



Technical Standards and Safety Authority
 345 Carlingview Drive
 Toronto, Ontario M9W 6N9
 Fax: 416.231.4903
 Customer Service: 1.877.682.8772
 www.tssa.org

Welding, Brazing Procedure Registration Application for a CRN - **Conventional**

Technical Standards and Safety Act
 Boilers and Pressure Vessels Regulation

TSSA use only

Date: _____

WO#: _____

Prepayment received YES NO

Date of Application (mm/dd/yyyy):	Expedited / Rush Service *** (additional fees apply)
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Please indicate the type of design:

Welding Procedure Brazing Procedure Other: _____

Existing CRN: _____ (if applicable)

Section A: Submitter Company Name	Section B: Invoicee Company Name			
Address:		Same as: A C		
City/Town:	Province/State:	City/Town:	Province/State:	
Postal/Zip Code:	Country:	Postal/Zip Code:	Country:	
Telephone:		Telephone:		
Contact Name:		Contact Name:		
E-mail:		E-mail:		
Job No./Reference:		Purchase Order No.:		
PQR No.:		*New customers/accounts will require: Corporation number/Business Identification Number		
WPS/BPS No.:				
Acct/Cust No.:		Acct/Cust No.:		

Section C: Registrant / Owner of Procedure (Full legal name, address, contact information)			
Same as: A B			
Company Name:			
Address:			
City/Town:		Province/State:	
Postal/Zip Code:		Country:	
Telephone:			
Contact Name:			
E-mail:			
Acct/Cust No.:			

Approvals and Documents will be sent to the Submitter only.

Please sign & date before returning to TSSA

Signed: _____ **Date** (mm/dd/yyyy): _____

Other Information:

* Information provided in this application is releasable under the Freedom of Information and Privacy Protection Act and may be disclosed upon request



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FEES (HST Registration No: 891131369)

Select	Service	Fee Type	Engineering	HST	Total (Including HST)	Total Fees Due
	Province of Ontario Engineering Review of Design Submission (Fees are per application)					
	Registrations (Select only one per Application) (If requesting Expedited Services , complete this section and select Expedited Services below)					
	Welding or Brazing	Flat*	\$ 236.00	\$ 30.68	\$ 266.68	
	Other Engineering (up to 2 hours included)	Minimum**	\$ 374.00	\$ 48.62	\$ 422.62	
	Expedited Services*** (invoiced separately at 2 x standard rates)					

Total Fees Due				
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1

If paying by credit card, amount in Box 1 to be entered in TSSA Service Prepayment Portal

All required fees must be prepaid for application to be processed. Fees are non-refundable.
For payment options, see Payment Instructions

*Flat fees relating to engineering services or initial inspection may be subject to additional billing if engineering submissions are inadequate or require excessive engineering review/initial inspection time. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

**All minimum fees include specified hours. Excess time above the specified included hours will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

***Please note: During high volume periods, expedited service may be limited or unavailable.
 For urgent assistance please contact Boilers and Pressure Vessels (BPV) Engineering at 416-734-3299.



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PAYMENT INSTRUCTIONS

TSSA use only	L #	CH #
WO # _____		

If paying by cheque, bank draft, money order or wire transfer, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website www.tssa.org. HST Registration No: 891131369.

Payment Options:

Credit Card - Click link below

[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

If paying by Cheque, Bank Draft, Money Order or Wire transfer complete the following and select payment method:

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)

Cheque/Bank Draft/Money Order #: _____

Mail payment along with a copy of your application to:

Attention: Accounts Receivable
 Technical Standards and Safety Authority
 345 Carlingview Drive
 Toronto, Ontario M9W 6N9

Wire Transfer

Pay to Bank: TD Canada Trust

Beneficiary: Technical Standards and Safety Authority

Swift: TDOMCATTOR

Account: 05200306317

Please add \$CDN 15.00 to your remittance for bank handling charges for wire transfers. Send a copy of your wire remittance by e-mail to areceivable@tssa.org along with a copy of your application.

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item