Technical Standards and Safety Authority

Minutes of the Fuels Advisory Council Plenary Session
Monday, October 27, 2025

Minutes of the Fuels Advisory Council meeting for the Technical Standards and Safety Authority (TSSA) held by teleconference at **9:00 a.m.** on Monday, October 27, 2025

Attendance

Present	
Martin Luymes (Chair)	Jim Wood
Victor Hyman	Brent Francis
David Sobel	Jeremy Mitchell
Joe Cancilla	Joe Muchynski
Laurie Marcil	Neil Waugh
Rae Dulmage	Robert Loenhart
Steve Kuzmanovic	Matt Weingart
Ryan McLachlan	Theresa Espejo
Sunaina Menezes	Terry Ablett
Ry Smith	
TSSA	
Andre Nurgel	Gary Highfield
Owen Kennedy	Alexandra Campbell
Iuliana Afanase	Jennifer Walkey
Shakir Majeedi	Lou Costa
Bonnie Rose	
Guests	
Allison Nichols	Sahra Kassim
Diana Bosnjak	
Regrets	
Brian McBain	Dereck Northcotte
Jennifer Stewart	Tracey Teed Martin
Greg St. Louis	James Callow
David Karn	

Action Items

There were no action items.

1. Constitution of Meeting

1.1. *Safety Moment presented by I. Afanase, covering ladder safety, electrical cord checks, fuel storage, and winter work precautions.*

2. Adoption of the Agenda

2.1. *Motion to adopt moved by J. Wood, seconded by V. Hyman. The agenda was adopted as presented unanimously.*

3. Approval of Minutes

3.1. *Motion to adopt moved by J. Muchynski, seconded by J. Cancilla. The council approved the minutes as presented unanimously.*

4. Expectations for In-Camera Sessions

A. Campbell clarified the purpose and expectations of in-camera sessions Council members are encouraged to provide substantive feedback during plenary sessions to ensure it is captured in the minutes and acted upon. In-camera sessions are intended for informal discussion and reinforcing points raised during the meeting. Council members are encouraged to use the agenda item request form to formally raise new issues.

J. Wood asked whether meeting minutes could be circulated to Council members within one week of the meeting. A. Campbell acknowledged past delays due to staffing changes but confirmed the Stakeholder Relations team is committed to meeting the four-week turnaround target, as set out in the Terms of Reference, going forward.

5. TSSA President & CEO's Report

B. Rose presented an update for the council on the progress of the TSSA corporate strategic plan. Key themes include outcome-based regulation, ease of doing business, future readiness, and rewarding purpose driven work.

J. Wood asked for examples of the data collection initiatives used to inform regulatory decisions. B. Rose cited the Boiler and Pressure Vessel (BPV) program, where insurance data is now used to identify high-risk violations to TSSA so orders can be issued.

M. Luymes asked about the inclusion of refrigeration in the "future-ready" category. B. Rose clarified that large commercial refrigeration units (e.g., in superstores) are under-regulated and now being prioritized due to safety concerns. M. Luymes asked a follow up about capacity building in BPV, B. Rose explained that TSSA is hiring and training new inspectors, particularly to support the nuclear sector.

D. Sobel asked how TSSA plans to raise its public profile with consumers. A. Campbell explained that TSSA focuses on safety messaging rather than brand recognition, using partnerships and targeted campaigns (e.g., carbon monoxide awareness).

6. Harmonization of Engineering Process Review

L. Costa outlined the digitization and streamlining of engineering submissions.

J. Wood asked how success would be tracked. L. Costa explained that turn around times are being measured today, and the same measurement will continue, and improvements are expected in turn around times.

B. Francis asked about a separate dedicated support or hotline for applicants. L. Costa confirmed that TSSA will provide enhanced customer support during the transition.

M. Luymes asked about the historical delays and backlog. L. Costa confirmed that most delays stem from incomplete submissions and back-and-forth communication; the new portal aims to reduce this.

7. Customer Journey Mapping: Exams and Certifications

J. Walkey presented on the proposed improvements to the certification process. J. Walkey asked council members their thoughts surrounding the automatic move to digitization for new users that register through the portal. V. Hyman suggested allowing two email addresses for notifications. B. Francis proposed a hybrid communication model (email followed by mail if no response). J. Cancilla recommended using text messages or portal reminders.

V. Hyman inquired whether digitized exams would require both a proctor and dedicated IT support to manage potential technical issues during computer-based testing. J. Walkey responded that TSSA is actively coordinating with other Administrative Authorities, government agencies, and exam centres to ensure sufficient resources—including IT support—are available to address any issues that may arise on exam day. M. Luymes noted generational differences in communication and testing preferences. J. Walkey confirmed that paper-based communication will remain an option at this time.

