



Technical Standards and Safety Authority  
 345 Carlingview Drive  
 Toronto, Ontario M9W 6N9  
 Tel: 416.734.3300  
 Fax: 416.734.3202  
 Customer Service: 1.877.682.8772  
 Email: fssubmissions@tssa.org  
 www.tssa.org

# Application for Special Effects

*Technical Standards and Safety Act*  
 Fuels Safety Regulations

**A. Applicant/Invoicee** (Company responsible for fees invoiced for approval including engineering and inspection fees.)

<b>Company Name</b>		Corporation No.	
<i>Mailing Address</i> Street No.	Street Name / 911 Number/Address if applicable		
Town / City or Township / County		Province	Postal Code
<b>Contact Name</b>	Telephone No.	Fax No.	Email

**B. Location where equipment is to be used.**

Street No.	Street Name / 911 Number/Address if applicable		
Town / City or Township / County		Province	Postal Code

**C. Special Effect Information and Supporting Documents**

Type of Special Effects Equipment: \_\_\_\_\_

Number of Units \_\_\_\_\_ Maximum Input: \_\_\_\_\_

Butane     
  Propane     
  Fuel Oil     
  Natural Gas     
 Other: \_\_\_\_\_

Anticipated Inspection Date \_\_\_\_\_ Anticipated Inspection Time \_\_\_\_\_

**Special Effects Technician responsible for activation and operation of the equipment:** \_\_\_\_\_  
**Certificate Number:** \_\_\_\_\_ **Telephone No.** \_\_\_\_\_

**Supporting documents enclosed:**

- Description of Special Effect
- Site Plan showing the location of the special effects equipment, controls and control sequence
- Safety Plan/Operating Procedure
- Specification for valves, controls and components pertinent to fuel features of the equipment
- SF information attached

Print Name of Applicant	Signature of Applicant	Date (dd-mmm-yyyy)
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## FEES

(HST Registration No: 891131369)

Select	Service	Fee Type	Engineering	HST	Fee (Including HST)	Total Fees Due
	Engineering (up to 4 hours included)	Minimum*	\$ 533.50	\$ 69.36	\$ 602.86	
	<b>Expedited Services**</b>					
	Expedited Engineering Services (Additional charge to engineering review per site application)	Flat	\$ 533.50	\$ 69.36	\$ 602.86	
	Expedited Inspection Service (invoiced separately at 2 x standard rates)					

Total Fees Due				
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**1**

If paying by credit card, value in Box 1 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed. Fees are non-refundable.**  
**For payment options, see Payment Instructions**

\*All minimum fees include specified hours. Excess time above the specified included hours will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

Inspection services, if applicable, will be invoiced separately

**\*\*Expedited Services**

Expedited service fees are non-refundable

Expedited services places your application in an expedited service line

Expedited inspection services (inspection & travel time included in the flat fee, plus any excess hours) will be billed at 2 x the standard inspection rate.



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## PAYMENT INSTRUCTIONS

<b>TSSA use only</b> WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item