



Technical Standards and Safety Authority

Web site: www.tssa.org

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 Customer Service: 1.877.682.8772

APPLICATION FOR A VARIANCE

Technical Standards and Safety Act

Boilers and Pressure Vessels and
 Operating Engineers Regulations

APPLICANT NAME AND ADDRESS		LOCATION OF PROPOSED VARIANCE (if there is more than one location, attach a list of locations)	
Company Name:		Name:	
Street:		Street:	
City:		City:	
Province:	Postal Code:	Province:	Postal Code:
Contact Person:		Contact Person:	
Telephone:	Fax:	Telephone:	Fax:
E-mail:		E-mail:	
Acct No.:		Acct No.:	

A The Applicant is: The Manufacturer The Plant Owner Other (Describe): _____

B Where the Applicant is not the Plant Owner, or the Manufacturer, of the item described in this variance request; by signature in this space the Plant Owner or Manufacturer of the item, as applicable, acknowledges agreement with all of the terms and conditions of this application for variance and accepts all liabilities associated with this application including all of those described on this page. **I am the Plant Owner / Manufacturer** (delete as applicable) of the item, authorizing preparation and submission of this application.

Print Name of Authorized Signatory: _____ Signature: _____ Date: (dd-mmm-yyyy) _____

Print Plant Owner or Manufacturer Name: _____

Address: _____

ADDITIONAL INFORMATION				YES	NO	N/A
C	1) Is the requested variance for a Plant Registered under the Operating Engineers Regulation? (see "E" below)					
	2) Is a letter from the Plant Chief Operating Engineer agreeing with the proposed variance included with this application?					
	3) Is the proposed variance for installed equipment insured under a boiler and machinery policy?					
	4) Has the insurance company been notified of the proposed variance?					
	5) Is documented evidence of acknowledgement from the insurer provided with this application?					

D i) State the Regulation, Director's Ruling, Standard or Code that cannot be complied with: _____

ii) State the reason why the Regulation, Director's Ruling, Standard or Code cannot be complied with: _____

DESCRIPTION OF COMPONENT, SYSTEM OR PLANT INVOLVED				
Plant Registration Number	CRN	Boiler/Vessel OIN or Serial Number	Max. Allowable Working Pressure	Design Temperature
R-				

F (see page 2 and attach all additional information to this form) **The Variance requested is:**

G I understand a variance may be issued for a limited time period only. My suggested expiry date for this variance is: _____ (dd-mmm-yyyy)

Where a variance is granted, the applicant, its successors, heirs and assigns accepts full responsibility for any and all damages whatsoever and for injury to any person that may arise as a result of the variance or non-conformity for the conditions specified for the variance, to the complete exclusion of the Technical Standards and Safety Authority and agrees to hold harmless and indemnify the Technical Standards and Safety Authority for any action or claim including third-party claims and attendant costs.

Print Name of Applicant (Signing Officer) _____ Print Title _____ Signature of Applicant _____ Date: (dd-mmm-yyyy) _____

FOR TSSA OFFICE USE ONLY	
<input type="checkbox"/> Variance Granted	Signed by: _____
<input type="checkbox"/> Variance Declined	Title: _____
<input type="checkbox"/> Variance Granted with Conditions listed (See attached letter)	Date: _____
Variance No: _____	

Application for a Variance

Form No. PV 09393

Instructions and Applicable Fees

Variations may be allowed for items which are not in full compliance with the **Ontario's Technical Standards and Safety Act**, Boilers and Pressure Vessels and Operating Engineers Regulations, Director's Order and Code Adoption Document, where the Director or Chief Officer, as applicable, is satisfied, as permitted in Section 36(3)(c) of the Technical Standards and Safety Act, that the variance would not detrimentally affect the safe use of the thing to which the regulation or Minister's order applies or the health or safety of any person.

The application process involves extensive review and research by the **Variance Review Committee**. To avoid delays, please provide the following information together with this completed variance application form (see page 1).

Note that incomplete applications will not be processed.

Box A: Provide the name, address and contact information for the applicant and the location of the proposed variance.

Box B: Identify the applicant by checking the appropriate box or identifying by description under "Other". When the applicant is not the Plant Owner or Manufacturer, as applicable, follow the instructions for completion of the statement.