J. Walkey spoke about Ontario Bill 2 and TSSA's role within the parameters of labour mobility. R. Loenhart inquired as to the timeline for the Bill 2 and clarification on the 6-month grace period for incoming workers. S. Kassim clarified that TSSA will implement a six-month "as-of-right" work period starting January 2026. Workers must apply for a TSSA certificate if they plan to work in Ontario after the six-month period. Recent regulatory proposals clarify that the six-month "as-of-right" period cannot be renewed. The local knowledge exam will be replaced with an attestation.

8. Ministry of Public Business Service Delivery Report

A. Nichols and S. Kassim provided the Ministry's updates to the council. D. Bosnjak added that the Gas-Fitters Reconciliation Agreement has been signed and will take effect November 1, 2025. Implementation timelines range from 12 to 18 months. No questions or comments from the council.

9. Introduction to Enhanced Authorizations

P. Simeon introduced a program for liquid fuels facilities to embed safety messaging during license renewals.

M. Luymes asked about stakeholder mapping and recruitment for the development of this project. P. Simeon responded that the TSSA will invite a variety of stakeholder volunteers for testing and feedback. J. Wood suggested including training expectations in renewal prompts. P. Simeon confirmed that training is a theme the TSSA will explore and consider incorporating training guidance.

10. Licensing Modernization Initiative (LMI)

T. Angiers provided an update on the TSSA and ministry consultations that are ongoing. Council feedback will be sought when timing aligns with government readiness.

No questions or comments from council.

11. Code Adoption Document (CAD) Update and Proposal on Alignment

S. Majeedi provided an update harmonizing fuel-related CADs. Gaseous Fuel, Propane, and Fuel Oil CADs will be released for consultation in November of 2025.

R. Smith asked whether vehicle fuels (CNG, hydrogen) are included in the Gaseous Fuel CAD. G. Highfield clarified that these fuel types are covered under the Compressed Gas CAD, which follows a 4–5-year update cycle.

J. Wood inquired whether the only change to the Fuel Oil CAD was the field approval section. S. Majeedi confirmed it was.

BREAK (15 mins)

12. Risk Scores: FS Contractors and Liquid Fuels

V. Dessanti explained the use of machine learning models to determine inspection frequencies.

M. Luymes asked whether external data sources are used. V. Dessanti responded that currently only data collected by TSSA is used; external sources may be considered in future. Council members are encouraged to share any external data sources they believe would be valuable for TSSA to consider. These contributions may inform future enhancements, as the project team is open to exploring the integration of external data at a later stage.

V. Hyman asked whether residential gas inspections would be adjusted based on risk. V. Dessanti clarified that the TSSA plans to apply risk-based models to contractor audits starting next fiscal year.

R. McLachlan suggested incorporating third-party audit data. V. Dessanti welcomed suggestions and offered to connect offline.

13. Safety & Compliance Report

V. Dessanti shared highlights from the annual Public Safety Report.

R. Loenhart requested incident examples for use in propane training. O. Kennedy confirmed that the TSSA will follow up and provide available data.

Action: O. Kennedy to follow up with R. Loenhart and provide incident examples for use in propane training.

R. McLachlan emphasized that many propane incidents occur in unregulated areas and can be directly related to end user behaviour.

14. Issue Prioritization Update

O. Kennedy provided updates on open and closed issues and opened the discussion to Council members and their questions.

J. Wood shared that the Liquid Fuels Handling Code (LFHC) Technical Working Group (TWG) had completed its review of the Retail Mobile Fueling initiative and would be moving to external review. R. Smith asked whether the scope of retail mobile fueling included gaseous fuels. O. Kennedy clarified that the current scope is limited to liquid fuels and there are no immediate plans to include gaseous fuels.

M. Luymes asked whether the Gas Utility Technician (GUT) certification is equivalent to G2 licensing, the response from O. Kennedy clarified that the GUT certificate is specific to natural gas utility workers and is valid only while working for a gas utility. It is not equivalent to a G2 license, which has broader applicability. TSSA has determined it will not be broadening the scope of the GUT certificate.

R. Loenhart raised concerns about Bulk Truck Permitting, questioning whether TSSA's inspection requirements duplicated federal transport regulations. He urged the TSSA to streamline the process and review the various inspections

currently required by the industry. In response, O. Kennedy stated that the TSSA does not currently view the process as duplicative as each organization is inspecting different things but agreed to keep the item open.

15. Adjournment

15.1. *The meeting adjourned at approximately 11:36 a.m. after which council members held an in-camera session with B. Rose followed by an industry-only in-camera session.*