. Oliver was introduced as a new member representing the Mechanical Contractors Association of Ontario (MCAO) – Sarnia Branch.

As part of the safety moment, council viewed a safety video highlighting two areas: extending safety outside of the workplace, and how incidents adversely affect the lives of others.

2. Approval of Agenda

Council approved the agenda of the December 9, 2015 meeting.

3. Approval of the Minutes

Council approved the minutes of the May 6, 2015 Boilers and Pressure Vessels Advisory Council meeting as drafted, as being a true and correct record of that meeting.
4. **Review Action Items from Last Meeting May 6, 2015**

   C. Turylo reviewed the action items with council members, noting that the highlighted items had been completed.

   The other outstanding items were updated as follows:
   - Developing standardized orders, M. Adams reported to council that this was an ongoing initiative. The language for the standardized orders have been shared with the insurance sector. This action item will stay open on the initiative is complete.
   - C. Turylo informed council that the Task Group made recommendations to the Propane Advisory Council. Their findings were shared at the last Propane Advisory Council meeting held on October 28, 2015. The Fuels Safety Program will implement the recommendations from the task group. This action item will stay open until the implementation is complete.

5. **Council Chair’s Report**

   The Chair noted the annual Chair’s report to the CEO. He highlighted the council’s focus on the Insured Boilers and Pressure Vessels (BPVs) Data RRG (formerly the Insurance Data Initiative RRG), which was essentially suspended in 2014, while the MCS explored, through an independent external consultant, the current regulatory compliance and structure in this area.

6. **TSSA President & CEO’s Report**

   As part of the advanced materials for this meeting, members received a report from the President and CEO regarding TSSA’s key activities over the last quarter, which was treated as read.

   M. Beard highlighted relocation of TSSA’s Head Office in 2016, which will result in significant savings. The progress for TSSA’s 20/20 information infrastructure initiative was also highlighted. Discussion ensued on how this initiative will help the Boilers and Pressure Vessels Safety Program.

   M. Beard also highlighted a proposal to review the Delegated Administrative Authority Act by MGCS. This item will be discussed at the next Council Chairs’ meeting scheduled for January 13, 2016.

   A video was shown highlighting the 2015 TSSA Safety Award recipients represented at TSSA’s Annual General Meeting.

7. **Annual State of Public Safety Report and Compliance Report**

   With the aid of a PowerPoint presentation, which forms part of the record of the meeting, S. Sridharan provided an overview of TSSA’s Annual State of Public Safety, followed by M. Adams, who provided an information on the Boilers and Pressure Vessels Safety Program.

8. **Ministry of Government and Consumer Services (MGCS)**

   As part of the advanced materials for this meeting, members received a report from MGCS, which was treated as read.
The ongoing regulation review for Upholstered and Stuffed Articles, Operating Engineers, Liquified Natural Gas and Boilers and Pressure Vessels were highlighted.

The Dean’s review on Ontario College of Trades has been completed and recommendations are posted on the [Deanreview](#) website.

H. Lalani shared the status of a notice to amend TSS’s Act to include a time limit for appeals, which was sent to all councils for feedback, by October 20, 2015. Most feedback supported the amendment, however, it was requested that the length of time be reconsidered. This request is being incorporated into the decision. A Final decision is expected in Spring 2016.

Council recommended keeping an inventory list of BPV’s issues that did not relate to periodic inspection for future regulation reviews.

**9. Boilers and Pressure Vessels Regulatory Compliance Initiative**

N. Fahey reiterated that council received KPMG’s report in 2014. That report highlighted a few models that were discussed at the last meeting.

Since the last meeting, N. Fahey noted that there had been many activities, including several discussions with TSSA and the insurance sector. A report had been developed and was in progress under the Ministry’s approval process. This report contains additional hybrid models that were not presented at the last few council meetings.

MGCS is working on starting a consultation in the Spring of 2016 followed by a public consultation in the Summer or Fall of that year. The consultation process will be more comprehensive in terms of the stakeholder scope.

It also was confirmed that the regulation review was focused only on periodic inspections at this time since reviewing the full regulation would be a lengthy process

More details will be provided at the next meeting.

**10. Discussion of Member Topics: New Code Adoption Document (CAD) Amendment Process**

*Adopting latest editions of CSA B51 & B52:* With the aid of a PowerPoint presentation, which forms part of the record of the meeting, C. Turylo provided an overview of the process for developing, amending and implementing a CAD. She noted that changes to the CAD were discussed with the council and other stakeholders before finalizing. She also highlighted the process for creating a safety bulletin, which may contain more details than a CAD. The current CAD process was noted as sufficient by council and no further changes will be made.

*Servicing Pressure Relief Valves B51-14:* D. Stek raised this issue at the meeting. The process for extending prescribed interval and conducting in-service lift tests was discussed at the meeting. These specific technical issues were briefly discussed and confirmed. It was determined that there is sufficient need to hold a separate discussion to address these issues prior to the discussion pertaining to the adoption of the full B51 standard. C. Turylo will send the meeting dates for January/February for those who wish to participate.

**ACTION:** C. Turylo will coordinate meetings offline about the adoption B51 standard.
11. Questions on Information Items and Other Business

There was no discussion under this item.

12. In Camera Discussion

Council members met in camera without management and guests.

Council preferred to discuss Agriculture exemption in-camera.

13. Termination

The meeting was terminated at 1:00 p.m. The next meeting is scheduled for May 4, 2016.