



Technical Standards and Safety Authority  
 345 Carlingview Drive  
 Toronto, Ontario M9W 6N9  
 Tel: 416.734.3300  
 Fax: 416.231.4078  
 Customer Service: 1.877.682.8772  
 Email: [licencingandregistration@tssa.org](mailto:licencingandregistration@tssa.org)  
[www.tssa.org](http://www.tssa.org)

# Reactivate Application for an Elevating Device

Under Ontario's *Technical Standards and Safety Act*

Elevating Devices Regulation

The purpose of this application is to reactivate an elevating device that is currently in a Customer Shutdown or TSSA Shutdown status

**Section A:** Please note that it is mandatory to complete all parts of the section listed below

<b>Company (Owner/Licensee=):</b>	
Corporation No: /Business Identification No:	Name of Contact:
Bus. Telephone No:	Email Address:

**Section B:** Please provide complete Mailing address in the fields provided below  
 (Please note that it is mandatory to complete all parts of the section listed below)

Street No:	Street Name:	Unit/Suite:
City/Town:	Province:	Postal/Zip Code:
Bus. Telephone No:	Fax No:	

**Section C:** If your business location address is different from your mailing address, please complete this section (IF APPLICABLE)

Street No:	Street Name:	Unit/Suite:
City/Town:	Province:	Postal/Zip Code:
Bus. Telephone No:	Fax No:	

<b>Installation Number</b> <i>*Mandatory</i>	<b>Location/Address</b> <i>*Mandatory</i>

## FEES *\*Mandatory*

Enter # of Devices	Licenses (Annual) <i>(Includes license, periodic inspections, travel &amp; 1 follow-up per periodic) - any additional follow-up billed per fee schedule</i>	Fee Type	Fee	QTY	Total Fees Due
	<b>Elevators</b>				
	3 Floors or less	Flat	279.00	x	=
	4 - 20 Floors	Flat	368.00	x	=
	21+ Floors	Flat	446.50	x	=
	<b>Other</b>				
	Escalators or moving walk	Flat	524.50	x	=
	Construction hoist	Flat	781.50	x	=
	Elevating device other than above	Flat	279.00	x	=
	Temporary License (6 months)	Flat	1,562.50	x	=

<b>Total Fees Due</b>			
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2

If paying by credit card, amount in Box 2 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed.**  
**Fees are non-refundable.**  
**For payment options, see Payment Instructions**

**Note:** Inspection services may be required to reinstate the license and will be billed as a Separate Fee



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**Maintenance Contractor\*** \*Mandatory field

Contractor Name \_\_\_\_\_ Contractor Registration No. \_\_\_\_\_

**Maintenance Agreement.** Please check one:  Expiry Date \_\_\_\_\_ (dd-mm-yyyy)

Automatic Renewal

**Declaration:** I hereby declare that as the owner/licensee of this elevating device I am responsible for the operation of the device and for ensuring that the device is properly serviced and maintained by a maintenance contractor as required by O.Reg 209/01 (Elevating Devices)

Date (dd-mm-yyyy)	Applicant's Official Capacity	Applicant's Name
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## PAYMENT INSTRUCTIONS

<b>TSSA use only</b>	L #	CH #
WO # _____		

If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item