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| Elevating and Amusement Devices Safety Program | Ref. No.: 540/19 |
| ADVISORY | Date: January 24, 2019 |

Subject: 'Drop-off' practice for Inflatable devices rentals.
Distribution: Posted on TSSA website and mailed with January 2019 Amusement Devices package

Background

TSSA has been made aware that some Licensees (Owner/Operators) are practicing a drop-off method when renting out their inflatable units. This creates an environment for greater risk to the public through diluted responsibility and reduced training for operators/attendants. This advisory is to draw attention to the possible gaps in training and communication when an inflatable device is dropped off at a site and attended and operated by persons who are not employed by the Licensee.

Advisory

CASE 1: Operating Location is exempted from Ontario Regulation 221/01 (Amusement Devices)

If renting to a private dwelling location the licensee must ensure that the location meets the exemption criteria (see below) for the regulatory requirements to not apply.

Ontario Regulation 221/01 (Amusement Devices) does not apply when amusement devices are operated at private dwellings. The exemption for private dwellings is as follows:

2.(2) This regulation does not apply to the following:

(29). Amusement devices operated at private dwellings, including the land upon which the private dwellings are situated, and used exclusively by the owner or occupants and their guests.

Note that a Private function is not the same as a Private Dwelling, and the regulatory requirements at a private function may apply if the private function is not being held at a private dwelling. Private events at churches, schools, parks do not qualify for a private dwelling exemption.

CASE 2: Operating Location is NOT exempted from Ontario Regulation 221/01 (Amusement Devices)

Licensees must ensure the requirements from Ontario Regulation 221/01 (Amusement Devices) are complied with if the location where the device(s) will operate is not at a private dwelling.

- The Licensee shall ensure that Erection and maintenance conforms to Ontario Regulation 221/01 section 11. (1) (b).
11.(b) no erection or maintenance is performed unless the work is performed by a mechanic or by a mechanic-in-training under the supervision of a mechanic;
- The amusement device attendant shall be trained and responsible for the safe functioning and use of the amusement device and all elements that are within the scope of the attendant's duties as assigned by the licensee and as provided for in the technical dossier.

- The regulation currently doesn't prohibit the use of non-employees as attendant, however, the responsibilities for both the Licensee and the device operator or designated attendant, remain the same.
 - The licensee shall ensure that the attendant is sufficiently trained to perform their duties without supervision.
 - A record of training shall be maintained per Ontario Regulation 221/01 section 14. 1

14. 1 (1) A licence holder shall ensure that a record of training provided to operators and attendants on amusement devices operated by the licence holder is kept in the log book referred to in section 14. O. Reg. 249/08, s. 12.

(2) The record shall indicate,

(a) the date of the training and the specific device on which the training took place;

(b) the printed name of the supervisor who conducted the training and the printed name of the trainee;

(c) a statement signed by the supervisor that the trainee is competent to perform the assigned duties after having taken the training specified in a documented training procedure that includes the manufacturers' recommendations. O. Reg. 249/08, s. 12.

- In the event of a TSSA operational inspection, the responsible amusement device attendant on site should be able to provide the required documentation for the device, including the training records of that attendant.
- The licensee must ensure that the amusement device attendant knows their responsibilities with respect to
 - incident response,
 - reporting of incidents and
 - removing a device from service.Refer to the Incident reporting guidelines on TSSA's website. All incidents and near misses must be reported to 1-877-682-8772.
- The amusement device attendant shall be trained to respond to an evacuation situation, such as a power loss to the blower, or wind speed exceeding the maximum operating threshold indicated in the technical dossier.
- An amusement device attendant can only supervise one inflatable device at a time, and the dossier dictates the minimum number of operators/attendant required for each specific device. They shall be trained to stay in the area required by the manufacturer of the device or by the technical dossier.
- The Licensee should follow the Amusement Ride Industry Best Practices document and ensure that each attendant/operator is readily identifiable such as using— company t-shirts, vests or 'VIP neck badges'