Box C: Respond to each question or statement as "Yes", "No", or "N/A" (Not Applicable).

Box D: i) Clearly identify the regulation, standard, or code and the rule or clause that cannot be complied with
ii) Explain the reason why the regulation, code or standard cannot be complied with

Box E: Provide the information requested at each box. Where the information is not applicable use "N/A".

Box F: Describe the proposed variance from the Regulation, Director's Ruling, Standard, or Code identified at Box D

Box G: Enter the suggested expiry date for the proposed variance. Read the statement and sign and date the application.

In addition provide:

1. A complete description of, and any installation instructions for, the thing, item or process involved;
3. A full description of the circumstances and reasons that require the variance;
4. Assessment of every safety risk associated with the variance, based on safety engineering principles and recognized industry standards;
5. Description of the measures that are proposed to make the installation equivalent in safety to the level of safety intended by the requirements in the regulation, standard, or code;
6. A qualified individual (e.g. P. Eng.) knowledgeable in the design aspects and specifics of the installation must sign the technical support documents;
7. An officer of the company must sign the form under this statement at Box B (when applicable) and below Box G;
8. **The application prepayment of \$750.00 (plus HST) per location is required in advance and is non-refundable.** The deposit will be applied to the charges for engineering review and variance committee time. An invoice will be issued for any balance over the deposit amount. Please make cheque payable to the Technical Standards and Safety Authority. In the event a field inspection is required as part of the variance deliberation; such time will be charged and invoiced separately at the inspection rates provided by the fee schedule.

An Application for a Variance can only be considered by the **Technical Standards and Safety Authority (TSSA)** after receipt of all relevant information. Please note that permission in writing must be received by the applicant from the Director, Chief Officer or an authorized representative of TSSA's **Boilers and Pressure Vessels Safety Program or Operating Engineers Program**, as applicable, and the appropriate fees paid by the applicant to TSSA, prior to any work commencing on the installation.

If you require assistance in completing this application, please call **416.734.3299**.

**Information provided in this application is releasable under the Freedom of Information and Privacy Protection Act and may be disclosed upon request.*



Payment and Fee Information

TSSA use only	L #	CH #
ON WO # _____		

A prepayment for each Review is required and must be included with your submission in order to begin the process. Invoices will only be issued for the amount billed over and above the deposit or prepayment.

****Prepayment of additional charges for Expedited / Rush services will be required starting November 1st, 2021. Prior to this date, applicable expedited service fees will be invoiced.**

Province of Ontario Engineering review of design submission:

Prepayment Amount \$

Engineering Services (per registration application) 1,2,3	Fee Type	Fee	HST	Total
Variance (up to 4 hours included)	Minimum	\$750.00	\$97.50	\$847.50

All nuclear submissions will be charged at the hourly rate and no pre-payment required.

Boilers & Pressure Vessels Fee Schedule (Fees may be subject to change in the event of errors or omissions)

Notes

- 1 - All customer requested services to be prepaid (includes flat and minimum fees).
- 2 - All prepaid fees are non-refundable.
- 3 - Flat fees relating to engineering services may be subject to additional billing if engineering submissions are inadequate or require excessive engineering review time.

For the complete fee schedule please see our website at: www.tssa.org

Payment:

Total amount submitted \$

Name of Applicant/Organization:	
Telephone No:	Email address:

Wire Transfer (Wire Transfer pay to: TD Canada Trust Beneficiary: Technical Standards and Safety Authority Swift: TDOMCATTOR, Account: 05200306317

***Please add \$CDN 15.00 to your remittance for bank handling charges for wire transfers. Send a copy of your remittance by e-mail at areceivable@tssa.org**

Cheque/Bank Draft/Money Order #: _____ (Please make payable to: Technical Standards and Safety Authority)

Credit Card	VISA	MASTERCARD	Total Authorization amount \$	CAD \$
Card #			Month Year	Expiry
Name of Card Holder	_____		Telephone No.	_____
Signature of Card Holder	_____		Date	_____

Payment Receipts can be requested by calling our customer contact centre at 1.877.682.8772 only after the payment has been processed.

HST Registration No.: 891131369

Exchange rate US funds: Please refer to

<https://www.tssa.org/corplibrary/ArticleFile.asp?Instance=136&ID=2B2FC189364311E7B91F005056AD4CB7>